



vMIS

User Manual

Vidyalankar School of Information Technology

USER'S MANUAL

TABLE OF CONTENTS

Sr.No.	Content	Pg. No.
1	Introduction	5
1.1	Major Benefits	5
1.2	Features	8
2	Modules	11
2.1	Administration	11
2.1.1	Student Details	11
2.1.2	Bonafide Certificate	11
2.1.3	Apply for No Dues	12
2.1.4	Update Admission Category	12
2.1.5	Leaving Certificate	13
2.1.6	Modify Division	13
2.1.7	Issue Railway Concession	14
2.1.8	ID Card	14
2.1.9	I-Card Lost	15
2.1.10	Duplicate I card Printing	15
2.1.11	Inward Details	16
2.1.12	Outward Details	16
2.1.13	Modify Social Welfare Status	17
2.1.14	Entry Pass	17
2.1.15	Guest Register	18
2.1.16	Vehicle Parking	18
2.1.17	Parking Sticker	19
2.1.18	Security Remarks	19
2.1.19	Block Parking	20
2.1.20	Overnight Parking	20
2.1.21	Gymkhana Login	21
2.1.22	Block/Unblock Gym	21
2.2	Admission	22
2.2.1	Configure Intake	22

2.2.2	Admission Form	23
2.2.3	Applicant Data	23
2.2.4	Admission	24
2.2.5	Modify Admission	24
2.2.6	Cancel Admission	25
2.2.7	I-Card Printing	25
2.2.8	Reports	26
2.3	Documents	26
2.3.1	Know your Institute	27
2.4	Examination	27
2.4.1	Announce Exam	28
2.4.2	Apply for Enrolment	28
2.4.3	Approval by Department	29
2.4.4	Generate Exam Number	29
2.4.5	Hall Ticket	30
2.4.6	Enter Marks	30
2.4.7	Marks Entry Student Wise	31
2.4.8	Validate Marks	31
2.4.9	Result Processing	31
2.4.10	Publish/Unpublished Result	32
2.4.11	Map Student-Syllabus	32
2.4.12	Student Manual Promotion	33
2.4.13	Passed Out Students	33
2.4.14	Transcript	34
2.4.15	Exam Remuneration	34
2.4.16	Lock/Unlock	36
2.4.17	Reports	37
2.5	Finance and Accounts	37
2.5.1	Configure Fees	38
2.5.2	Petty Cash	39
2.5.3	Receipts	42
2.5.4	Cheque Bounce	43
2.5.5	Yearly Budget	44
2.5.6	Vendor Payment	44
2.5.7	Modify Arrears	45
2.5.8	Staff Salary Processing	45
2.5.9	Reconciliation	46
2.5.10	SW Fee Adjustment	47

2.5.11	Reports	48
2.6	Planning and Development	48
2.6.1	Activity Calendar	48
2.6.2	Guest Information	49
2.6.3	Need help	49
2.7	Student and Staff	50
2.7.1	Achievement and Contribution	50
2.7.2	Know your Institute	50
2.7.3	My Receipt	51
2.7.4	Apply for Enrolment	51
2.7.5	Apply for Photocopy	52
2.7.6	Apply for Railway Concession	52
2.7.7	Exam Hall Ticket	53
2.7.8	Exam Form	53
2.7.9	Apply for evaluation	54
2.7.10	Transcript Generation	54
2.8	Library	55
2.8.1	Issue Purchase Order	55
2.8.2	add/Edit Books	56
2.8.3	Issue/receive Book	56
2.8.4	Fine Concession	57

1.0 Introduction

Due to its ever growing and competitive nature, the education sector has always been in need of a quality solution to manage and serve the Institute resources efficiently. IT sector is giving number of solutions to Institute like smart classroom, digital learning solutions to make learning easier and manage Institute administration effectively. Today educational institution is not limited to imparting education alone, but it is adapting latest trends in IT for improving the quality of education and handling various activities of Institute including admissions, class management, library management, logistics, inventory, fee management, alumni, accounts etc. Our ERP simplifies and automates Institute administration process. The ERP is accurate and reliable and can be conveniently accessed from Institute intranet as well as from the public internet. It is fully browser-based which also includes virtual campus which can be linked with Institute portal and contains powerful online access to bring parents, teachers and students on a common interactive platform. Yet another advantage of the ERP system is that it runs on minimal hardware and easily fits in the budget of Institutes. In ERP users have role based access rights which tightly models existing Institute hierarchy. Institute ERP is totally customizable according to the needs of Institute.

1.1 Major Benefits:

- Transparency in Institute operations.
- Availability of real time up to date information.
- Better management of Institute academic process & administration.
- Instant access to required information and activities of the Institute □ A centralized system which makes reporting possible at one place.
- Easy access through a web browser having an Internet connection.
- Online Registration, easy follow up and Admission.
- Efficient computing centralized storage, high memory and fast process.
- Integration of Academic Calendar, Notices and other activities.
- High level security at application level user level and program level.

The screenshot displays the vMIS dashboard for user Umesh Koyande. It features a top navigation bar with various modules like My Dashboard, My Attendance, My vDrive, Request, Approve Leaves, Approve Reversals, Request Consumables, Guest info to Security, Activity Calendar, Achievements / Contribution, Need Help?, Staff Assignments, and My Assignments. The main content area is divided into several sections:

- Upcoming Events:** A table listing activities such as 'CORPORATE AND NON CORPORATE LENDING WOR' and 'WOMEN IN MEDIA - A WEBINAR' with details on dates, times, venues, and whether they have been conducted.
- Balance Leaves:** A table showing leave balances for different types: EL (66), SL (49.5), CL (4), and CO (0).
- Attendance History:** A table with columns for Date, IN, and OUT, showing attendance records for dates from 01-02-2022 to 20-01-2022.
- Holidays:** A table listing dates and names of holidays, including 19-02-2022 (CHHATRAPATI SHEVAJI MAHASHRUTI EBHANTRI MAHASHIVRATRI) and 18-03-2022 (HOLI (SECOND DAY)).
- Today's Attendance Messages:** A message stating 'YOUR IN TIME IS REGISTERED'.

Quantitative Benefits:

- Savings from phased out legacy systems
- Streamlines Education Processes
- Automates Important Functions
- Increases Productivity and Efficiency
- Big Savings in Person hours

Qualitative Benefits

- Improves data and process integrity
- Enhances operational security
- Reinforces accountability and transparency

General Benefits

- Single system to manage all Institute related information from anywhere in the Institute
- Easy to use
- Reliable and secure system

- Complete Automation of operations
- More Time to focus on Strategic Tasks
- Better informed decision making for management

Benefits to Management

- Using Institute ERP, Institute management has a systematic and easy approach towards maintaining and updating the different aspects of their institute.
- Administrative staff can reap several benefits from ERP, some of which are as follows:
 - Single Point ERP
 - Zero redundancy in managing the institutions records
 - Complete automation of all operations
 - Centrally stored information with zero redundancy
 - Best possible resource optimization
 - Generate timetables with dynamic substitute management
 - Cost effective one-point solution for total management
- Easy performance monitoring of individual modules leading to uncomplicated error detection
- Automated and quick report generation along with process turnaround time
- Centralized data repository for trouble free data access
- Authenticated profile dependent access to data
- User friendly interface requiring minimal learning and IT skills
- High level data security
- Design for unproblematic scalability
- Elimination of people dependent processes
- Minimal data redundancy

Benefits to Staff:

- Staff can check their Attendance
- Staff can check leave status and holidays
- They can check Activity Calendar
- Check library books status
- Request for leave and leave reversal as well.
- They can request for consumables
- Check their salary sheets
- Add contribution and achievement
- Check their Service Book

Benefits to Students:

- Students get a new platform not only to gain but also to express the knowledge inside them.
- Freedom to browse through library books catalogue and identify the book(s) to be issued
- Prior information about all events and holidays
- Railway Concession

1.2 Features:**1. End-to-End solution**

Whether it's the enrolment of a new student or calculation of salary for the staff, It provides you a fully integrated end-to-end solution to manage all the functions and activities required for your education institution. It ensures that offices, faculty and students have access to timely and up-to-date information. It manages high volumes of critical information with hundred percent of accuracy helping you to run your institution more smoothly and efficiently. It creates a foundation for new processes that can yield significant returns on investment.

2. N-Tier Architecture

ERP is designed on an N-Tier architecture allowing multiple users to work simultaneously from multiple locations on a single database. This helps in sharing information between different departments and users on a real-time basis.

3. Streamlines Educational process

ERP often prompts significant process reengineering and could breathe life into ineffective and inefficient departments or processes. It helps in proper documentation and standardization of education process by setting up protocols for each and every process. ERP also provides you an opportunity to correct broken processes and replace them with modern, system-enabled, state-of-the-art business practices.

4. Increases productivity and efficiency of the staff

Automation helps staff to work out things well in time helping them to give more time to take care of the other issues and problems. ERP helps organizations to handle the same amount of work by less staff thereby allowing the rest of the man power to be deputed in other productive works.

5. Reduces paper work: ERP has an in-built Document Management System that helps organizations to reduce their paper consumption to a great extent which is not just cost effective but is eco-friendly as well.

6. User Friendly Interfaces of ERP play an important role to make it successful and a popular solution. ERP is designed with easy to use, interactive and user friendly interfaces that help non-expert users to perform complex functions without any difficulty.

7. **Comprehensive Reporting System:** Organizations around the world consider effective reporting system as a vehicle for evaluating and enhancing the performance of the entire system. Thus reports have become the most vital part of any application System. What so ever new features there may be in an application, the end user evaluates the quality of System by its quality of reports. ERP offers a powerful mechanism to generate accurate and robust reports with a great deal of flexibility. Whether you want a report for a single student or for the entire institute, it gives you plenty of options and flexibility to generate reports at multiple levels helping you to enhance the performance and productivity of your institution

8. Ensures Data Security

Data Security is also an important factor while designing an ERP solution. ERP ensures complete security of data. We make sure that the data isn't in the direct access of the users. Various security measures have been implemented to tighten the security at the database level as well as at the application level.

- Login security and single sign-on: Users sign on once within a secure environment and are automatically authenticated for all applications they are allowed to access.
- Security roles and permissions: Users see and access only what their individual roles and permission levels grant them.
- Workflows and approval processes: Workflows and approval processes ensure proper task routing among departments.

9. Easy Centralized Backup Options

Database Backup is the most critical part of any ERP solution. ERP comes with easy to manage database-backup system. The database backup and restoration processes both are simple and easy and don't require any database expert to perform these activities.

2.0 Modules:

2.1 Administration

This contains various features which are useful for all users-admin, staff and students.

2.1.1 Student details

- Student need to fill this details during Admission.

2.1.2 Bonafide Certificate

- Click on Admission Module, in that bonafide certificate tab to issue the certificate to eligible student.

The screenshot displays the 'Bonafide Certificate (Editing Record)' window in the VSIT vMIS system. The window is divided into several sections:

- Navigation:** Includes 'Search (F8)', 'Refresh (F4)', and 'New (F2)' buttons.
- Table:** A table listing student records with columns: BC No, Roll Number, First Name, Middle Name, Last Name. The selected record is for Roll Number 19302C0049.
- Form Fields:**
 - Roll Number: 19302C0049
 - Institute: Vidyankar School of Information Technology
 - Name: SAKSHI SALUNKHE
 - Level: UNDER GRADUATE
 - Course: BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY
 - Course Year: THIRD YEAR
 - Semester: 5
 - Mobile: 8779273821
 - Email: sakshisalunkhe.1809@gmail.com
- Issue Information:**
 - Bonafide Certificate issued 1 times
 - Date of Issue: 31-01-2022
 - Reason: FATHER'S OFFICE
 - Show Reason:
- Buttons:** Preview, Save (F2), Cancel (ESC)
- Reasons for Issue Table:**

Reason for Issue	Certificates Issued
FATHER'S OFFICE	1
FATHER'S OFFICE	2
CHOLARSHIP PURPOSE	1
PASSPORT PURPOSE	1
BANK ACCOUNT PURPOSE	1
FATHER'S OFFICE	1
CHOLARSHIP PURPOSE	1
FATHER'S OFFICE	1
CHOLARSHIP PURPOSE	1
NON-CREAMY LAYER	1
CHOLARSHIP PURPOSE	2
CHOLARSHIP PURPOSE	4
INTERNSHIP PURPOSE	1
INTERNSHIP PURPOSE	1

2.1.3 Apply for No-dues

- Student can Apply for no dues by clicking on this tab under Admission module. Through this way we can update Alumni Information as well.

Apply for No Dues

Roll No. 19311A3002

Status: Alum **Level:** DSY
Name: KAUSHAL GUPTA **Course:** BMM
Mobile: 8850117163 **Course Year:** TY
Email: kaushalgupta.ka@gmail.com **Semester:** 5
Quota: TRANSFER QUOTA **Category:** OPEN

Dues

System : LoginID and Inst Email-ID No
 Remarks :

Library : Pending 0 Pending Fine 0 Yes
 Exam : Details updated on No
 Remarks :

Placement: Alumni **Not Available** Fill Alumni registration No
 Remarks :

Registrar : Returned ID Card to No
 Remarks :

Accounts : No

Alumni Information (Adding New)

Roll No. 19311A3002

Status: Alum **Level:** DSY
Name: KAUSHAL GUPTA **Course:** BMM
Mobile: 8850117163 **Course Year:** TY
Email: kaushalgupta.ka@gmail.com **Semester:** 5
Quota: TRANSFER QUOTA **Category:** OPEN

Facebook Link LinkedIn Link

Aggregate

Job Higher Self Other

Institute: NMIT University: NMIT
 Degree: MBA (Abroad) Location: MUMBAI
 Admission: 24-06-2021 Entrance: GATE Score: out of

Enter the score acquired in the specified Entrance Exam

2.1.4 Update Admission Category

- Admin can update caste category by clicking on the respective tab present under admission module

Vidyalkar ERP System - Atman

Not secure | 172.16.1.149:97/landingpage.aspx

MyDashboard Documents Admissions HR Academics Systems Library Exams Committees Placement & Alumni Accounts Stores FM Corporate Affairs Security Registry

Masters Configure Intake Admission Forms Applicant Data Admissior Modify Admission Cancel Admission Update Admission Category Modify Social Welfare Status Modify Division I-Card Printing Duplicate I Card Printing Bonafide Certificate Leaving Certificate Student Details RailwayC

Umesh Koyande

Update Admission Category

Roll No. : 20301A0001

Roll No.	Student Name	Course Year	Semester	Category
20301A0001	ANKIT MANDAL	SY	Sem 4	OPEN CATEGORY

Select category for ANKIT MANDAL

Ready Passed Out Students

2.1.5. Leaving Certificate

- This is under admission module. Students' have to fill this form and submit it to the Admin which later after verification will get printed on the letter head.

Leaving Certificate (Editing Record)

Roll Number : 20302B0032 Ready Issued 25-04-20 Sr. No. VSIT5182

01. Name of the Institute : Vidyalkar School of Information Technology

02. Name of the affiliating Body : [Dropdown]

03. Name of the Student : SACHIN PANCHMOHAN

04. Religion / Caste and sub-caste : HINDU

05. Place of Birth : JHARKHAND

06. Nationality : INDIAN

07. Date of Birth : 02-05-2003

08. Last school/college attended : [Dropdown]

09. Date of Admission to this Institute : 16-09-2020

10. Progress : [Dropdown]

11. Conduct : [Dropdown]

12. Date of leaving this Institute : 16-12-2021 Clear

13. Course in which studying : BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY

14. Reason for leaving this Institute : [Dropdown]

15. Remark : [Text Area]

Nationality	Date of Admission	Course Name
INDIAN	20-08-2021	BACHELOR OF SCII
INDIAN	16-09-2020	BACHELOR OF SCII
INDIAN	22-07-2019	B.COM : BANKING
INDIAN	11-08-2017	BACHELOR OF MA
INDIAN	25-06-2019	B.COM : ACCOUNT
INDIAN	17-09-2014	BACHELOR OF MA
INDIAN	14-09-2020	B.COM : ACCOUNT
INDIAN	13-09-2020	B.COM : ACCOUNT
INDIAN	13-07-2019	MASTER OF COMM
INDIAN	19-09-2020	BACHELOR OF SCII
INDIAN	10-06-2019	B.COM : ACCOUNT
INDIAN	17-08-2020	BACHELOR OF MA
INDIAN	20-06-2017	BACHELOR OF SCII

2.1.6. Modify Division

- This tab is available under Admission Module. Admin can modify the division details using this tab

Modify Division (Adding New)

Level : UNDER GRADUATE

Course : BACHELOR OF SCIENCE IN INFORMATION TEC

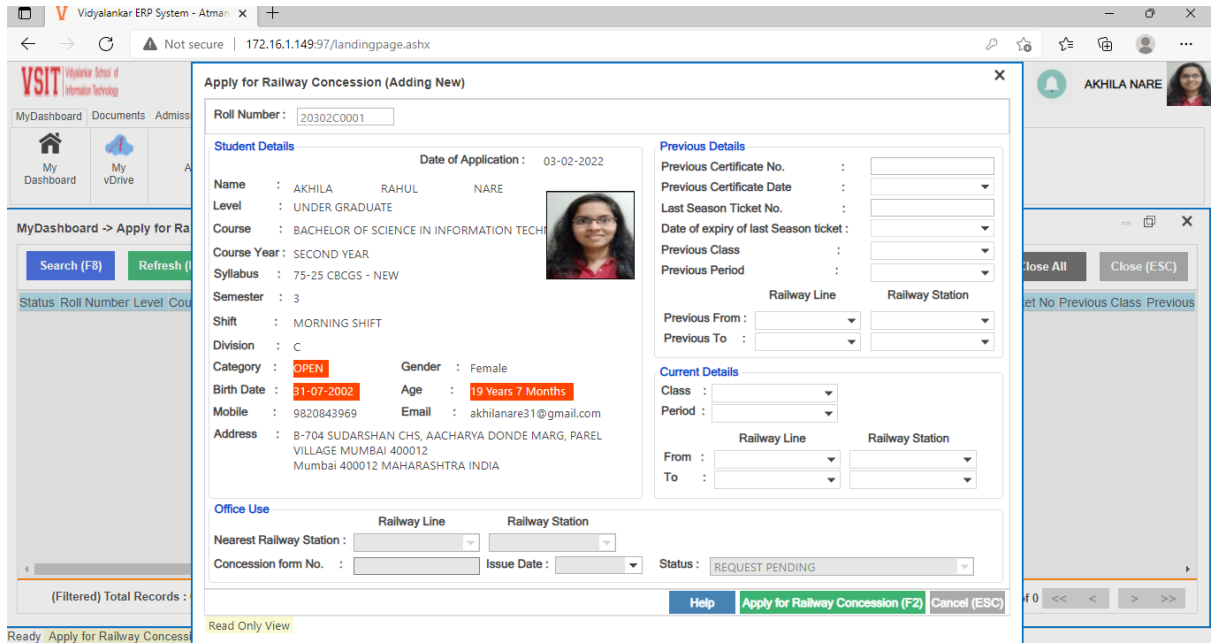
Semester : SEMESTER 4

Division : C Load Students

Roll No.	Student Name	Change Div to
13302C0176	DIVYESH GOSAI	C
20302C0001	AKHILA NARE	A
20302C0002	JANMESH MANETI	A
20302C0003	VIJAY JAGDALE	C
20302C0004	TANMAY PARAB	A
20302C0005	PRITI YADAV	A
20302C0007	BOSCO PHILIP	A
20302C0008	SHREYASH PHADATARE	A
20302C0009	MARIA JENISHA	A
20302C0011	JAIHIND JAIHWAR	A

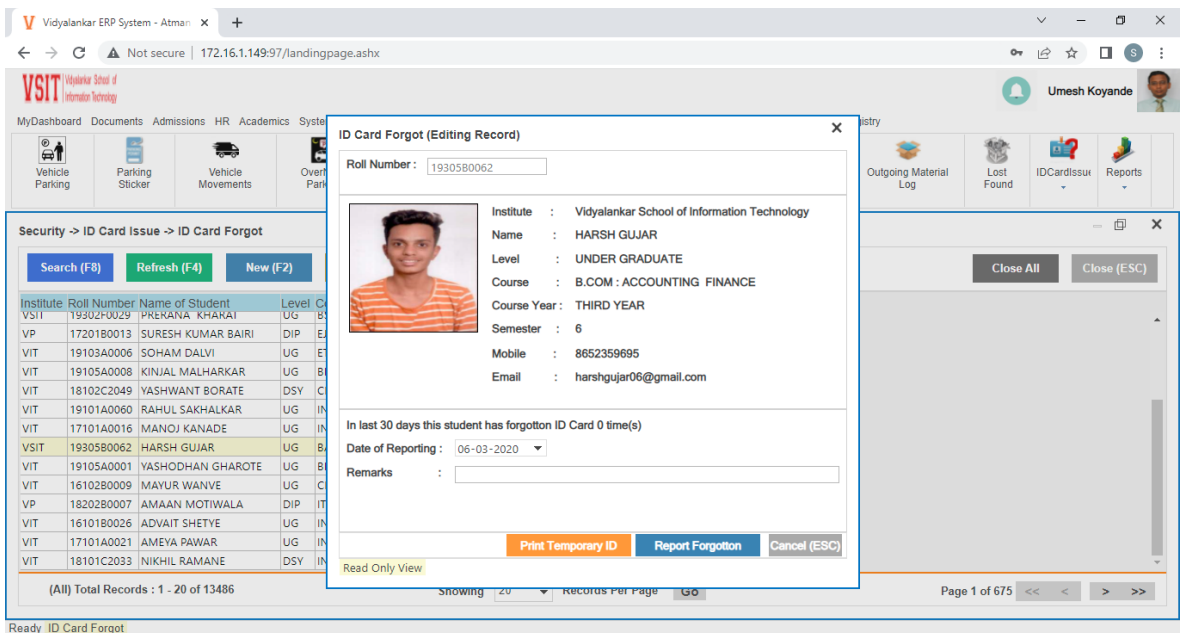
2.1.7 Issue Railway Concession

- Students will first apply for Railway Concession using their credential and the department executive can process the request using this tab which is present in Admission module



2.1.8 ID Card Forgot

- Under Security Module, security admin collects the data and issue a Temporary I card.



2.1.9 I card Lost

- This tab is under security module. Security admin collects the details related to this and create a duplicate I-card

ID Card Lost (Editing Record)

Roll Number : 19302A0058

Student Details:
 Institute : Vidyalkar School of Information Technology
 Name : SAHIL RAI
 Level : UNDER GRADUATE
 Course : BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY
 Course Year : THIRD YEAR
 Semester : 6
 Mobile : 9004621927
 Email : iamraisahil@gmail.com

In last 30 days this student has forgotten ID Card 0 time(s)

Date of Reporting : 04-04-2022

Remarks :

Sript No	Remarks	Lost	Status
20		1 times	Prepared
58		1 times	Prepared
02		1 times	Prepared
75		1 times	Prepared
19		1 times	Prepared
11		1 times	Prepared
24		1 times	Prepared
28		1 times	Prepared
43		1 times	Prepared
02		2 times	Prepared
18		1 times	Prepared
60		1 times	Prepared
09		1 times	Prepared
92		1 times	Prepared

(All) Total Records : 1 - 20 of 1493

2.1.10 Duplicate I-card Printing

- This is under Security Module. Here he can get complete list of students to whom Duplicate I-cards were issued.

Duplicate I Card Printing

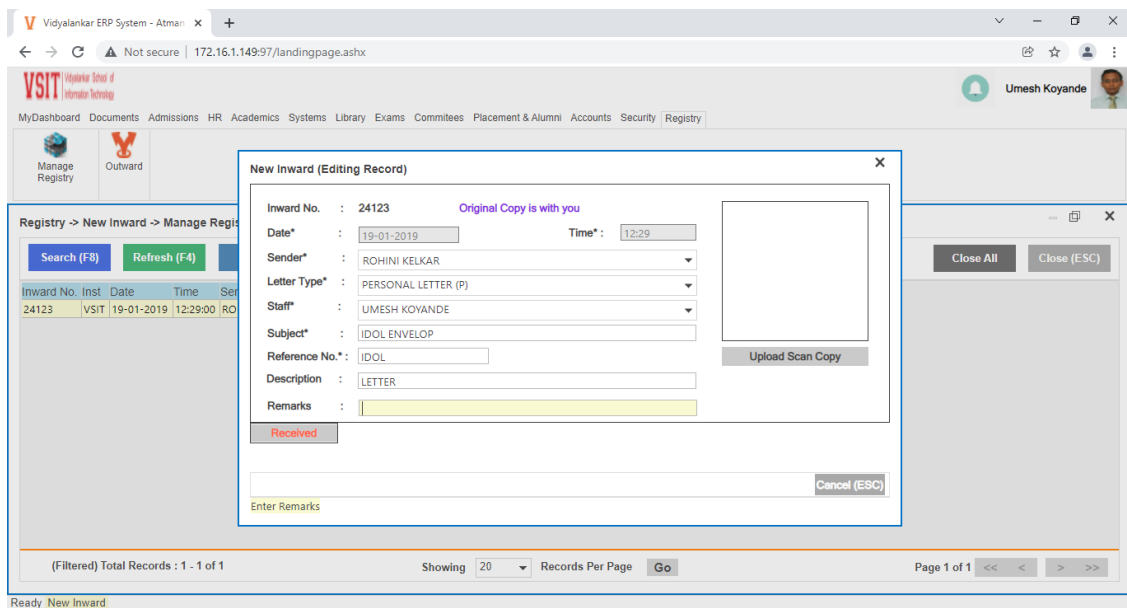
Sl. No.	Institute	Roll Number	Name of Student	Level	Course	Sem	Div	Date of Reporting	Reported By	Fees Paid	Receipt No.
1	VIT	17125A0001	RICHA SHUBAL	B.A.	WOMEN	A	A	23-04-2018	NITIN ADSULKAR	Rs.300	338877
2	VP	14252A0007	ABHISHEK SHINDE	DIP	IT	4	A	23-04-2018	NITIN ADSULKAR	Rs.300	338877
3	VIT	18163C2027	KAVITA SAROSE	2ND	VEETRX	6	C	21-04-2018	SATISH GOODE	Rs.300	3344011
4	VIT	19122A0039	AKHIR JOGDEKAR	UG	COMPI	6	A	21-04-2018	SATISH GOODE	Rs.300	334852
5	VIT	19100C0005	RAJAS DANGLE	2ND	VEETRX	6	C	20-04-2018	SATISH GOODE	Rs.300	334866
6	VP	13200C0154	THELHAM MALAP	DIP	IT	3	C	17-04-2018	PRABHAKAR JANYE	Rs.300	335867
7	VP	17200C0012	SARTHAK TANGRE	DIP	IT	3	C	17-04-2018	PRABHAKAR JANYE	Rs.300	335869
8	VP	14251A0008	PICHEL NATL	DIP	AI	4	A	16-04-2018	PRABHAKAR JANYE	Rs.300	335864
9	VIT	14391A0038	SUMAYYAMAA	B.A.	BMS	4	A	16-04-2018	SATISH GOODE	Rs.300	348243

Click to Select All the Students

Proceed to Print | Cancel (ESC)

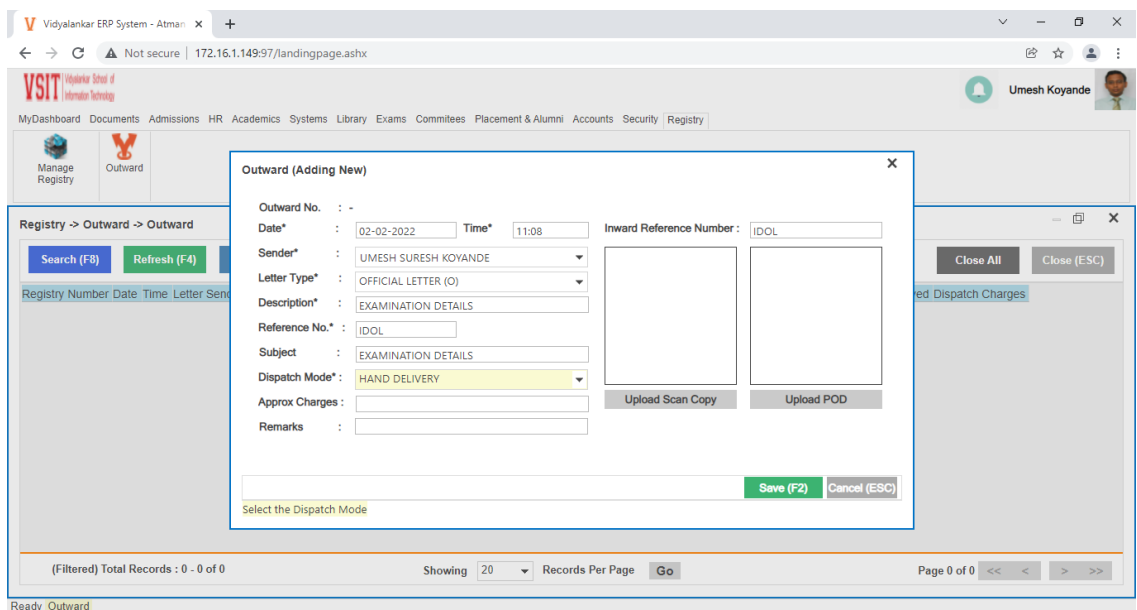
2.1.11 Inward Details

- This tab is under Registry module. The Department executive can update the inward details in this which will be notified to the concerned person in his dashboard.



2.1.12. Outward Details

- This tab is under Registry module. The Department executive can update the outward details in this which will be notified to the concerned person in his dashboard.



2.1.13. Modify Social Welfare Status

- This tab appears under Admission Module. This is to update the caste validity details.

Admissions -> Modify Social Welfare Status -> Modify

Roll Number : 20310A1010

Roll No.	Course Year	Sem	Eligibility	SW Activity	Not Eligible for SW Scholarship	Remarks	SW formalities completed
1	SECOND YEAR	3	Eligible	Incomplete	<input type="checkbox"/>		<input type="checkbox"/>
2	FIRST YEAR	1	Eligible	Incomplete	<input type="checkbox"/>		<input type="checkbox"/>

Student Details:
 Name: YASH WALAVALKAR
 Mobile: 7021426620
 Email: yashwalavalkar99@gmail.com
 Institute: Vidyalankar School of Information Technology
 Course: MASTER OF COMMERCE - BANKING
 Course Year: SECOND YEAR
 Semester: 4
 Category: OPEN

2.1.14. Entry Pass

- This tab appears under security module. Using this security admin can create pass for visitors.

Security -> Entry Pass -> Entry Pass

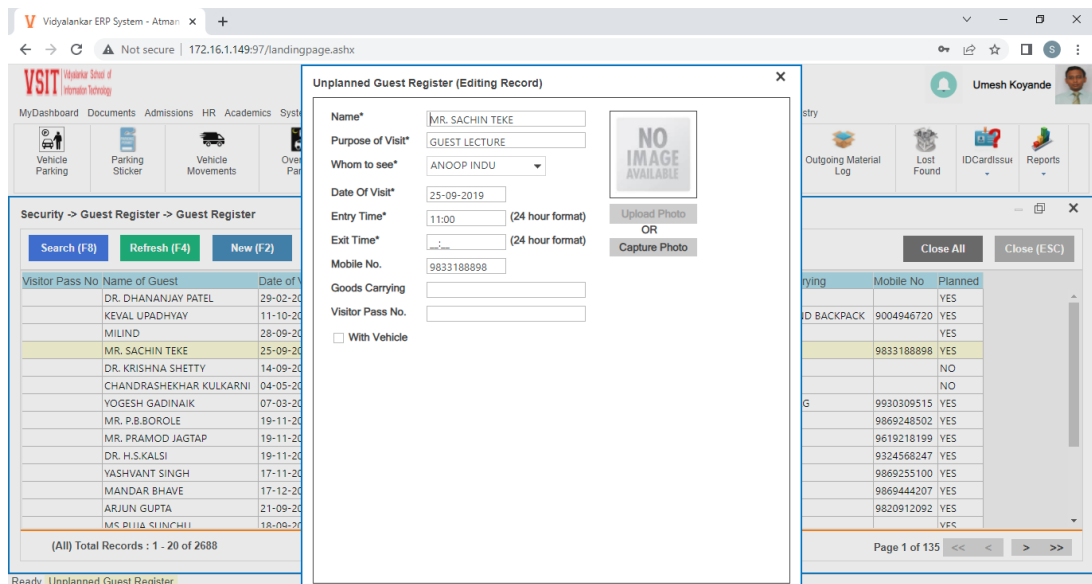
Long Duration Entry Pass (Edit Mode)

Name*: DHEERAJ BABULAL SHAH
 Organisation*: ATMAN INFOTEC
 Valid From*: 01-10-2013
 Valid To*: 31-12-2015
 Reason*: ERP
 Approved By*: PRABHAKAR JANJE

Name of Person	Valid From	Valid To	Reason
NAMAN SHAH	15-01-2016	31-12-2016	ERP
PAVAL SHAH	15-01-2016	31-12-2016	ERP
DHEERAJ BABULAL SHAH	01-10-2013	31-12-2015	ERP
JIGNESH DEEPAK DONGARE	01-10-2013	31-12-2015	ERP
SAURABH PANDURANG GHADI	01-10-2013	31-12-2015	ERP

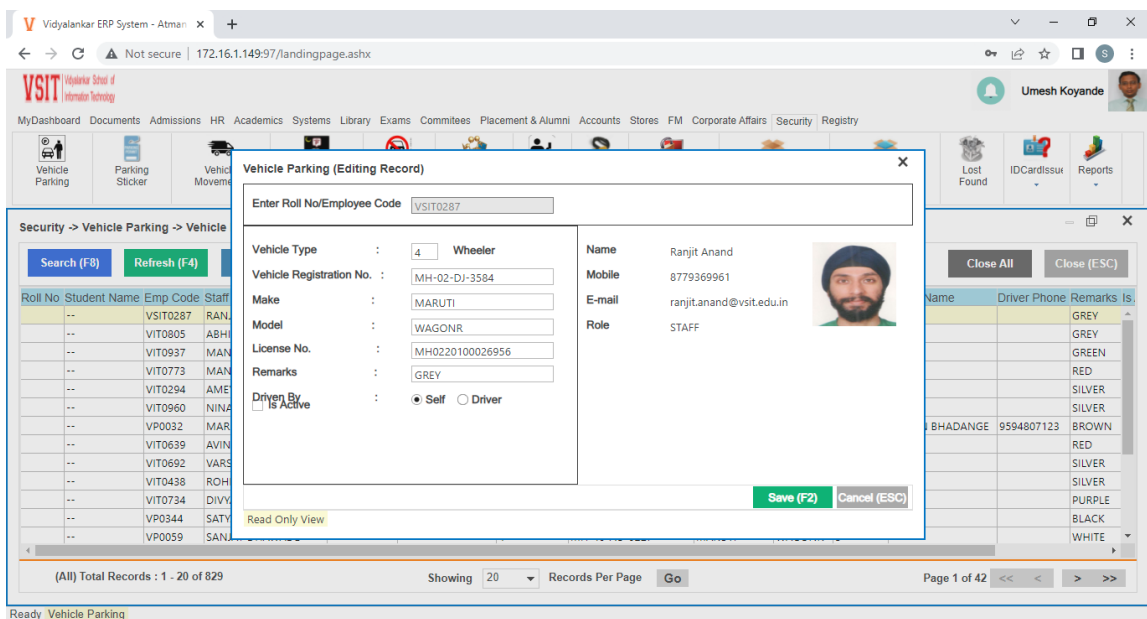
2.1.15. Guest Register

- This tab appears under Security Module. This is used to record guest/visitors of the Institute.



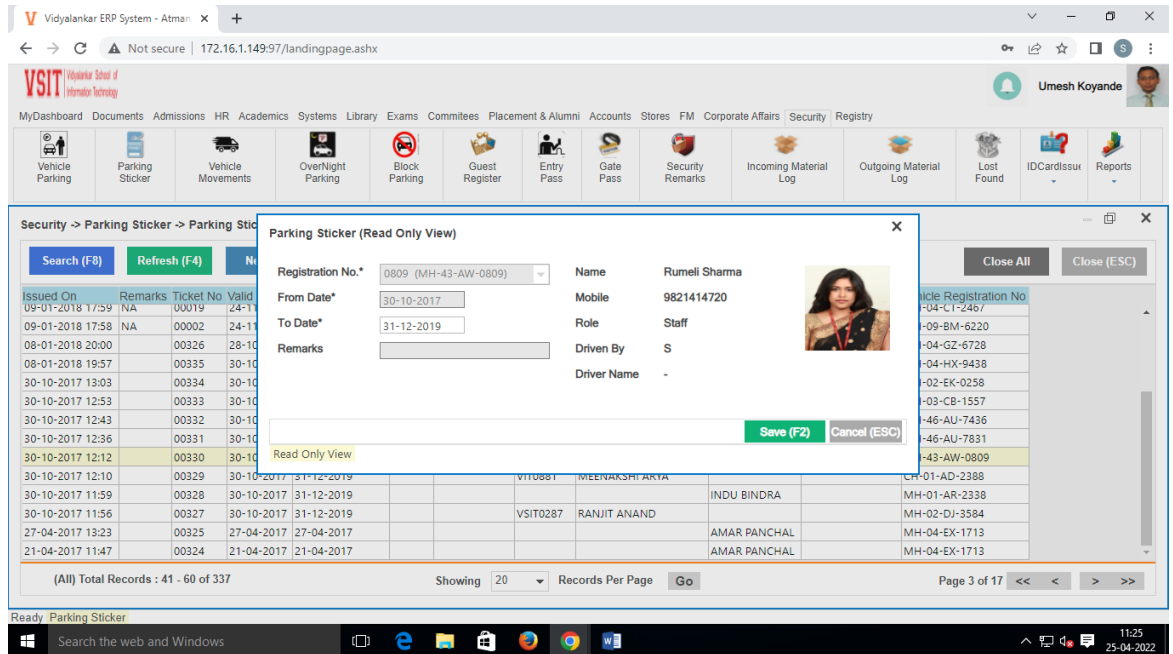
2.1.16. Vehicle Parking

- This tab appears under Security Module. This is used to record Vehicle Parking details of Employees.



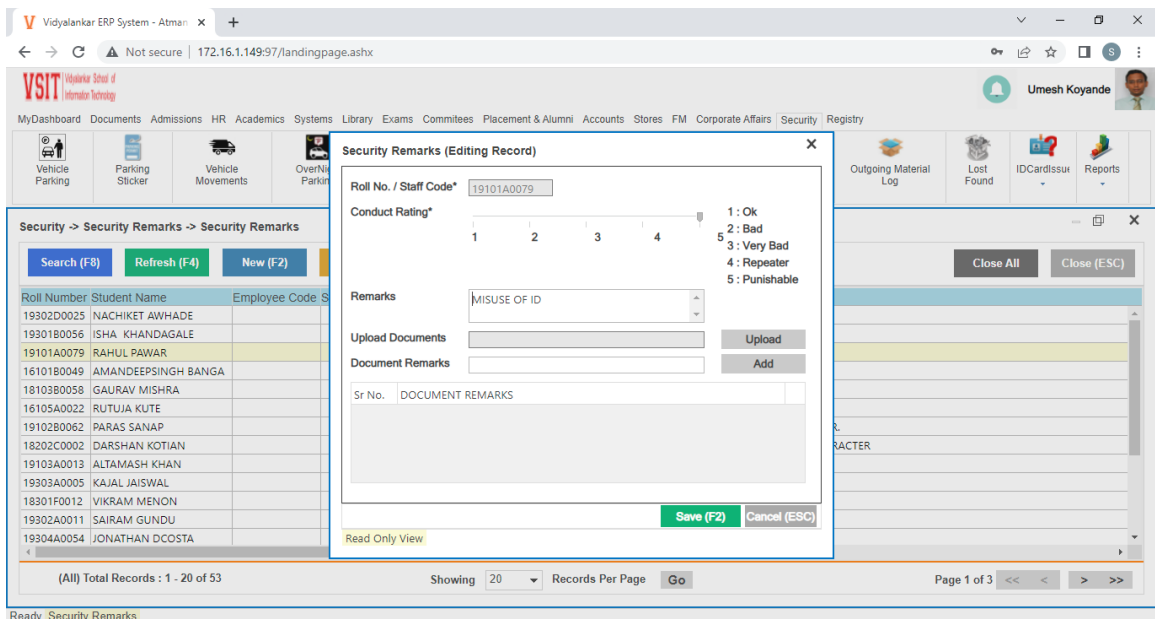
2.1.17 Parking Sticker

- This tab appears under Security Module. Using this admin can print Parking Stickers for staff.



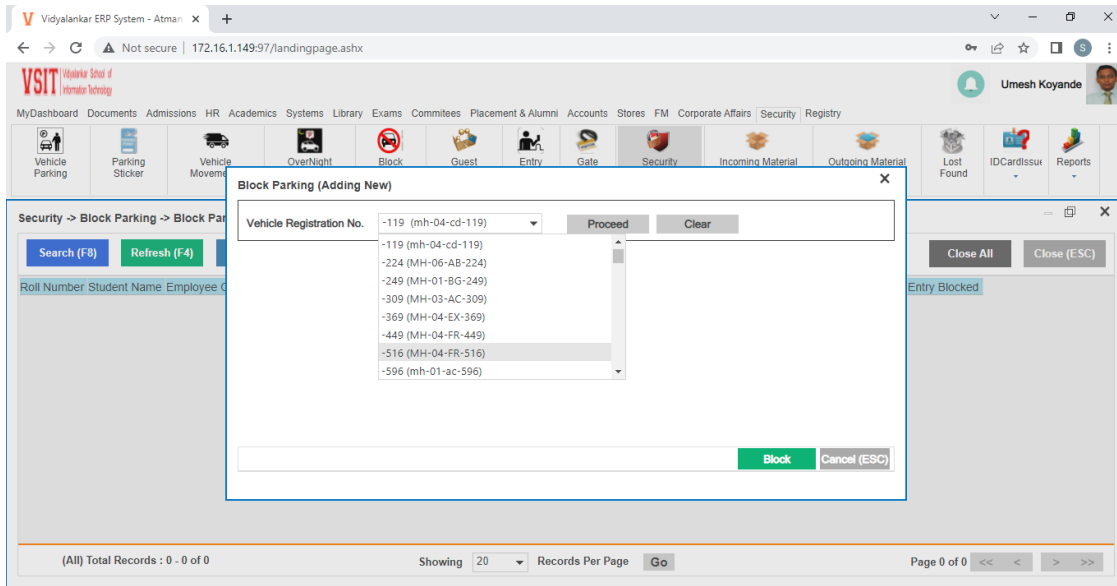
2.1.18 Security Remarks

- This tab appears under Security Module. It is used to report any security issues which happens in Institute



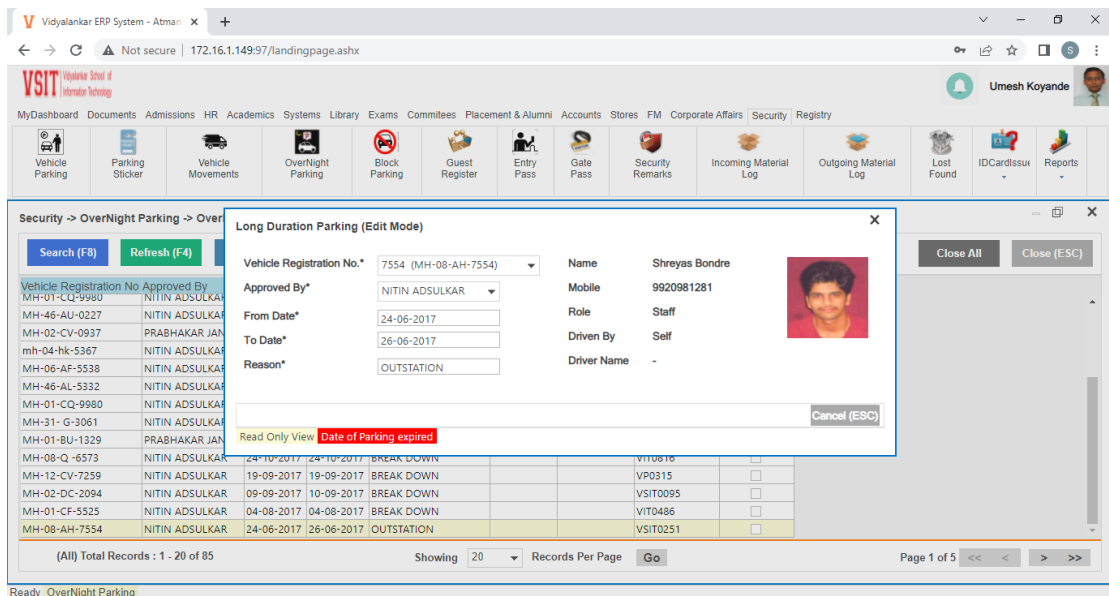
2.1.19 Block Parking

- This tab is under Security Module. It is used to fill parking details.



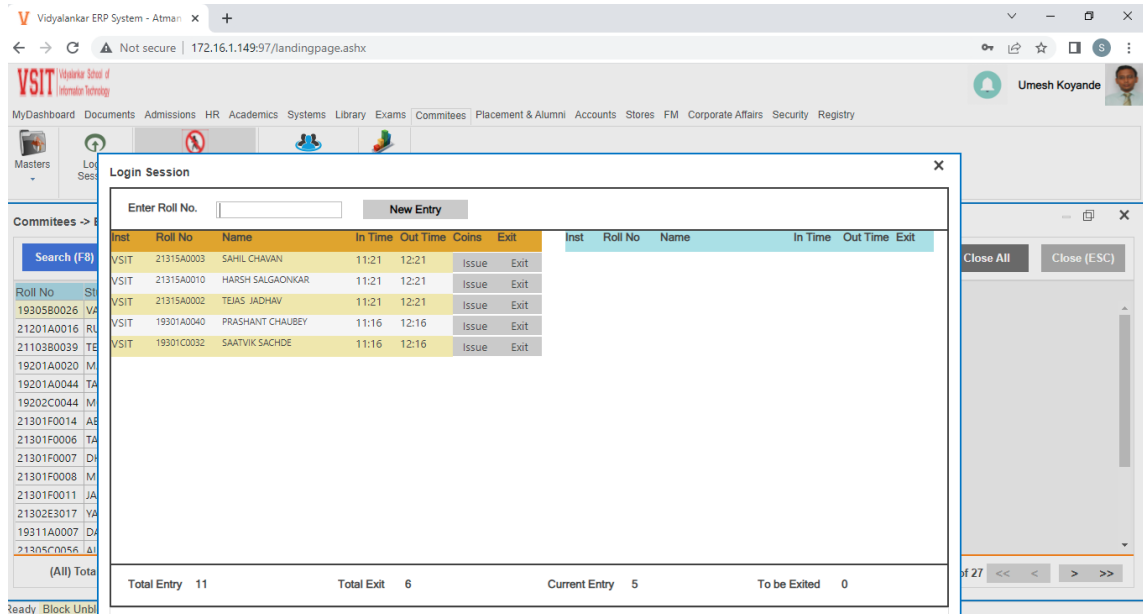
2.1.20 Overnight Parking

- This tab is under Security Module. This is used to fill details about overnight parking.



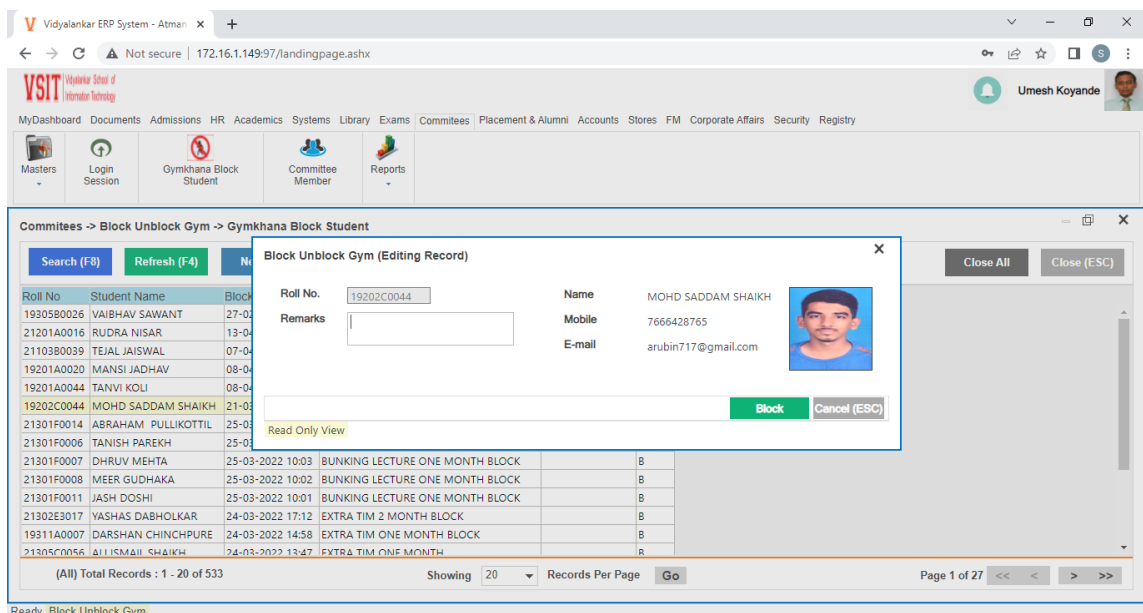
2.1.21 Gymkhana Login

- This tab is under committee module. It is used to keep track of Gymkhana entry.



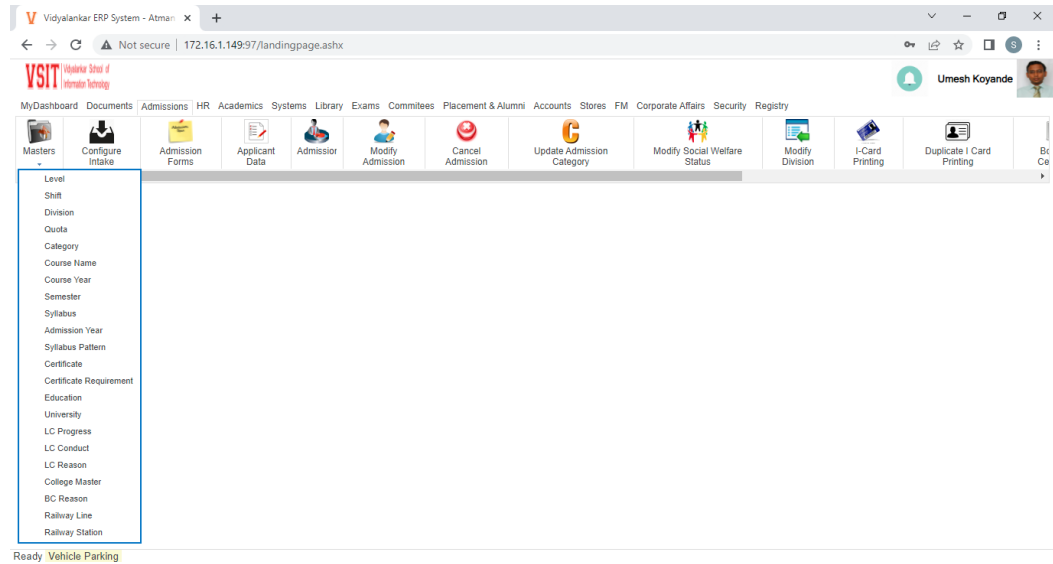
2.1.22 Block/unblock Gym

- This tab appears under Committee module. It is used to block/unblock a student from entering Gymkhana



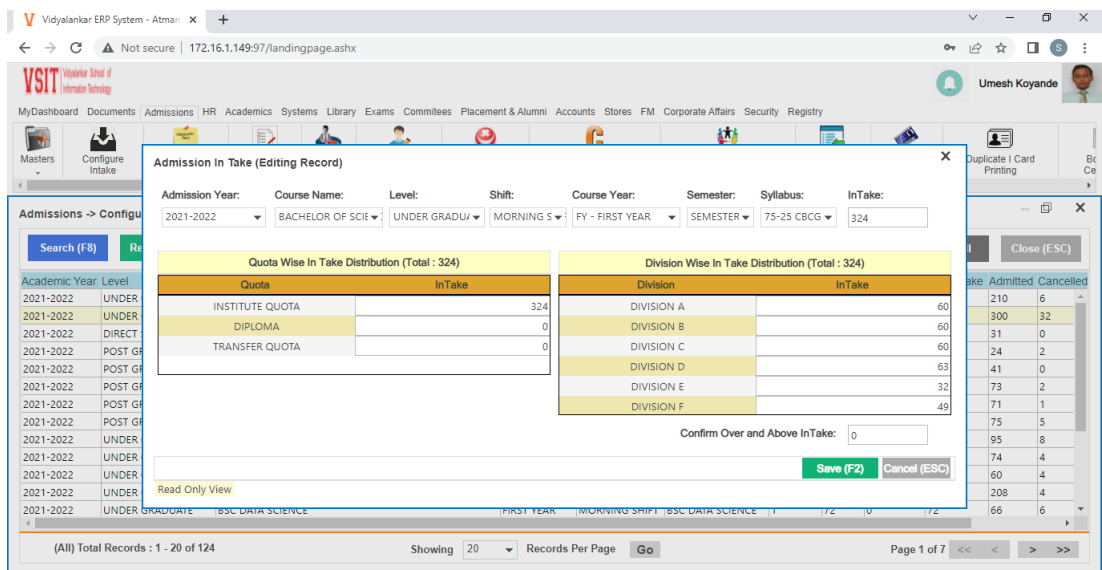
2.2. Admission

Admission details can be updated in this module



2.2.1 Configure Intake

- Admin can configure intake by clicking the tab Configure Intake and then filling the table stating Intake of Government Quota, Tuition Fee Waiver Scheme, JK quota, Institute Quota PM JK and division wise intake distribution and save it.



2.2.2 Admission Form

- Using this tab Admin will fill the necessary details about students after admission.

The screenshot shows the 'Admission Forms' section of the vMIS system. It features a table of records and a modal window for editing a specific record.

Academic Year	Form No	Receipt No	Date of Sale	Name of Student	Mobile No.	Remarks
2019-2020	393223	579637	11-10-2019	SUSHIL B...		
2019-2020	393160	579636	11-10-2019	MAVUR D...		
2019-2020	3923021	579635	11-10-2019	KUNAL G...		
2019-2020	392987	579634	11-10-2019	SHREYASH...		
2019-2020	392986	579633	11-10-2019	PRATHAM...		
2019-2020	392985	579632	11-10-2019	NILESH PA...		
2019-2020	392984	579631	11-10-2019	PANKAJ M...		
2019-2020	392686	579630	11-10-2019	ESHA GA...		
2019-2020	392036	579629	11-10-2019	MELVIN ...		
2019-2020	391653	579628	11-10-2019	AJAY BHIL...		
2019-2020	391504	579627	11-10-2019	PANKAJ NAWLE	9999999999	BSCIT
2019-2020	393271	579626	11-10-2019	RIDDHESH AWADE	9082013900	BSCIT 57.08
2019-2020	393270	579625	11-10-2019	SURAJ GECHAND	7977385230	UNKNOWN 7.80
2019-2020	393269	579624	18-09-2019	SAVJI RATHIWAR	9823567662	RMS

The 'Admission Forms (Editing Record)' modal window shows the following details for the selected record (Form No. 3923021):

- Date of Sale: 11-10-2019
- Academic Year: 2019-2020
- Form No.: 3923021
- Name: KUNAL GOLIWALA
- Mobile No.: 9764593201
- Email ID: Format : email@example.com
- Remarks: BMS

2.2.3 Applicant Data

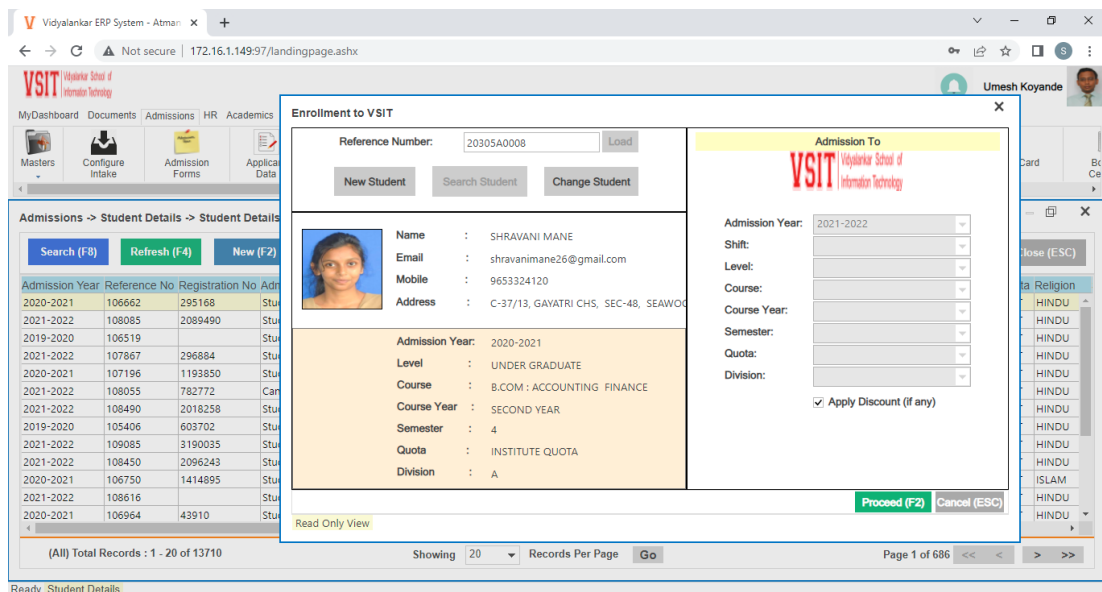
- In this tab students will be required to fill an application form.

The screenshot shows the 'Applicant Data (Adding New)' form, which is divided into several sections for data entry:

- Course Preferences:** Level, Course, Category, Registration No.
- Personal Details:** Name as on the Std. Xth OR Equivalent Certificate, Date of Birth, Birth Place, Gender, Nationality, First Name, Middle Name, Last Name, Mother Name, Religion, Subcaste, Aadhar Card No.
- Contact Details:** Permanent Address, Address (to be Printed on the I - Card), Country, State, City, Pin Code, Mobile, Phone, Email, Native Place, Native Place Address.
- Academic Details:** A table with columns: Education Name, Board/University, School/College, Year Of Passing, % Marks/CGPA, Class, Specialization. Options include SSC, HSC, and DIPLOMA.
- Merit Details:** (Partially visible)

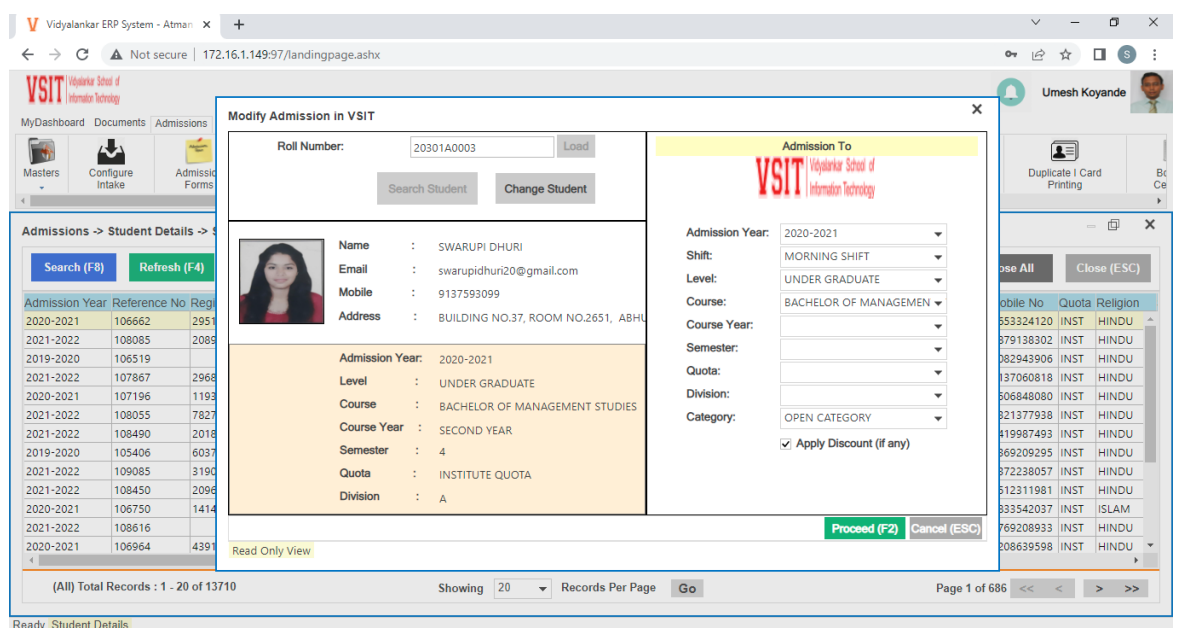
2.2.4 Admission

- After filling the students details once the student gets admitted to our Institute, ERP will fetch the details once he write his reference number and then he can proceed to create ID card.



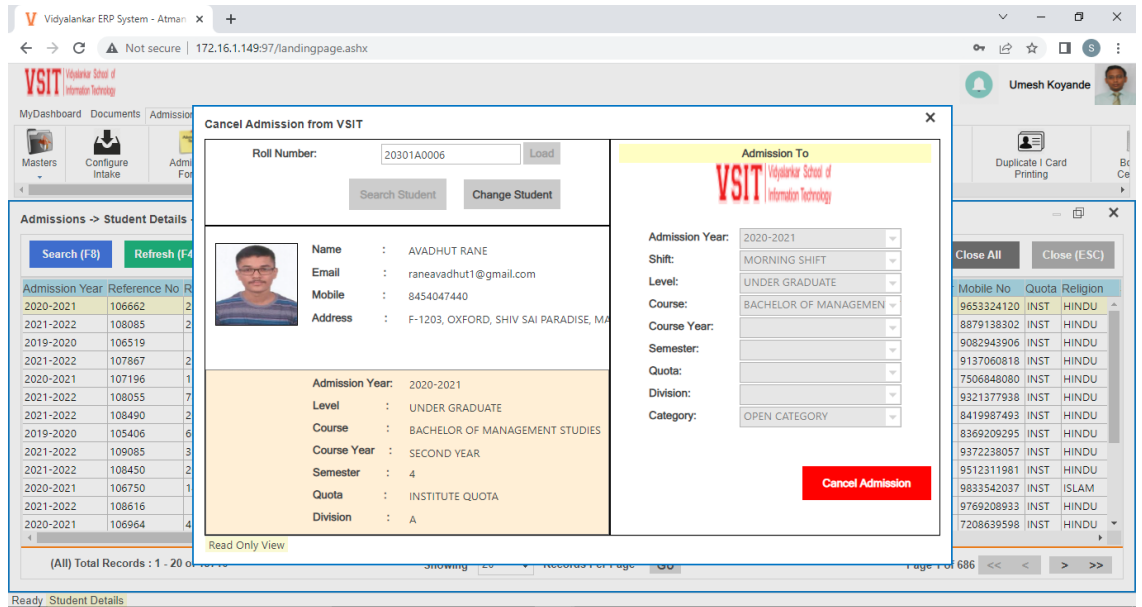
2.2.5 Modify Admission

- This tab is there to allow modification in admission.



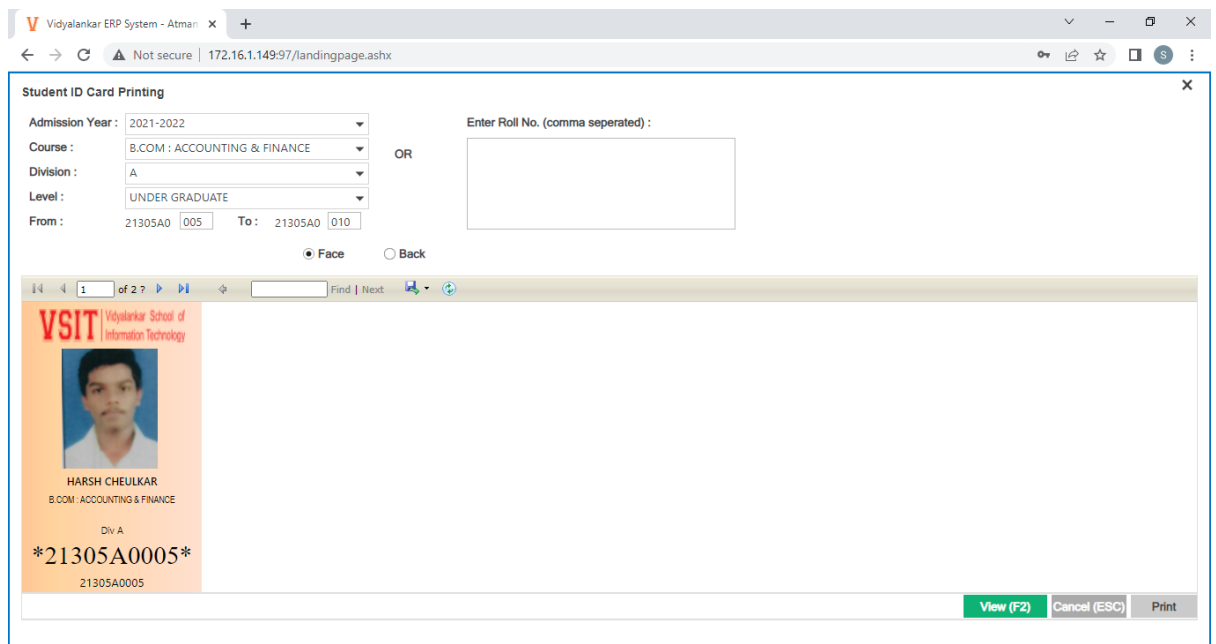
2.2.6 Cancel Admission

- Admin can update the admission status if the student cancel their admission.



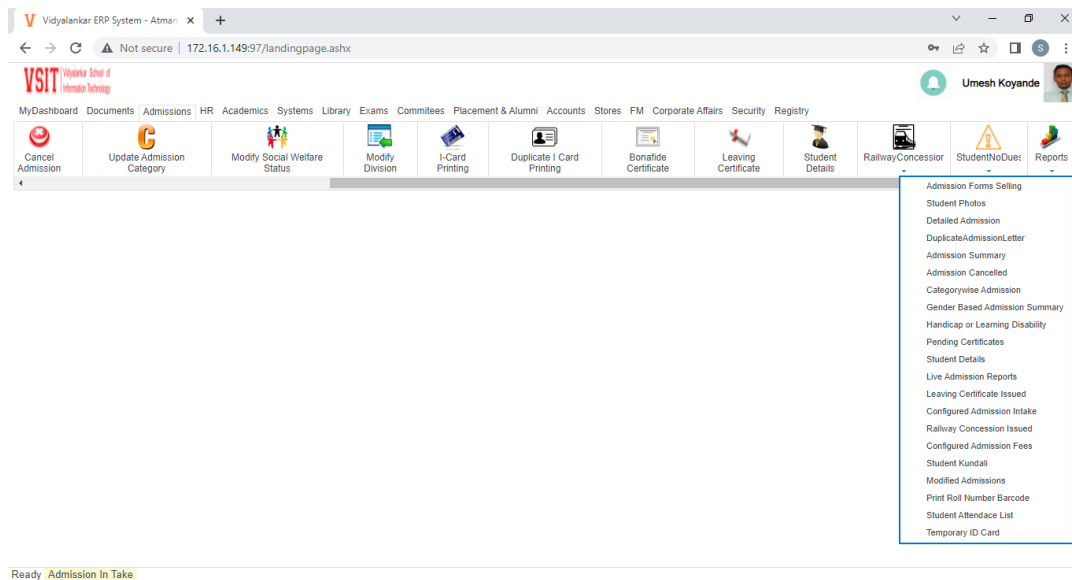
2.2.7 I-card Printing

- Using this tab we can print Temporary I-cards of admitted student by filling a particular form.



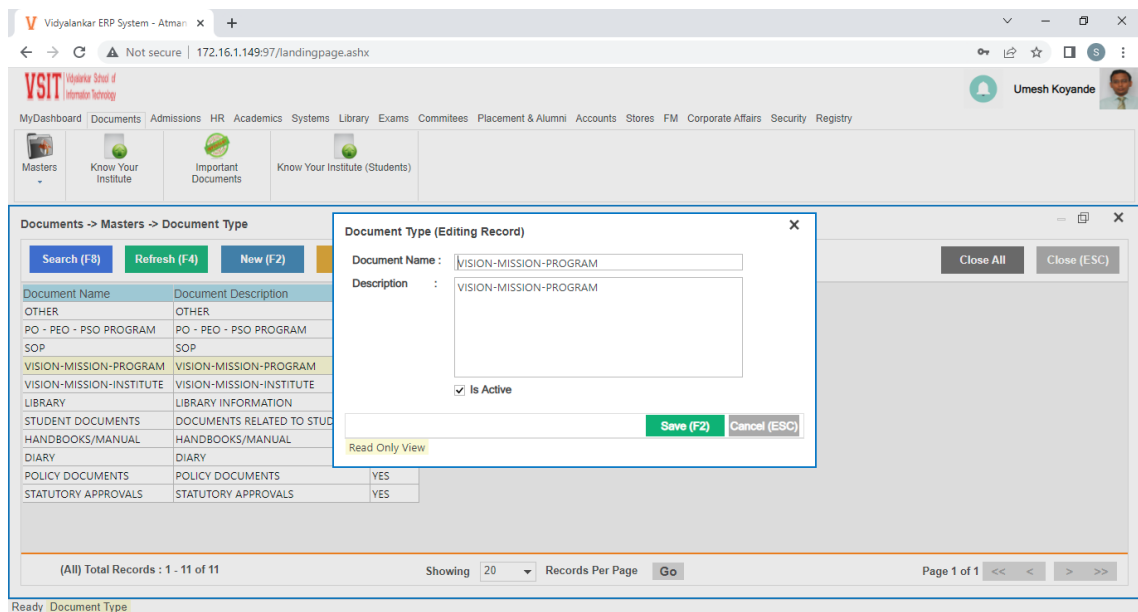
2.2.8 Reports

- Admin can get consolidated report of admission status, cancelled admission, I card printed etc. by clicking on Reports Tab

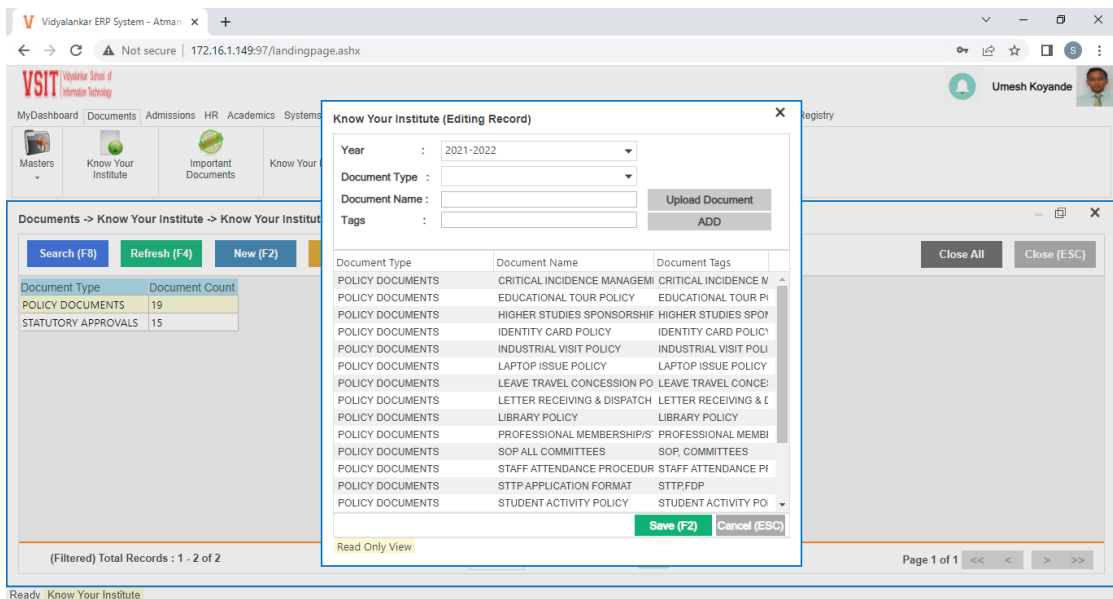


2.3. Documents

This module contains Standard Operating Procedure (SOP) for various activities. It contains Vision and Mission and Statutory Approval.



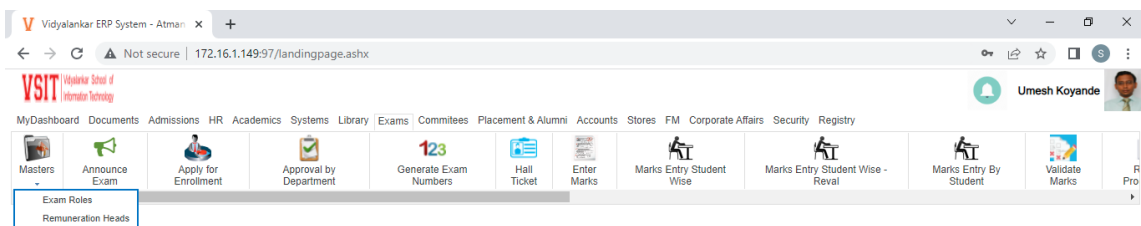
2.3.1 Know Your Institute



2.4. Examination

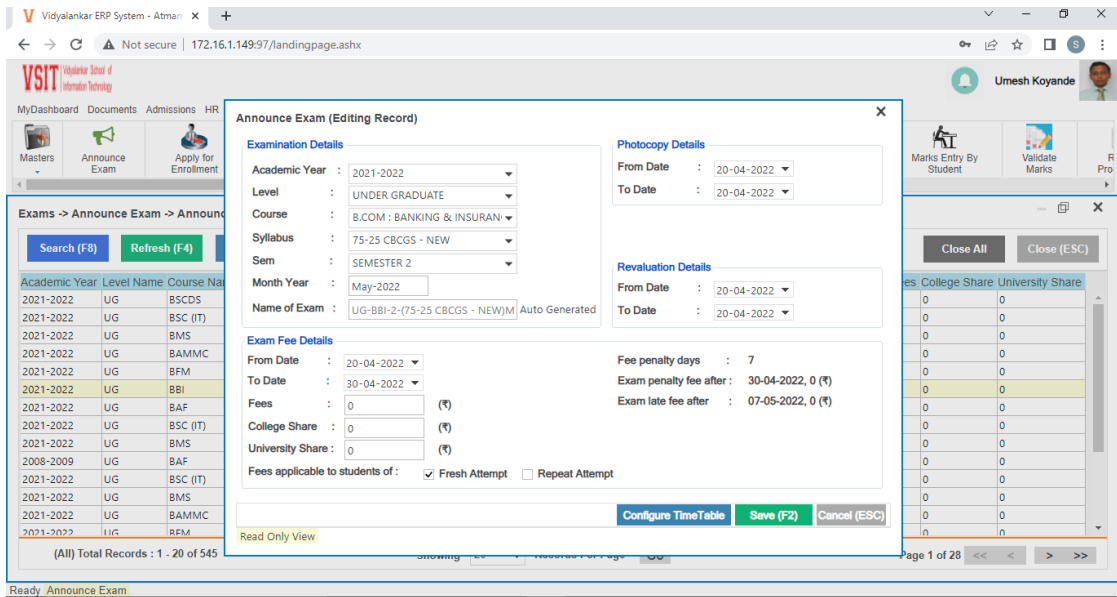
Every education institute organizes assessment / examination to evaluate progress of their Students.

For this in our ERP we have divided the work in following module :

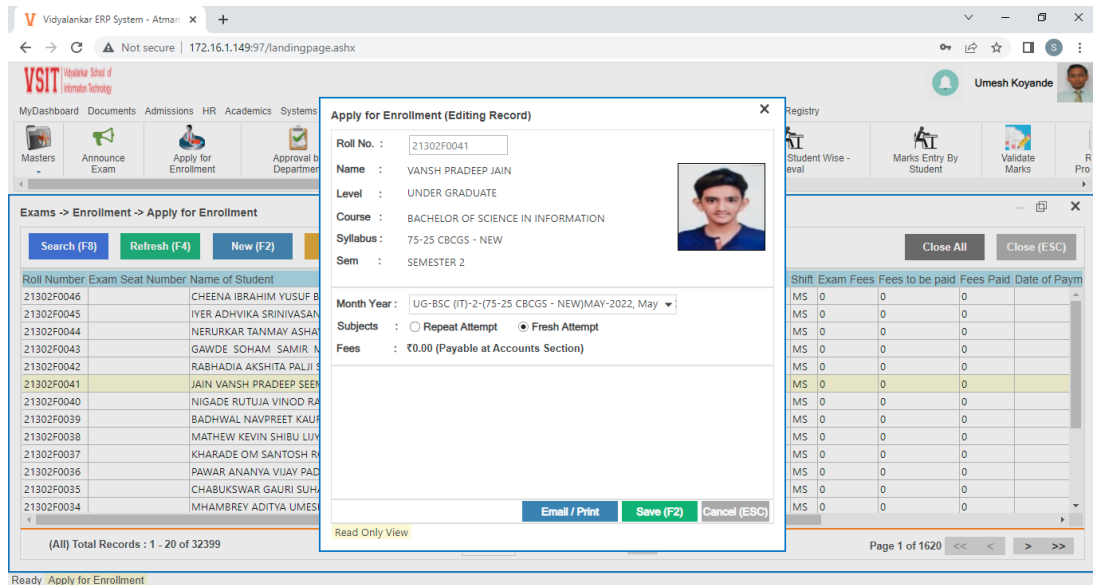


2.4.1 Announce Exam

- Exam Admin has to announce exam first by going to the tab **Announce Exam** where he will fill all the detail related with Examination, Photocopy, Renumeration and Exam Fees and save it.



- 2.4.2 Apply for Enrolment: Admin will then enrol students for the exam based on eligibility criteria.



2.4.3 Approval by Department:

- Exam admin will fill the form putting details about Academic Year, level, course, syllabus semester and Month Year.
- Then click on Load students
- Click on Approve if student is eligible for the exam.

Approval By Department

Academic Year : 2021-2022 Level : UNDER GRADUATE
 Course : B.COM : ACCOUNTING & FINAI Syllabus : 75-25 CBCGS - NEW
 Sem : SEMESTER 2 Month Year : UG-BAF-2-(75-25 CBCGS - NEV) **Load Students**

Exam Summary :
 Enrolled Students : 204 Pending Students : 204
 Approved Students : 0 Rejected Students : 0

Sr. No.	Roll Number	Name of Student	Attempt	Exam Fees	Status
1	2130SA0001	MALVIYA SAROJ KUMARI BABULAL LAHRIDEVI	Fresh	0	Pending
2	2130SA0002	JAKKA ISHAN MANOHAR REENA	Fresh	0	Pending
3	2130SA0003	HANDE VAIBHAVI PRAVIN PRIYANKA	Fresh	0	Pending
4	2130SA0004	THUBE VIGHNESH RAJENDRA SWATI	Fresh	0	Pending
5	2130SA0005	CHEULKAR HARSH PRASANNA NEHA	Fresh	0	Pending
6	2130SA0006	HARALKAR SHREYASH SURESH SUREKHA	Fresh	0	Pending
7	2130SA0007	KADAM DEVRAJ KISAN SONALI	Fresh	0	Pending
8	2130SA0008	NAIR MANASI JITEN SWATI	Fresh	0	Pending
9	2130SA0009	YADAV ANKITA MAHADEV USHA	Fresh	0	Pending
10	2130SA0010	JAMSANDEKAR SONAL BHAGWAN BHAGYASHREE	Fresh	0	Pending

Buttons: **Approve** **Reject** **Cancel (ESC)**

2.4.4 Generate Exam Number:

- In this tab Exam Admin can generate Exam Seat Number by filling all the details.

Exam Seat Number List

Vidyalankar School of Information Technology
 Vidyalankar College Marg, Wadala (E) Mumbai - 400037
 (Affiliated to University of Mumbai)

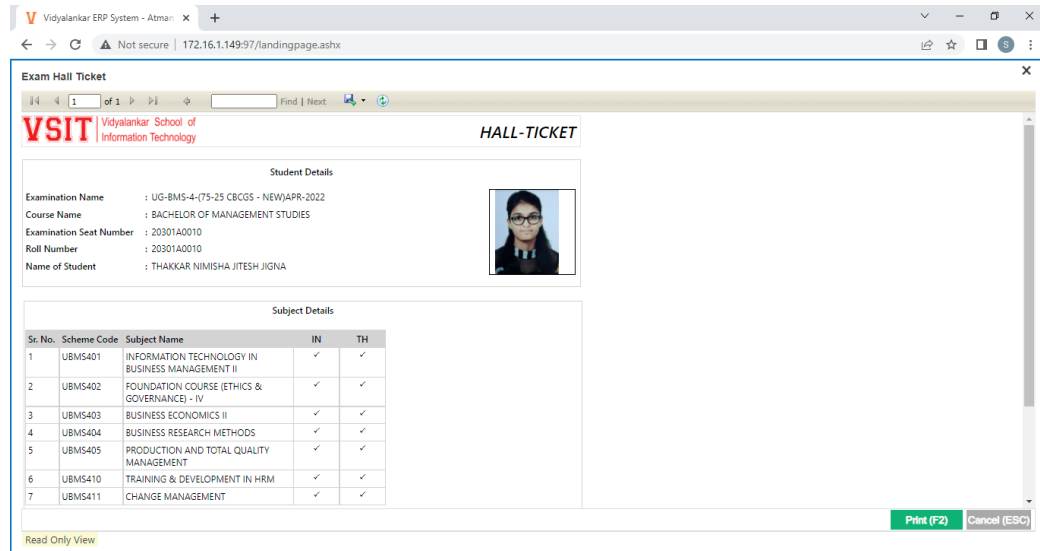
B.COM : FINANCIAL MARKETS : 4 : UG-BFM-4-(75-25 CBCGS - NEW)APR-2022
 Exam Seat Numbers List

Sr. No.	Roll Number	Name of Student	Exam Seat Number
1	20304A0001	KADAM PRAJAKTA MAHESH PALLAVI	20304A0001
2	20304A0002	USHAGAMA VINAYAK BHARATH KAVITHA	20304A0002
3	20304A0004	PAWAR SHRIYASH SHIRISH UJWALA	20304A0004
4	20304A0006	PARAB CHAITANYA VINAYAK RENU	20304A0006
5	20304A0007	VENGURLEKAR ADITI ANANT MANSI	20304A0007
6	20304A0009	JHA URJITA ANIL NEETA	20304A0009
7	20304A0010	RANE ROHAN SANTOSH ASHA	20304A0010
8	20304A0011	KONDEKAR MRUDULA CHANDRAHAS CHETNA	20304A0011
9	20304A0012	PAWAR ATUL SHASHIKANT SHALINI	20304A0012
10	20304A0013	VARMA ROSHNI JAIPRAKASH USHA	20304A0013
11	20304A0014	PATKESHWAR HIMANSHU MANDAR SHARMILA	20304A0014
12	20304A0015	SONAWANE KUNAL PRAFULL MEENA	20304A0015

Buttons: **Print (F2)** **Cancel (ESC)**

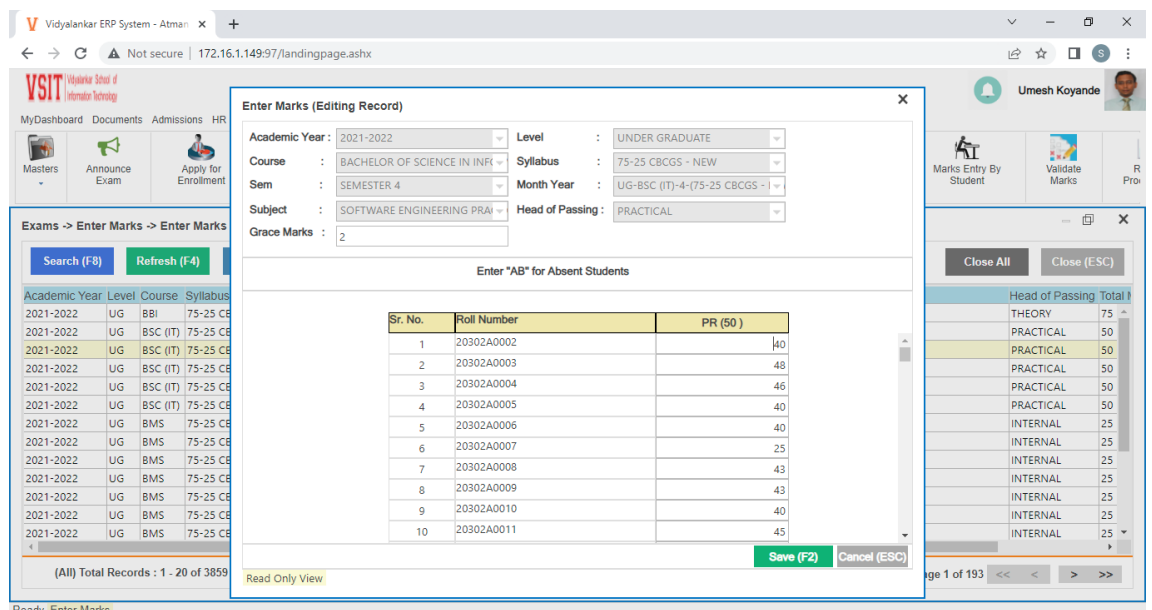
2.4.5 Hall Tickets:

Hall Tickets can be generated using this tab and students can take its print by logging in their dash board using their individual credential.



2.4.6 Enter Marks:

- Exam admin can enter marks by filling all details about the examination .
- Marks can be entered for all heads like Oral, Term Work, End Semester Exams and Internal Assessment (IA) from University Gazette Copy.
- These marks later then needs to be verified, as it will be useful for students while applying for transcript.

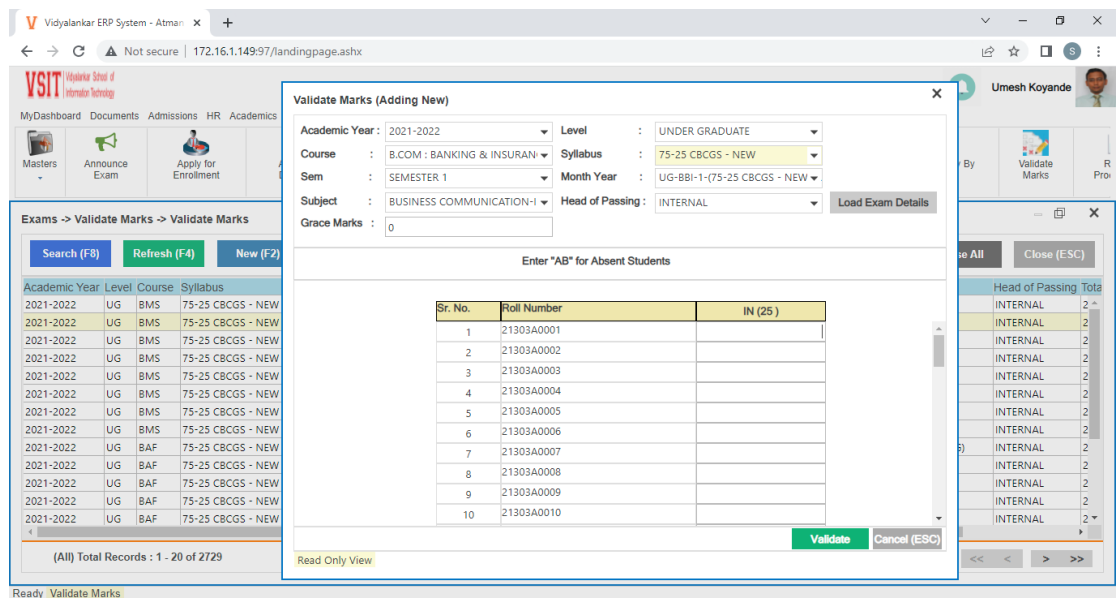


2.4.6 Marks Entry Student Wise

- This tab will be helpful if we have to enter marks of all the eligible students.
- Exam Roll Number we can get from reports from **Reports** tab, inside that Exam seat Number Report.

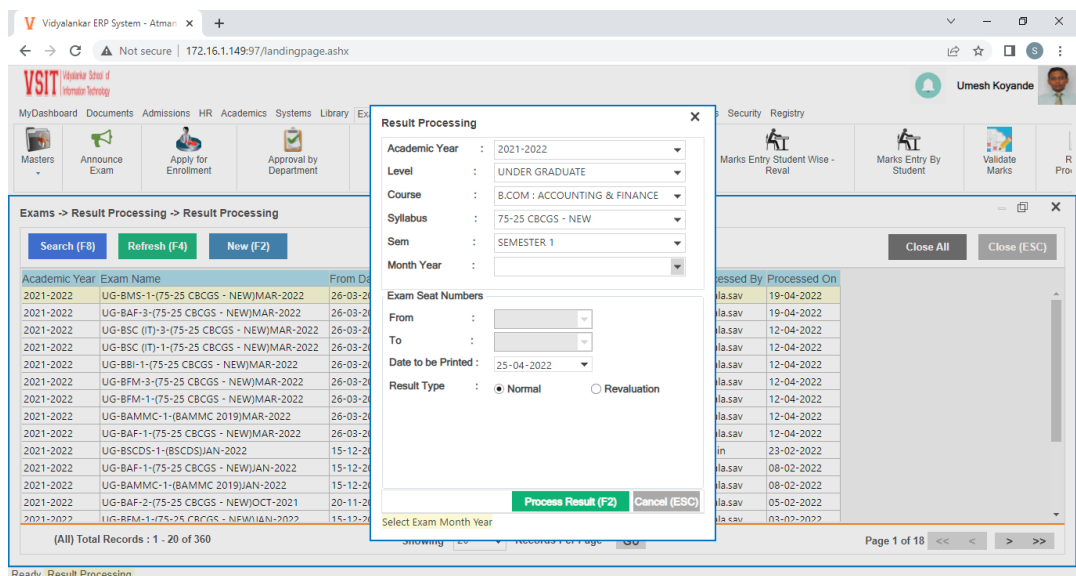
2.4.8 Validate Marks:

- Students' marks are validated, there is also an option for filling grace marks if any.



2.4.9 Result Processing

- Exam Admin can process the result by filling the form and then click on Process Result tab.



2.4.10 Publish/Unpublish Result

➤ Exam Admin can publish the result by clicking on this tab.

The screenshot shows the 'Publish / Unpublish Result' interface in the VSIT vMIS system. A modal window titled 'Publish/Unpublish Result (Editing Record)' is open, allowing the user to edit exam records. The modal contains the following fields and options:

- Academic Year: 2021-2022
- Level: UNDER GRADUATE
- Course: BACHELOR OF MANAGEMENT STUDIE
- Syllabus: 75-25 CBCGS - NEW
- Sem: SEMESTER 3
- Month Year: UG-BMS-3-(75-25 CBCGS - NEW)OCT-2021
- Buttons: Unpublish Result, Cancel (ESC)
- Read Only View option

In the background, a table displays a list of exam records. The table has columns for Academic Year, Exam Name, and From Date. The records include various exam types such as UG-BSC, UG-BMS, UG-BAMMC, UG-BFM, UG-BBI, UG-BAF, UG-BMM, and UG-BMM-4, with their respective dates and statuses.

2.4.11. Map Student-Syllabus

➤ As there can be many students who might be giving exams based on old syllabus because of DROP/KT so for such details this tab is there, where exam admin can map student with the syllabus.

The screenshot shows the 'Map Student <-> Syllabus' interface in the VSIT vMIS system. A modal window is open, allowing the user to map a student to a syllabus. The modal contains the following fields and options:

- Roll No.: 20302A0004
- Buttons: Load, Search Student
- Table with columns: Roll No., Student Name, Course Year, Semester, Syllabus
- Table Data:

Roll No.	Student Name	Course Year	Semester	Syllabus
20302A0004	SHRAVANE KORGAONKAR	SY	Sem 4	75-25 CBCGS - NEW
- Buttons: Save (F2), Cancel (ESC)
- Text: Select Syllabus for SHRAVANE KORGAONKAR

2.4.12 Student Manual Promotion

- This tab will help Exam admin to change the status of students i.e. Eligible or provisional.

Student Manual Promotion (Editing Record)

Level : DIRECT SECOND YEAR | Course : BACHELOR OF MANAGEMENT | Syllabus : 75-25 CBCGS - NEW
 Semester : SEMESTER 3 | Shift : MORNING SHIFT | Division : A

Sr. No.	Roll Number	Name of Student	Current Semester	Last Promoted On	Current Status	New Status
1	21301A2001	SWAGATAM MALIK	4	13-04-2022 13:56:21	STUDENT-ON	ELIGIBLE

(All) Total Records : 1 - 20 of 825

2.4.13. Passed Out Students

- This tab will be useful in modifying the admission status of student whether he is Active or Ex-Student.

Passed Out Students (Adding New)

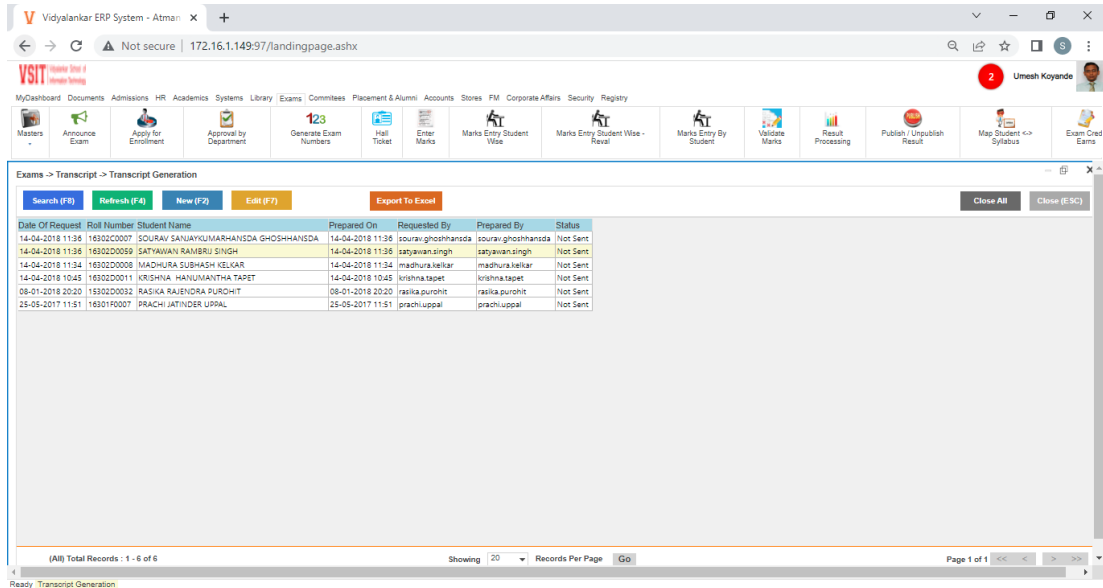
Level : UNDER GRADUATE | Course : BACHELOR OF SCIENCE IN INF | Syllabus : 75-25 CBCGS - NEW
 Semester : SEMESTER 6 | Shift : MORNING SHIFT | Division : B

Sr. No.	Roll Number	Name of Student	Current Semester	Last Promoted On	Current Status	New Status
1	19302B0036	GIRIRAJ KOKANE	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
2	19302B0003	JUHILE MANE	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
3	19302B0004	BHARTI MORE	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
4	19302B0007	VINYAS SHETTY	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
5	19302B0008	SARVESH GURAV	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
6	19302B0010	MELWIN MASCARENHAS	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
7	19302B0012	MAKRAND TODKAR	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
8	19302B0016	TEJAS ADHIKARI	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
9	19302B0017	ASHUTOSH RAUT	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
10	19302B0018	DIVYA NIKAM	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
11	19302B0019	SOHAIL SHAIKH	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
12	19302B0021	SWAPNIL VASAM	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
13	19302B0022	ROHAN SHINDE	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
14	19302B0023	JINSON -	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A
15	19302B0029	SUMEDHA SHEDGE	6	02-11-2020 12:48:19	PASSED-OUT	EX STUDENT-A

(All) Total Records : 1 - 20 of 292

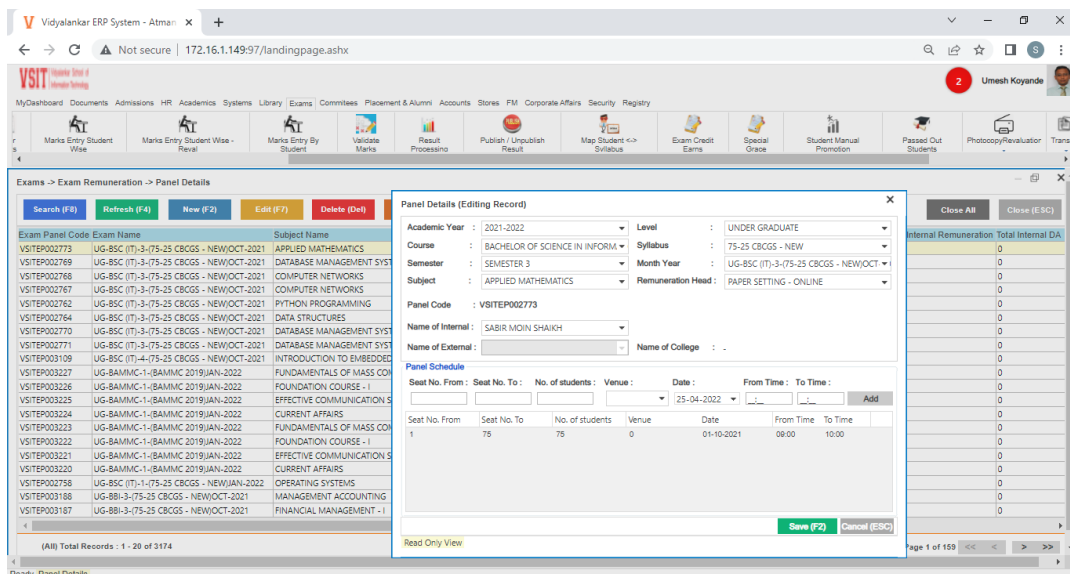
2.4.14. Transcript

- Students who go for MS or any higher education will apply for Transcript. Using ERP, Exam admin can approve/disapprove based on the details which is fetched from the database of ERP.



2.4.15 Exam Remuneration

- For calculating Exam Remuneration in ERP there is a tab called Exam Remuneration. In this we need to fill details about Internal and External, Subject details, Number of Students and save it.



Remuneration Details (Editing Record)

Panel Code : VSITEP02773
 Academic Year : 2021-2022
 Course : BSC (IT)
 Semester : 3
 Subject : APPLIED MATHEMATICS
 Level : UG
 Syllabus : 75-25 CBCGS - NEW
 Month Year : UG-BSC (IT)-3-(75-25 CBCGS - NEW)OCT-2021
 Remuneration Head : PAPER SETTING - ONLINE
 Name of Internal : SABIR MOIN SHAIKH
 Name of External :
 Name of College :

Sr. No.	Seat No. From	Seat No. To	Total students	Venue	Exam Date	Time	Actual students	INT-Rate	INT-Rem	INT-DA	INT-TA	INT-Food	EXT-Rate	EXT-Rem	EXT-DA	EXT-TA	EXT-Food	EXT-Total	
1	1	75	75	0	01-10-2021	09:00 - 10:00	75	7	525	0	0	0	0	7	525	0	0	0	525
Total							75	7	525	0	0	0	525	7	525	0	0	0	525

- Then for payment go to Remuneration Payment Tab and enter Bank details and save it. Payments notification will appear in accounts module and they will do the needful.

Remuneration Payment (Editing Record)

Remuneration Payment for : Internal External
 Exam Month - Year : Oct - 2019
 Name of Staff : SHAHID M QURESHI
 Name of College : CORPORATION BANK
 Account No. : 520101063213385
 IFSC Code : CORP0000106

Panel Code	Exam Name	Subject	Rem. Head	Exam Date	No. of Students	Rate	Rem.	DA	TA	Food	Total
VSITEP001760	UG-BAF-1-(75-25 CBCGS - NEW)OCT-2019	FINANCIAL MANAGEMENT (INTRODUCTION TO FINANCIAL MANAGEMENT)	PAPER MODERATION	25-10-2019	20	15	300	0	200	0	500
Total					20	15	300	0	200	0	500
VSITEP001765	UG-BAF-3-(75-25 CBCGS - NEW)OCT-2019	TAXATION-4 (DIRECT TAXES PAPER-1)	PAPER MODERATION	14-10-2019	20	15	300	0	0	0	300
Total					20	15	300	0	0	0	300

Paying Amount : 600
 Mode of Payment : UTR
 Bank : HDFC BANK
 Cheque / DD No. : FT91209928978
 Cheque / DD Date : 09-12-2019
 Total amount (₹) : 800
 Remarks :

2.4.16 Lock/Unlock

This tab has drop down menu with two options

- Lock/Unlock Marks Entry: In this we can lock/unlock marks entered by admin if any discrepancy is there.

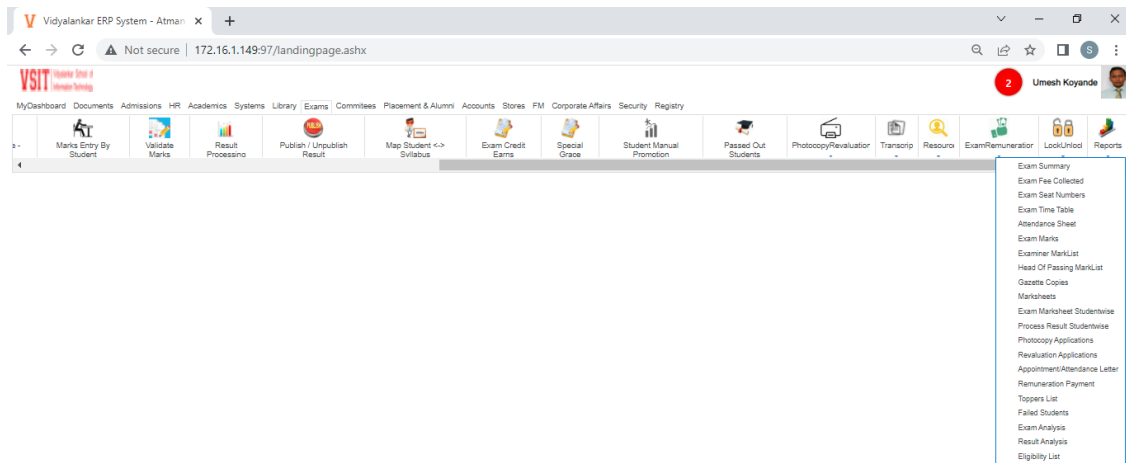
The screenshot displays the 'Lock/Unlock Marks Entry' interface. It features a table with the following columns: Academic Year, Exam Name, From Date, To Date, and a column labeled 'F'. A modal window is open, allowing for the selection of exam details. The modal includes dropdown menus for Academic Year, Level, Course, Syllabus, Sem, and Month Year. The 'Unlock Mark Entry' button is highlighted in green.

- Lock/Unlock Result Processing: In this we can lock/unlock result processed by admin if any discrepancy is there.

The screenshot displays the 'Lock/Unlock Result Processing' interface. It features a table with the following columns: Academic Year, Exam Name, From Date, To Date, and a column labeled 'F'. A modal window is open, allowing for the selection of exam details. The modal includes dropdown menus for Academic Year, Level, Course, Syllabus, Sem, and Month Year. The 'Unlock Result Processing' button is highlighted in green.

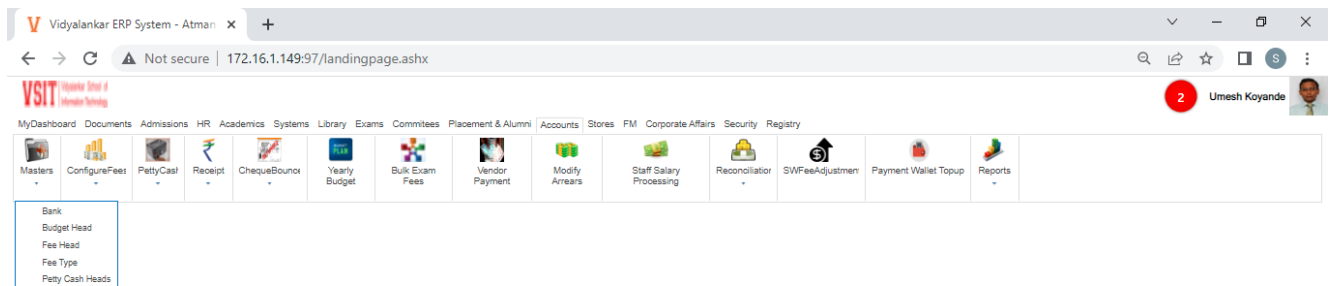
2.4.17 Reports:

- All reports generated by ERP can be seen by clicking in this tab.



2.5 Finance and Accounts

- This Module deals with details of all finance related transaction.



2.5.1 Configure Fees

- This tab appears under Accounts Module. It is used to keep details of the Admission fees paid by students.

Accounts -> Configure Fee -> Configure Admission Fees

Search (F6) Refresh (F4) New (F2)

Admission Year	Payable Admission Year	Level
2020-2021	2020-2021	UNDER GRADU
2019-2020	2019-2020	POST GRADUA
2020-2021	2020-2021	POST GRADUA
2021-2022	2021-2022	POST GRADUA
2016-2017	2021-2022	UNDER GRADU
2018-2019	2021-2022	UNDER GRADU
2018-2019	2021-2022	UNDER GRADU
2018-2019	2021-2022	UNDER GRADU
2018-2019	2021-2022	UNDER GRADU
2020-2021	2020-2021	POST GRADUA
2020-2021	2020-2021	DIRECT SECON
2020-2021	2020-2021	DIRECT SECON
2019-2020	2019-2020	UNDER GRADU
2019-2020	2021-2022	UNDER GRADU
2019-2020	2019-2020	UNDER GRADU
2020-2021	2020-2021	UNDER GRADU
2019-2020	2019-2020	UNDER GRADU
2020-2021	2020-2021	POST GRADUA
2020-2021	2020-2021	POST GRADUA
2019-2020	2019-2020	UNDER GRADU

Admission Year: 2020-2021 | Payable Admission Year: 2020-2021 | Syllabus: 75-25 CBCGS - NEW | Course: PHD BUSINESS ECONOMICS | Level: POST GRADUATE | Total Course Fee: ₹79,980.00

Fee Details

Course Year	ACADEMIC SUPPORT 1	ACADEMIC SUPPORT 2	ADDITIONAL FEES	CONVOCAION FEES	DEVELOPMENT AND UTILITY FEES	DOCUMENT VERIFICATION	DOCUMENT VERIFICATION AND ELIGIBILTY	EUGB
FIRST YEAR	22720	0	0	0	3220	1000	0	0
SECOND YEAR	23700	0	0	0	3220	0	0	0
THIRD YEAR	0	0	0	0	0	0	0	0

Save (F2) Cancel (ESC)

- Configure Miscellaneous Fees

Accounts -> Configure Fee -> Configure MISC Fees

Search (F6) Refresh (F4) New (F2) Edit (F7) Delete (Del) Export To Excel

Fee Type Name	Fees Effective From	Effective To	
BSC IT SEM V - ATKT MAY 2022	0	22-02-2022	30-04-2022
BSC IT SEM VI - ATKT MAY 2022	0	22-02-2022	30-04-2022
BMS SEM V - ATKT MAY 2022	0	22-02-2022	30-04-2022
BMS SEM VI - ATKT MAY 2022	0	22-02-2022	30-04-2022
BAF SEM V - ATKT MAY 2022	0	22-02-2022	30-04-2022
BAF SEM VI - ATKT MAY 2022	0	22-02-2022	30-04-2022
BBI SEM V - ATKT MAY 2022	0	22-02-2022	30-04-2022
BBI SEM VI - ATKT MAY 2022	0	22-02-2022	30-04-2022
BFM SEM V - ATKT MAY 2022	0	22-02-2022	30-04-2022
BFM SEM VI - ATKT MAY 2022	0	22-02-2022	30-04-2022
BAMMC SEM V - ATKT MAY 2022	0	22-02-2022	30-04-2022
BAMMC SEM VI - ATKT MAY 2022	0	22-02-2022	30-04-2022
BSC DS SEM I ATKT - MAY 2022	0	03-03-2022	30-04-2022
BMM SEM IV ATKT - MAY 2022	0	03-03-2022	30-04-2022
BMM SEM III ATKT - MAY 2022	0	03-03-2022	30-04-2022
BMM SEM II ATKT - MAY 2022	0	03-03-2022	30-04-2022
BMM SEM I ATKT - MAY 2022	0	03-03-2022	30-04-2022
BAF SEM IV ATKT - MAY 2022	0	03-03-2022	30-04-2022
BAF SEM III ATKT - MAY 2022	0	03-03-2022	30-04-2022
BAF SEM II ATKT - MAY 2022	0	03-03-2022	30-04-2022

MISC Fee Config (Editing Record)

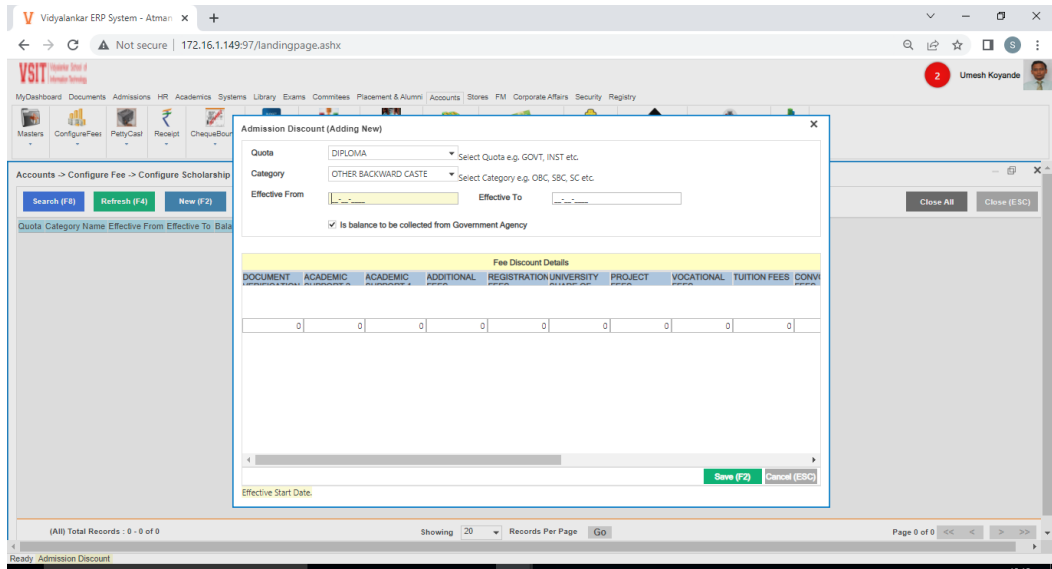
Fee Type: BMS SEM V - ATKT MAY 2022

Fees: 0 Amount

Effective From: 22-02-2022 To: 30-04-2022

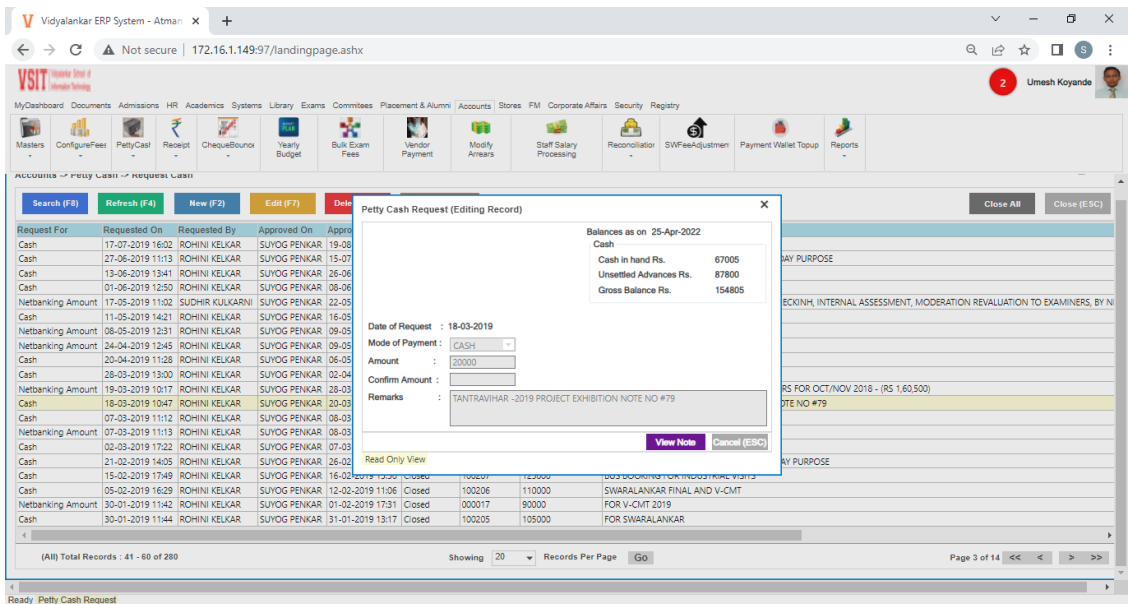
Save (F2) Cancel (ESC)

➤ **Configure Scholarship Fees**



2.5.2 Petty Cash Head

➤ This appears under Account Module. It is used to keep track of Petty Cash Payment.



➤ Petty Cash Request

Petty Cash Request (Adding New)

Balances as on 25-Apr-2022

Cash	
Cash in hand Rs.	67005
Unsettled Advances Rs.	87800
Gross Balance Rs.	154805

Date of Request : 25-04-2022
 Mode of Payment : CASH
 Amount : 10000
 Confirm Amount : *****
 Remarks : REFRESHMENT

Buttons: Upload Note, View Note, Delete Note, Save (F2), Cancel (ESC)

➤ Approve Cash

Petty Cash Approve (Editing Record)

Balances as on 25-Apr-2022

Cash	
Cash in hand Rs.	67005
Unsettled Advances Rs.	87800
Gross Balance Rs.	154805

Date of Request : 13-04-2022
 Mode of Payment : NETBANKING
 Amount : 55950
 Remarks :

Buttons: View Note, Approve, Reject, Cancel (ESC)

➤ Petty Cash Receipt

Petty Cash Receipt (Adding New)

Balances as on 25-Apr-2022
Cash
Cash in hand Rs. 67005
Unsettled Advances Rs. 87800
Gross Balance Rs. 154805

Date of Receipt : 25-04-2022
Mode of Payment : CASH
Reference No. :
Amount :
Confirm Amount :
Received By :
Remarks :

Save (F2) Cancel (ESC)

Receipt No.	Roll No.	Name	Amount	Date of Payment
606162	21301A0042	ESHA VIJAY NAIK	18000	April 25, 2022
606161	18301A0022	LOBHAS SHANKAR DHURI	300	April 25, 2022
606160	19301A0057	VIRAJ SHMASUNDAR DHAKDRKAR	24675	April 25, 2022
606159	19302A0044	NIHAR BHOOMESHWAR MORA	75	April 23, 2022
606158	19302A0044	NIHAR BHOOMESHWAR MORA	31500	April 23, 2022
606157	21304A0002	VISHAL SHANKAR RAJBHAR	19380	April 23, 2022
606156	20302B0062	ARSALAN JAVED SHAIKH	10000	April 23, 2022
606155	19302C0029	ABHISHEK ASHOK VISHWAKARMA	11575	April 23, 2022
606154	19302A0056	JAHNVI MALLAPPA NATEKAR	21575	April 22, 2022
606153	19311A0074	ADITYA VILAS YESUNIKAR	765	April 22, 2022
606152	21302D0061	FAZALITEKHAR SHAIKH	30000	April 22, 2022
606151	19302C0053	ROHAN RAMBHIRI YADAV	5000	April 22, 2022
606150	19301A0027	KAJSTUBH DIWAKAR SHETTY	28750	April 22, 2022
606149	20311A0018	ASHLESHA NIKETAN ADVIRKAR	230	April 22, 2022
606148	20311A0064	ANUSHKA NIKETAN ADVIRKAR	249	April 22, 2022
606147	19305A0013	SMRUTI NARENDRA MOHITE	21000	April 22, 2022
606146	19302A0056	JAHNVI MALLAPPA NATEKAR	-21575	April 22, 2022
606145	21315A0066	DHIRAJ SUJHAKAR JAKKA	-24985	April 22, 2022
606144	19301B0055	PRIVASH RAMNATH NAGWEKAR	20000	April 22, 2022
606143	20301B0066	VEDANT SANDESH PALANDE	28000	April 22, 2022

➤ Petty Cash Advance

Petty Cash Advance (Editing Record)

Balances as on 25-Apr-2022
Cash in hand Rs. 67005
Unsettled Advances Rs. 87800
Gross Balance Rs. 154805

Date of Request : 04-03-2022
Issued To : ANINDITA BANERJI
Amount : 20000
Confirm Amount : *****
Remarks : V-TALKIES
No. of Payments : Load Details

Settle Advances Save (F2) Cancel (ESC)

Reference No.	Issued To	Issued By	Advance Amount	Date Of Advance
100513	ANINDITA BANERJI	RUPALI MORE	20000	04-03-2022 15:3
100519	VIJAY GAWDE	RUPALI MORE	60000	22-03-2022 09:4
100520	SAGAR GAIKWAD	RUPALI MORE	4500	06-04-2022 15:3
100521	SHRUTI CHAVAN	RUPALI MORE	2600	06-04-2022 15:3
100522	BHARAT PAWAR	RUPALI MORE	700	21-04-2022 12:4

2.5.3 Receipt

- This tab appears under Accounts Module. It is used to print receipt as acknowledgment to the fees paid by student.

Fee Payment to VSIT

Receipt Type : Student

Student Roll No.: 20301A0001

Name : ANKIT MANDAL (OPEN) (INST)
Course : BACHELOR OF MANAGEMENT STUDIES
Level : UNDER GRADUATE
Course Year : SECOND YEAR (Student on Roll)
Semester : 4
Mobile : 7045760619
Email : mandalankit64@gmail.com
Eligible for Scholarship: -
SW activity status : -

Payment Summary	Amount (₹)	Payment History			
Total Amount to be Paid	1,12,585.00	Receipt No.	Paid on	Amount (₹)	Pay Mode
Total Amount Paid	1,12,585.00	605686	29-03-2022	28,000.00	RTGS
Total Arrears	0.00	600049	20-09-2021	23,925.00	RTGS
		595145	18-03-2021	1,040.00	Cash
		589293	04-12-2020	1,040.00	RTGS
		582624	29-07-2020	14,170.00	NEFT
		582623	29-07-2020	30,000.00	NEFT
		582622	29-07-2020	14,410.00	NEFT

Fee Type	Amount	Paid	Current
BMM SEM I ATKT - MAY 2022	0.00	0	<input type="checkbox"/>
BMM SEM II ATKT - MAY 2022	0.00	0	<input type="checkbox"/>
BMM SEM III ATKT - MAY 2022	0.00	0	<input type="checkbox"/>
BMM SEM IV ATKT - MAY 2022	0.00	0	<input type="checkbox"/>
BSC DS SEM I ATKT - MAY 2022	0.00	0	<input type="checkbox"/>
Other	-	-	-

Calculated Total :

Total Amount Paid :
 Confirm Total Amount:
 Payment Mode :

Remarks (Not Printed):
 Remarks (Printed) :

➤ Negative Receipt

VSIT (Negative Receipt)

Receipt Type : Student

Student Roll No.: 20301A0001

Name : ANKIT MANDAL (OPEN) (INST)
Course : BACHELOR OF MANAGEMENT STUDIES
Level : UNDER GRADUATE
Course Year : SECOND YEAR
Semester : 4
Mobile : 7045760619
Email : mandalankit64@gmail.com

Payment Summary	Amount (₹)	Payment History			
Total Amount to be Paid	1,12,585.00	Receipt No.	Paid on	Amount (₹)	Pay Mode
Total Amount Paid	1,12,585.00	605686	29-03-2022	28,000.00	RTGS
Total Arrears	0.00	600049	20-09-2021	23,925.00	RTGS
		595145	18-03-2021	1,040.00	Cash
		589293	04-12-2020	1,040.00	RTGS
		582624	29-07-2020	14,170.00	NEFT
		582623	29-07-2020	30,000.00	NEFT
		582622	29-07-2020	14,410.00	NEFT

Fee Type	Amount	Paid	Current
Refund/Reimbursement	-	-	<input checked="" type="checkbox"/>

Uncheck if this amount is not to be recovered from student

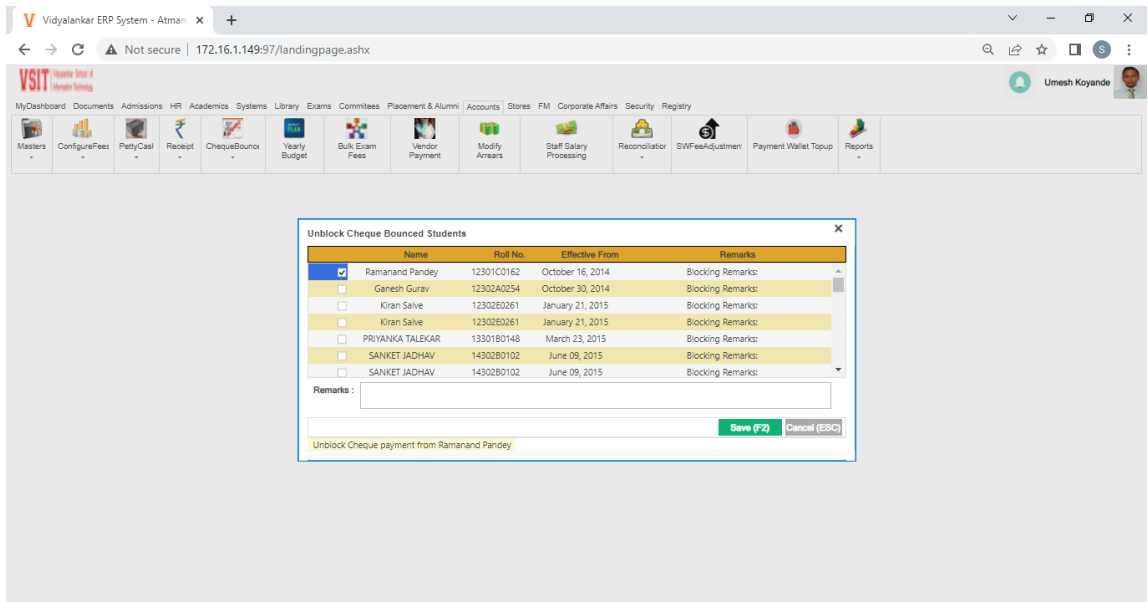
Calculated Total : ₹0.00

Total Amount Paid :
 Confirm Total Amount:
 Payment Mode :

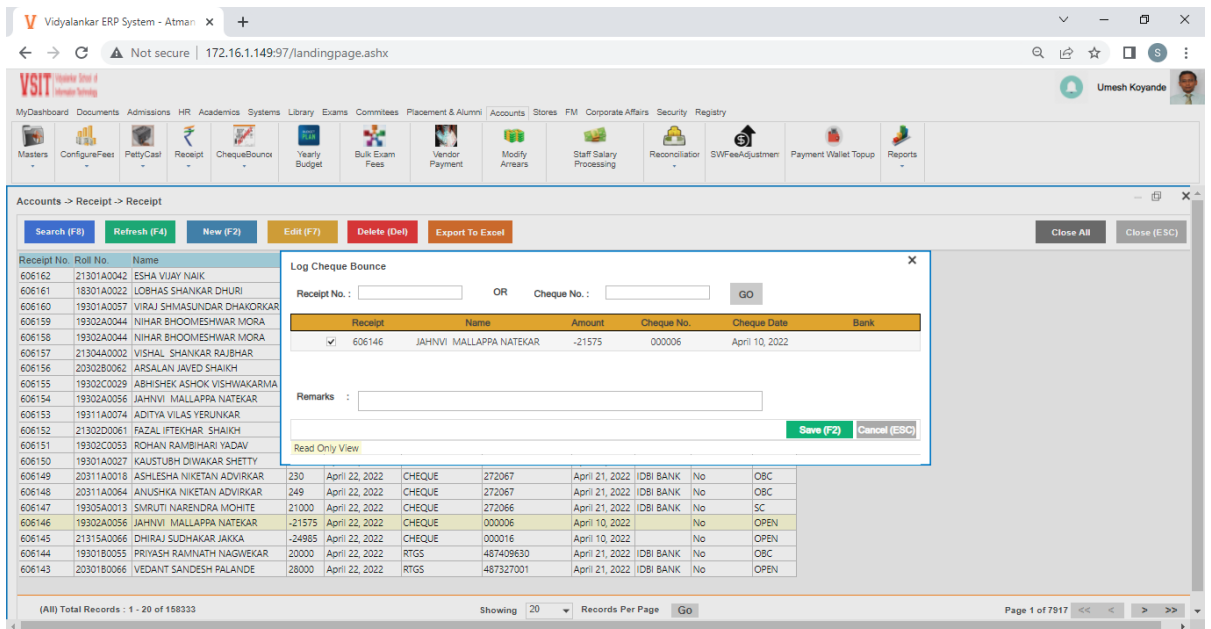
Remarks (Not Printed):
 Remarks (Printed) :

2.5.4 Cheque Bounce

- This tab appears under Accounts head. It is used to not the details of block/unblocked bounced cheques.

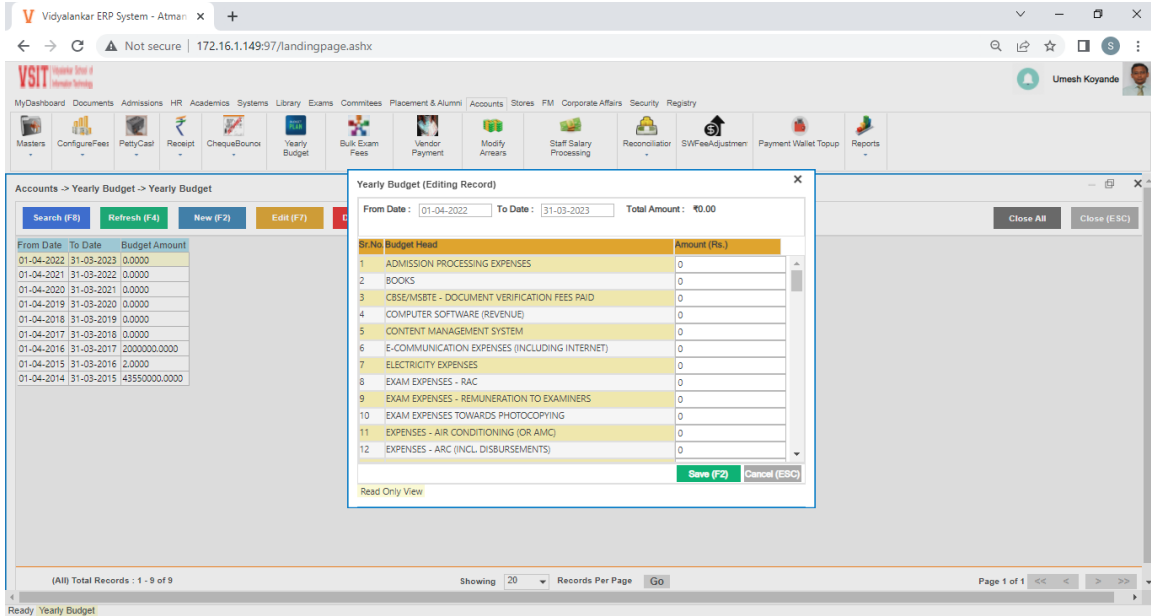


- Log Check Bounce



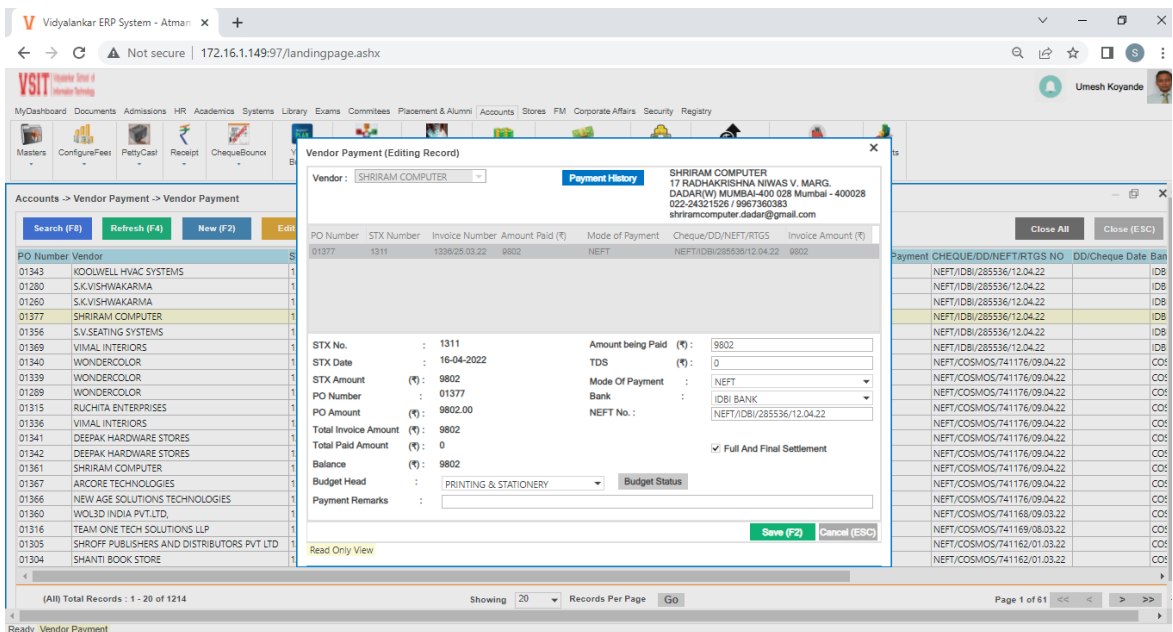
2.5.5 Yearly Budget

- This tab appears under Accounts Module. It is to keep track of Yearly expenditure.



2.5.6 Vendor Payment

- This tab appears under Accounts Module. It is used to keep track about Vendor details, payment, mode of payment etc.



2.5.7 Modify Arrears

- This tab appears under Accounts module. It is used to update arrears details.

Accounts -> Modify Arrears -> Modify Arrears

Modify Arrears (Adding New)

Roll Number : 20302C0050

Student Information:

- Institute : Vidyalankar School of Information Technology
- Name : SURBHI RAUT
- Mobile : 9870036406
- Email : rdraut5@gmail.com
- Quota : INST
- Level : UNDER GRADUATE
- Course : BACHELOR OF SCIENCE IN INFOR
- Course Year : FIRST YEAR
- Semester : 1
- Category : OBC

Sr. No.	Fee Head	Fee Type	Amount	Paid	Actual Amount	New Amount	Remarks
1	ADMISSIONS	FY - TUITION FEES	0	400	0		

Arrears List:

Sr. No.	Fee Head	Fee Type	Amount	Paid	Actual Amount	New Amount	Remarks
	Late Fine - Students		0	0	5		sanjivani.mohite2 25-08-2018 CLEARED FINE
	Late Fine - Students		0	0	5		sanjivani.mohite2 24-08-2018 CLEARED FINE
	Late Fine - Students		0	0	20		sanjivani.mohite2 24-08-2018 CLEARED FINE

(All) Total Records : 1 - 20 of 377

2.5.8 Staff Salary Processing

- This tab appears under Accounts department. It is used to process staff salary. If there exist no discrepancy then save and process it.

StaffSalaryProcessing

Month : March Year : 2022

Lock Processing

Emp	Name	IT	WP From	WP To	Adv/Other	Bank
VSIT0165	AASHA MAHESH CHAVAN	16969	0	0	0	CICI BANK
VSIT0238	AGNIUS ANTHONY MELEDATH	0	0	0	0	CICI BANK
VSIT0290	AJAYKUMAR SADASHIV POOJARY	0	0	0	0	CICI BANK
VSIT0149	AKSHATHA CHAITENYA JAIN	0	0	0	0	CICI BANK
VSIT0294	AKSHAY SURYAKANT MOHITE	0	0	0	0	CICI BANK
VSIT0169	AKSHAY VISHWANATH PARAB	0	0	0	0	CICI BANK
VSIT0181	AMIT KISHOR KABRA	16804	0	0	0	CICI BANK
VSIT0303	AMITA ASHOK KUMAR JAIN	0	0	33	0	STATE BANK OF INDIA
VSIT0184	AMRAJA KRISHNA SHIVKAR	28826	0	0	0	CICI BANK
VSIT0236	ANINDITA BHARGESHWAR BANERJI	14769	0	0	0	CICI BANK
VSIT0256	APURVA VILAS MAHADIK	0	0	0	0	CICI BANK
VSIT0061	ASHWINI UMESH KOYANDE	0	0	0	0	CICI BANK
VSIT0031	ASIF KUTBUDDIN RAMPURAWALA	24651	0	0	0	CICI BANK

Buttons: Save Process, Cancel (ESC), Publish

2.5.9 Reconciliation

➤ This tab appears under Accounts Module.

RR Reconciliation (Adding New)

Reconciliation Date : 02-02-2022
 Receipt From : 604532 Receipt To : 604534
 Total Cost : ₹2,015.00

		X		Total :
1.	2000	X	0	
2.	1000	X	0	
3.	500	X	0	
4.	200	X	0	
5.	100	X	0	
6.	50	X	0	
7.	20	X	0	
8.	10	X	0	
9.	5	X	0	
10.	2	X	0	
11.	1	X	0	

Overall Total : ₹0.00
 Difference : ₹2,015.00

Total Cheque Amount Received :
 Total Cheque Amount Issued :

Save (F2) Cancel (ESC)

Read Only View

➤ Petty Cash Reconciliation

Petty Cash Reconciliation

Reconciliation Date : 02-02-2022
 Total Cost : ₹580.00

		X		Total :
1.	2000	X	0	₹0.00
2.	1000	X	0	₹0.00
3.	500	X	1	₹500.00
4.	200	X	0	₹0.00
5.	100	X	0	₹0.00
6.	50	X	0	₹0.00
7.	20	X	0	₹0.00
8.	10	X	8	₹80.00
9.	5	X	0	₹0.00
10.	2	X	0	₹0.00
11.	1	X	0	₹0.00

Overall Total : ₹580.00
 Difference : ₹0.00

Cancel (ESC)

Read Only View

➤ Library receipt Reconciliation

Library Receipt Reconciliation

Reconciliation Date : 24-02-2021

Receipt From: 12132 Receipt To: 12135 Refresh

Total Cost : ₹135.00

Sr.No	Receipt No	Receipt No To	Reconciled By	Total
1.	2000	X	b	₹0.00
2.	1000	X	0	₹0.00
3.	500	X	0	₹0.00
4.	200	X	0	₹0.00
5.	100	X	1	₹100.00
6.	50	X	0	₹0.00
7.	20	X	0	₹0.00
8.	10	X	3	₹30.00
9.	5	X	1	₹5.00
10.	2	X	0	₹0.00
11.	1	X	0	₹0.00

Overall Total : ₹135.00
Difference : ₹0.00

Cancel (ESC)

Read Only View

Accounts -> RR Reconciliation -> Library RR Reconciliation

Search (F8) Refresh (F4) New (F2) Edit (F7)

Reconciliation Date	Receipt No From	Receipt No To	Reconciled By
02-12-2021	603167	603167	RUPALI MORE
30-10-2021	602621	602621	RUPALI MORE
14-10-2021	601613	601613	RUPALI MORE
08-09-2021	599763	599763	RUPALI MORE
24-02-2021	594159	594159	RUPALI MORE
27-02-2020	582440	582440	JAYMALA BANDH
24-01-2020	581004	581004	RUPALI MORE
15-01-2020	580426	580426	JAYMALA BANDH
31-12-2019	580279	580279	RUPALI MORE
16-12-2019	579970	579970	RUPALI MORE
27-11-2019	579864	579864	RUPALI MORE
07-11-2019	579793	579793	RUPALI MORE
05-10-2019	579579	579579	JAYMALA BANDH
24-09-2019	579228	579228	RUPALI MORE

(All) Total Records : 1 - 20 of 277

Ready LibraryRRReco

2.5.10 SWFee Adjustment

SW Fee Adjustment

Head : ADMISSIONS Fee : LIBRARY, GYMKHANA, LABORA Quota : All

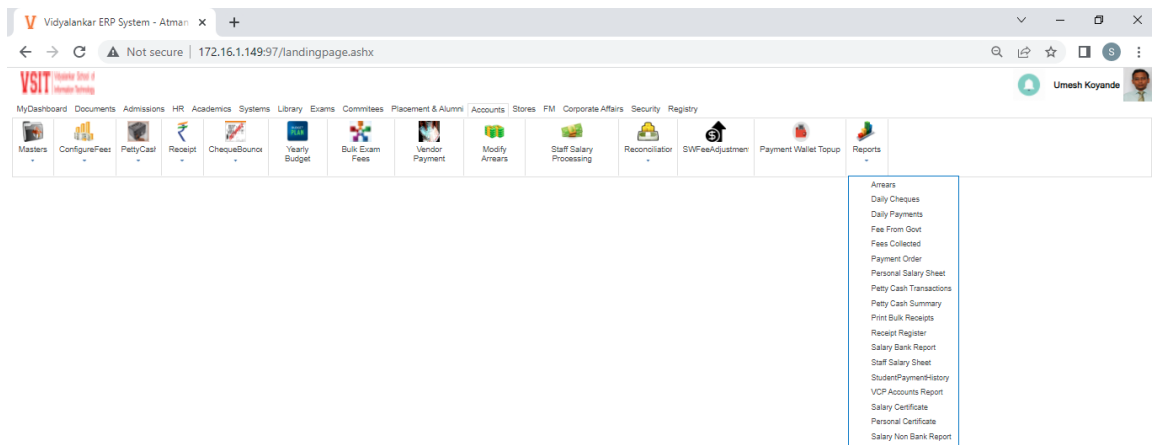
Level : UNDER GRADUATE Course : B.COM : ACCOUNTING & FINAN Semester : SEMESTER 2

Cat : Elig : All Load Students Clear

Sr.No	Roll	Name	Division	Quota	Category	SW Eligible	Payable (Copy to all)
1	21305A0001	SARJU KUMARI MALVIYA	A	INST	OPEN	Not-Eligible	
2	21305A0002	ISHAN JAKKA	A	INST	SBC	Not-Eligible	
3	21305A0003	VAIBHAVI HANDE	A	INST	OPEN	Not-Eligible	
4	21305A0004	VIGNESH THUBE	A	INST	OBC	Not-Eligible	
5	21305A0005	HARSH CHEULKAR	A	INST	OPEN	Not-Eligible	
6	21305A0006	SHREYASH HARALKAR	A	INST	OPEN	Not-Eligible	
7	21305A0007	DEVRAJ KADAM	A	INST	OPEN	Not-Eligible	
8	21305A0008	MANASI NAIR	A	INST	OPEN	Not-Eligible	
9	21305A0009	ANKITA YADAV	A	INST	OPEN	Not-Eligible	
10	21305A0010	SONAL JAMSANDEKAR	A	INST	OBC	Not-Eligible	
11	21305A0011	DIXIT HARSHALI	A	INST	OBC	Not-Eligible	

Save (F2) Cancel (ESC)

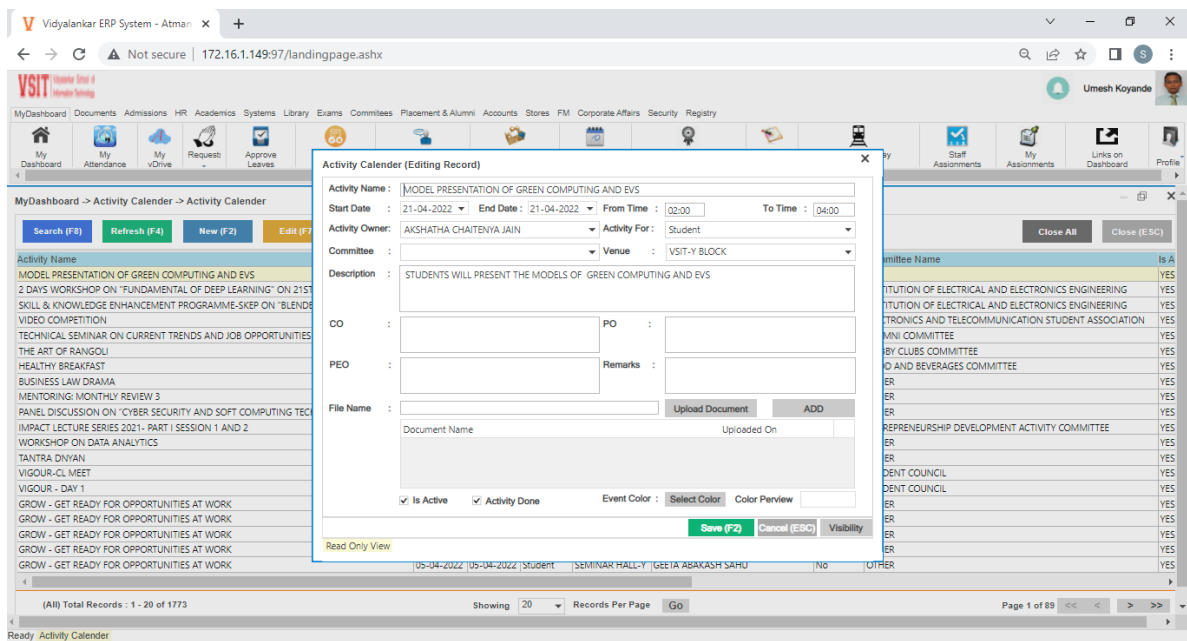
2.5.11 Reports



2.6 Planning and Development

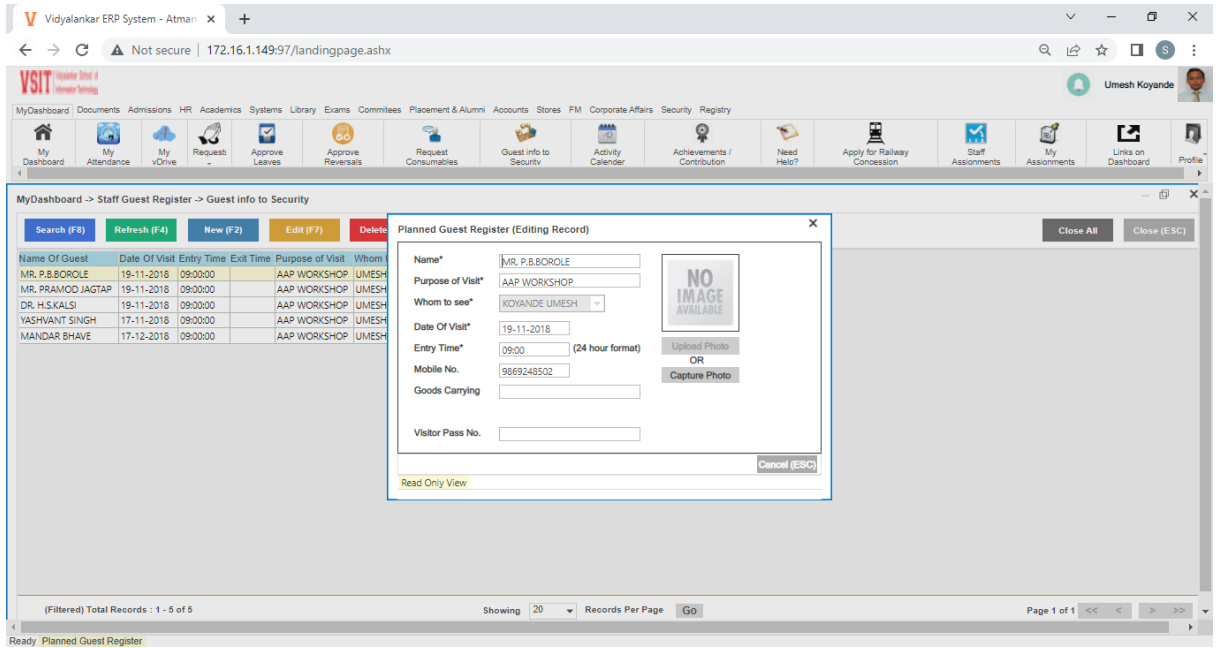
2.6.1 Activity Calendar

- This tab appears on Dashboard. Here you can update details about an activity.



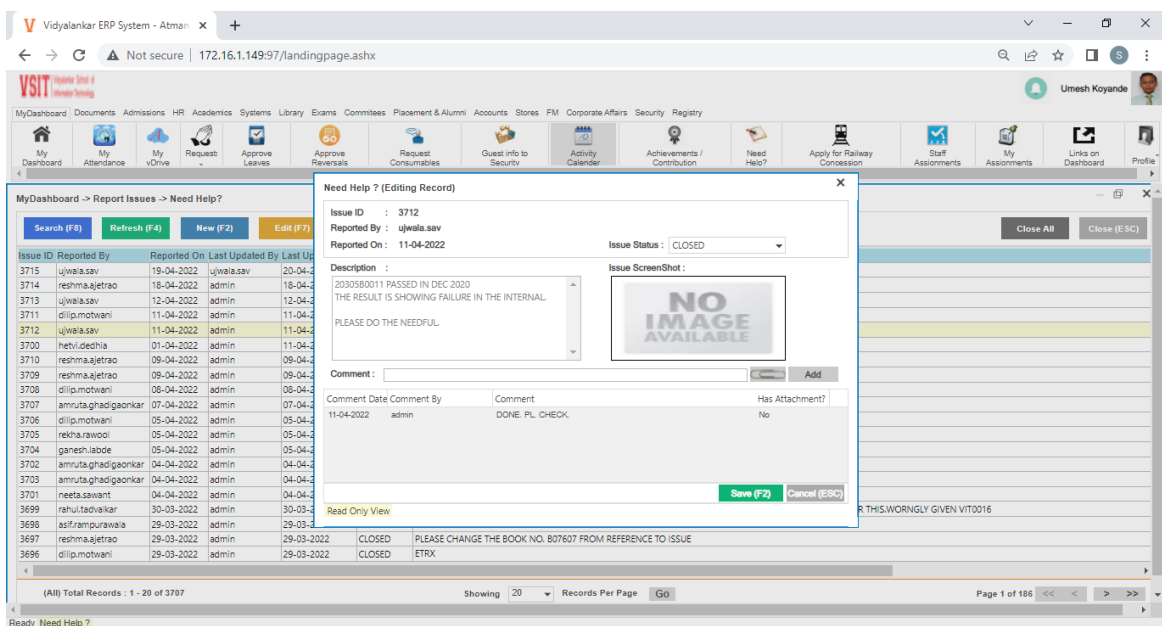
2.6.2 Guest Information

- This tab appears on Dashboard under Staff Guest Register. This will directly give notification to security admin.



2.6.3 Need Help

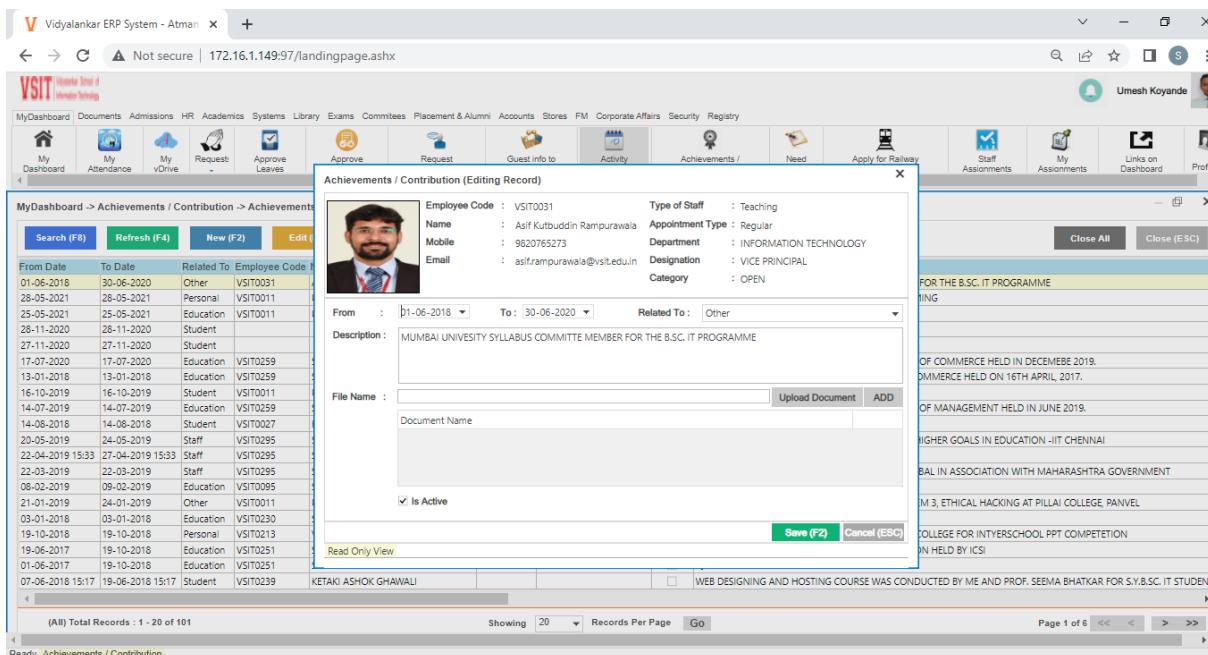
- This is separate module which appears on the dash board and it is used to report systems admin for any technical issue related to ERP.



2.7 Student and Staff

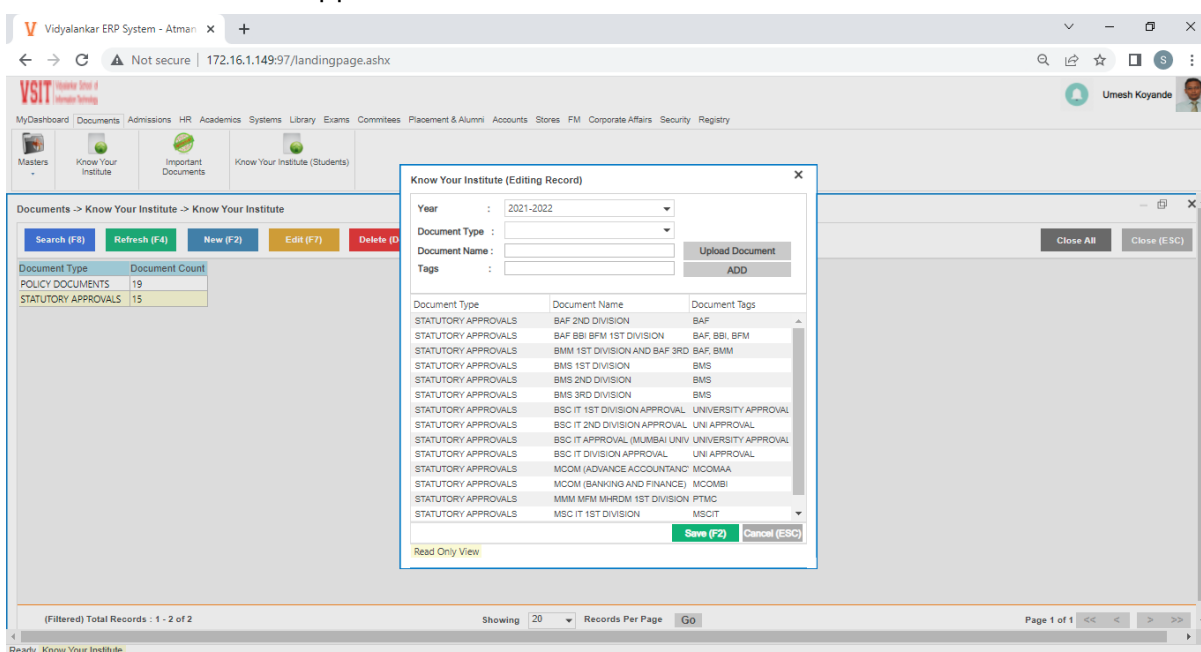
2.7.1 Achievement and Contribution

- Faculties can update their achievement in ERP by going to the tab Achievements and Contribution in Dashboard.



2.7.2 Know your Institute

- This tab appears under Documents tab.



2.7.3 My Receipts

- This tab is under Accounts department. In this Students can see their receipts.

Accounts -> Receipt -> My Receipts

Receipt No.	Roll No.	Name	Amount	Date of Payment	Mode of Payment	Cheque No.	Cheque Date	Bank	Is Library RR	Category
606162	21301A0042	ESHA VIJAY NAIK	18000	April 25, 2022	CASH				No	OPEN
606161	18301A0022	LOBHAS SHANKAR DHURI	300	April 25, 2022	CASH				No	OPEN
606160	19301A0057	VIRAJ SHMASUNDR DHAKORKAR	24675	April 25, 2022	NEFT	KKBK221036298941	April 13, 2022	HDFC BANK	No	OBC
606159	19302A0044	NIHAR BHOOmeshwar MORA	75	April 23, 2022	CASH				No	SBC
606158	19302A0044	NIHAR BHOOmeshwar MORA	31500	April 23, 2022	CASH				No	SBC
606157	21304A0002	VISHAL SHANKAR RAJBHAR	19380	April 23, 2022	RTGS	487625563	April 22, 2022	DBI BANK	No	OPEN
606156	20302B0062	ARSALAN JAVED SHAIKH	10000	April 23, 2022	RTGS	487553124	April 22, 2022	DBI BANK	No	OPEN
606155	19302C0029	ABHISHEK ASHOK VISHWAKARMA	11575	April 23, 2022	RTGS	487466028	May 22, 2022	DBI BANK	No	OPEN
606154	19302A0056	JAHNVI MALLAPPA NATEKAR	21575	April 22, 2022	RTGS	486995737	April 19, 2022	DBI BANK	No	OPEN
606153	19311A0074	ADITYA VILAS VERJUNGAR	765	April 22, 2022	CASH				No	OPEN
606152	21302D0061	FAZAL IFTEKHAR SHAIKH	30000	April 22, 2022	CASH				No	OPEN
606151	19302C0053	RCHAN RAMBIHARI YADAV	5000	April 22, 2022	CASH				No	OPEN
606150	19301A0027	KAUSTUBH DIWAKAR SHETTY	28750	April 22, 2022	CHEQUE	272067	April 21, 2022	DBI BANK	No	OPEN
606149	20311A0018	ASHLESHA NIKETAN ADVIRKAR	230	April 22, 2022	CHEQUE	272067	April 21, 2022	DBI BANK	No	OBC
606148	20311A0064	ANUSHKA NIKETAN ADVIRKAR	249	April 22, 2022	CHEQUE	272067	April 21, 2022	DBI BANK	No	OBC
606147	19305A0013	SMRUTI NARENDRA MOHITE	21000	April 22, 2022	CHEQUE	272066	April 21, 2022	DBI BANK	No	SC
606146	19302A0056	JAHNVI MALLAPPA NATEKAR	-21575	April 22, 2022	CHEQUE	000006	April 10, 2022		No	OPEN
606145	21315A0066	DHIRAJ SUDHAKAR JAKKA	-24985	April 22, 2022	CHEQUE	000016	April 10, 2022		No	OPEN
606144	19301B0055	PRAYASH RAMNATH NAGVEKAR	20000	April 22, 2022	RTGS	487409630	April 21, 2022	DBI BANK	No	OBC
606143	20301B0066	VEDANT SANDESH PALANDE	28000	April 22, 2022	RTGS	487327001	April 21, 2022	DBI BANK	No	OPEN

(All) Total Records : 1 - 20 of 158333 Showing 20 Records Per Page Go Page 1 of 7917

2.7.4 Apply for enrolment

- This tab appears under Exam Module

Exams -> Enrollment -> Apply for Enrollment

Roll Number	Exam Seal Number	Name of Student	Fees Paid	Date of Payment	Remarks	Receipt No.	HOD Approval	Exam Fees
21302F0046		CHEENA IBRAHIM YUSUF BANU	0				Pending	N/A
21302F0045		IVER ADHIKA SRINIVASAN CHITRA	0				Pending	N/A
21302F0044		NERURKAR TANMAY ASHAY APARNA	0				Pending	N/A
21302F0043		GAWDE SOHAM SAMIR MANISHA	0				Pending	N/A
21302F0042		RAHADIA AKSHITA PALI SUNITA	0				Pending	N/A
21302F0041		JAIN VANSH PRADEEP SEEMA	0				Pending	N/A
21302F0040		NIGADE RUTUJA VINOD RASIKA	0				Pending	N/A
21302F0039		BADHWAL NAVPREET KAUR NARINDER SINGH RANJIT	0				Pending	N/A
21302F0038		MATHEW KEVIN SHIBU LUY	0				Pending	N/A
21302F0037		KHARADE OM SANTOSH ROHINI	0				Pending	N/A
21302F0036		PAWAR ANANYA VIJAY PADMAJA	0				Pending	N/A
21302F0035		CHABUKSWAR GALURI SUPHAS RHUJTA	0				Pending	N/A
21302F0034		MAHARJEE ADITYA UMESH MAHURA	0				Pending	N/A
21302F0032		CHATTERJEE NOIGHADHA KUNAL SUCHANDRA	0				Pending	N/A
21302F0031		MAJIED SAIB SURIYAN SAFYA	0				Pending	N/A
21302F0029		THAKKAR RUCHI RAJESH RADHIKA	0				Pending	N/A
21302F0028		SHAIKH ABDUL KADIR NISHAT	0				Pending	N/A
21302F0027		WADKE TANISHQ MILIND MANJIRI	0				Pending	N/A
21302F0026		MALOO PRANAY SUNIL AMITA	0				Pending	N/A
21302F0025		TAWDE VARAD JAIDEEP SONALI	0				Pending	N/A

(All) Total Records : 1 - 20 of 32399 Showing 20 Records Per Page Go Page 1 of 1620

2.7.5 Apply for Photocopy

➤ This tab appears under Exam Module.

Apply for Photocopy (Adding New)

Roll Number : 20301A0001

Name : ANKIT MANDAL (OPEN)
 Level : UNDER GRADUATE
 Course : BACHELOR OF MANAGEMENT STUDIES
 Course Year : SECOND YEAR
 Syllabus : 75-25 CBCGS - NEW
 Semester : 4
 Mobile : 7045760619
 Email : mandalankit04@gmail.com

Fees Paid	Receipt No.	Date of Payment	Academic Year	Level	Course	Syllabus	Semes
50	80275	6-12-2019	2017-2018	UG	BSC (IT)	75-25 CBCGS - NEW	6
50	80276	6-12-2019	2018-2019	DSY	BSC (IT)	75-25 CBCGS - NEW	5
50	80276	6-12-2019	2018-2019	DSY	BSC (IT)	75-25 CBCGS - NEW	5
50	80187	0-12-2019	2018-2019	UG	BAF	75-25 CBCGS - NEW	6
50	80189	0-12-2019	2018-2019	UG	BAF	75-25 CBCGS - NEW	6
50	80189	0-12-2019	2018-2019	UG	BAF	75-25 CBCGS - NEW	6
50	80250	3-12-2019	2018-2019	UG	BMS	75-25 CBCGS - NEW	6
0			2019-2020	UG	BSC (IT)	75-25 CBCGS - NEW	4
0			2019-2020	UG	BSC (IT)	75-25 CBCGS - NEW	4
50	80019	9-12-2019	2019-2020	UG	BSC (IT)	75-25 CBCGS - NEW	6
100	70250	4-06-2019	2017-2018	UG	BSC (IT)	75-25 CBCGS - NEW	6
75	70588	6-06-2019	2016-2017	UG	BSC (IT)	75-25 CBCGS - NEW	6
250	69915	3-06-2019	2017-2018	UG	BSC (IT)	75-25 CBCGS - NEW	6
150	69977	3-06-2019	2017-2018	UG	BAF	75-25 CBCGS - NEW	6
50	72091	1-06-2019	2017-2018	UG	BAF	75-25 CBCGS - NEW	4
0			2017-2018	UG	BAF	75-25 CBCGS - NEW	6
50	69311	1-05-2019	2017-2018	UG	BSC (IT)	75-25 CBCGS - NEW	6
100	69127	0-05-2019	2018-2019	UG	BAF	75-25 CBCGS - NEW	6
0			2017-2018	UG	BMS	75-25 CBCGS - NEW	6

Total Amount : ₹0.00

2.7.6 Apply for Railway Concession

➤ This tab appears on the dashboard for Student login

Apply for Railway Concession (Adding New)

Roll Number : 20302C0001

Date of Application : 03-02-2022

Student Details
 Name : AKHILA RAHUL NARE
 Level : UNDER GRADUATE
 Course : BACHELOR OF SCIENCE IN INFORMATION TECH
 Course Year : SECOND YEAR
 Syllabus : 75-25 CBCGS - NEW
 Semester : 3
 Shift : MORNING SHIFT
 Division : C
 Category : OPEN
 Gender : Female
 Birth Date : 31-07-2002
 Age : 19 Years 7 Months
 Mobile : 9820843969
 Email : akhilanare31@gmail.com
 Address : B-704 SUDARSHAN CHS, AACHARYA DONDE MARG, PAREL VILLAGE MUMBAI 400012, Mumbai 400012 MAHARASHTRA INDIA

Previous Details
 Previous Certificate No. :
 Previous Certificate Date :
 Last Season Ticket No. :
 Date of expiry of last Season ticket :
 Previous Class :
 Previous Period :
 Railway Line :
 Railway Station :

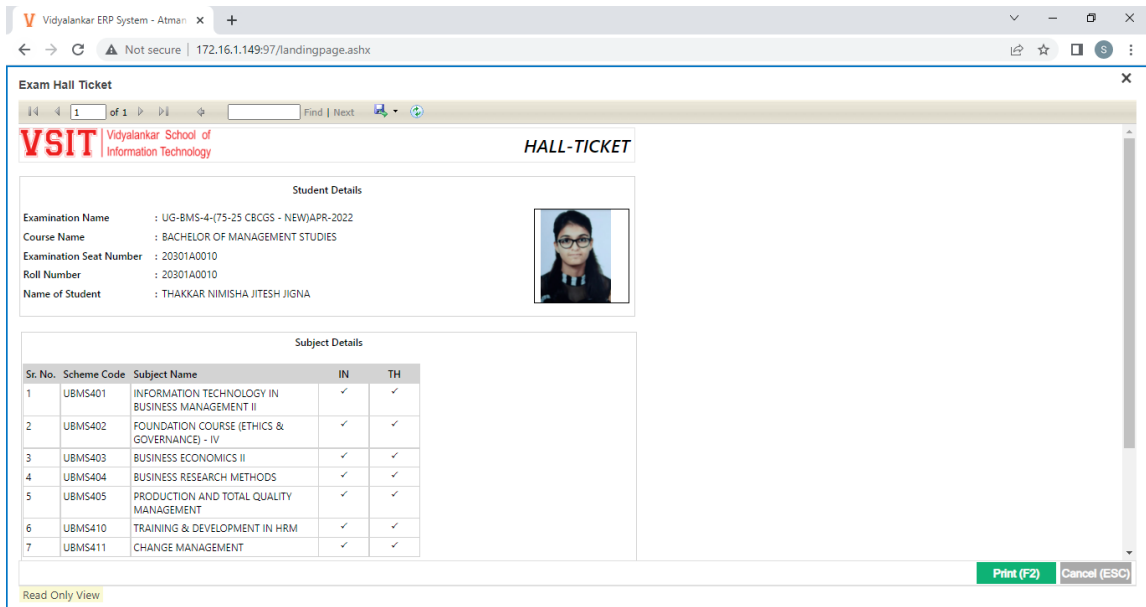
Current Details
 Class :
 Period :
 Railway Line :
 Railway Station :
 From :
 To :

Office Use
 Nearest Railway Station :
 Concession form No. :
 Issue Date :
 Status : REQUEST PENDING

Buttons: Help, Apply for Railway Concession (F2), Cancel (ESC)

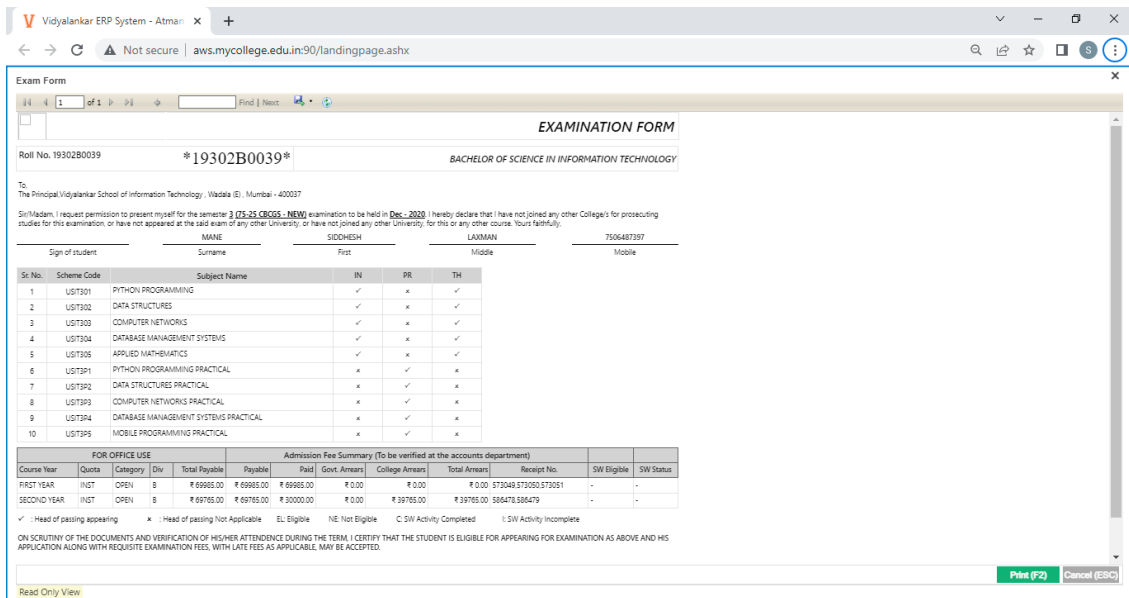
2.7.7 Exam Hall Ticket

- This tab appears under exam module.



2.7.8 Exam Form

- Students can get their exam form under Exam Module.



2.7.9 Apply for Revaluation

- This tab appears under Exam Module.

Apply for Revaluation (Adding New)

Roll Number : 20301A0001 Load Search Student Clear

Name : ANKIT MANDAL (OPEN)
 Level : UNDER GRADUATE
 Course : BACHELOR OF MANAGEMENT STUDIES
 Course Year : SECOND YEAR
 Syllabus : 75-25 CBCGS - NEW
 Semester : 4
 Mobile : 7045780619
 Email : mandalankit54@gmail.com

Exam Name : Load Exam Details

Total Amount : ₹0.00 Cancel (ESC)

Roll Number	Exam Seat Number	Name of Student	College
16301C0034	132957	MUTHULAKSHMI ABISEKH -- MARYAMMAL	OPEN
16301C0012	149002	TALEGAONKAR SONALI BHAGURAM PUJA	SC
19395C0059	519054	MISHRA KOMAL UPENDRA ARCHANA	OPEN
19311A0010	1119010	DONGRE CHIRAG SADANAND SUNITA	OPEN
16302C0056	1149010	NAIK MAYURESH HEMANT RASHMI	OPEN
17302C0058	1149035	NAGVEKAR MANALI RAMINATH SANJEEVANI	OBC
18302C3008	1149067	RANE VAIBHAV HEMANT LALITA	OPEN
19302E3005	239332	WARANG NIKIT SANJAY SUREKHA	OPEN
19302C0039	239321	DALVI SHALESH RAJINDRA SUJOD DALVI	OPEN
18301A0046	139100	NAIK YADNEYA SANJAY SAMITA	OPEN
17302C0023	229026	MAHADIK KALPESH KRISHNA KALYANI	NTI
17302C0023	230003	MAHADIK KALPESH KRISHNA KALYANI	NTI
18301A0040	139097	PATEL PRANSHU SUNEETADEVI	OPEN
18301A0035	139096	AHIRE SAGAR SUNIL SUNITA	SC
18301A0021	139089	JAISWAL SALONI KULDEEP SHASHI	OPEN
18301B0054	139124	NAGDA UTSAV RAMESH PURNIMA	OPEN
18302D3005	18302D3005	YADAV SHIVKUMAR SHYAMNARAYAN RADHADEVI	OPEN
18301B0060	139052	KULJOU SANDEEPAN DEEPAK SHARANI	OPEN
18302E0018	239248	MHATRE GAURESH DILIP HEMALATA	OPEN
18305A0058	539059	KANQUIYA DIMPLE RAMNARESH SHARDA	OBC

2.7.10 Transcript Generation

- This tab appears under Exam Module.

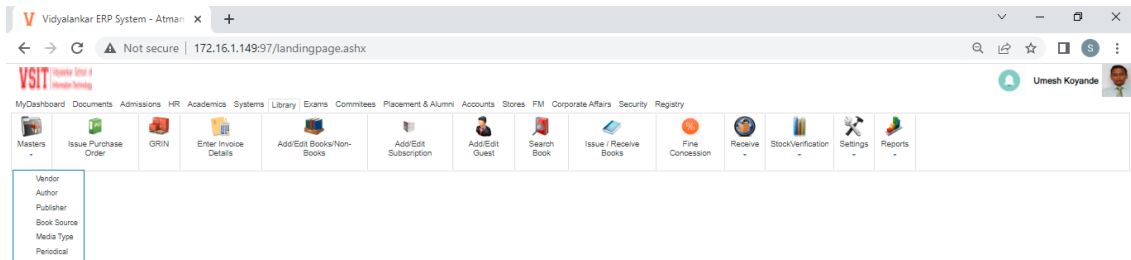
Transcript Generation

Export To Excel

Date of Request	Roll Number	Student Name	Prepared On	Requested By	Prepared By	Status
14-04-2018 11:39	16302C0007	SOURAV SAUJANYAKUMARHANSIDA GHOSH-HANSIDA	14-04-2018 11:39	sourav.ghoshhansida	sourav.ghoshhansida	Not Sent
14-04-2018 11:38	16302C0059	SATPAWANI RAJIBERU SINGH	14-04-2018 11:39	rajaywan.singh	rajaywan.singh	Not Sent
14-04-2018 11:34	16302D0008	MADHURA SUBHASHI KELKAR	14-04-2018 11:34	madhura.kelkar	madhura.kelkar	Not Sent
14-04-2018 10:45	16302D0011	KRISHNA HANUMANTHA TAPET	14-04-2018 10:45	krishna.tapet	krishna.tapet	Not Sent
08-01-2018 20:20	15302D0032	RASIKA RAJENDRA PUROHIT	08-01-2018 20:20	rasika.purohit	rasika.purohit	Not Sent
25-05-2017 11:51	16301F0007	PRACHI JATINDER UPPAL	25-05-2017 11:51	prachi.uppal	prachi.uppal	Not Sent

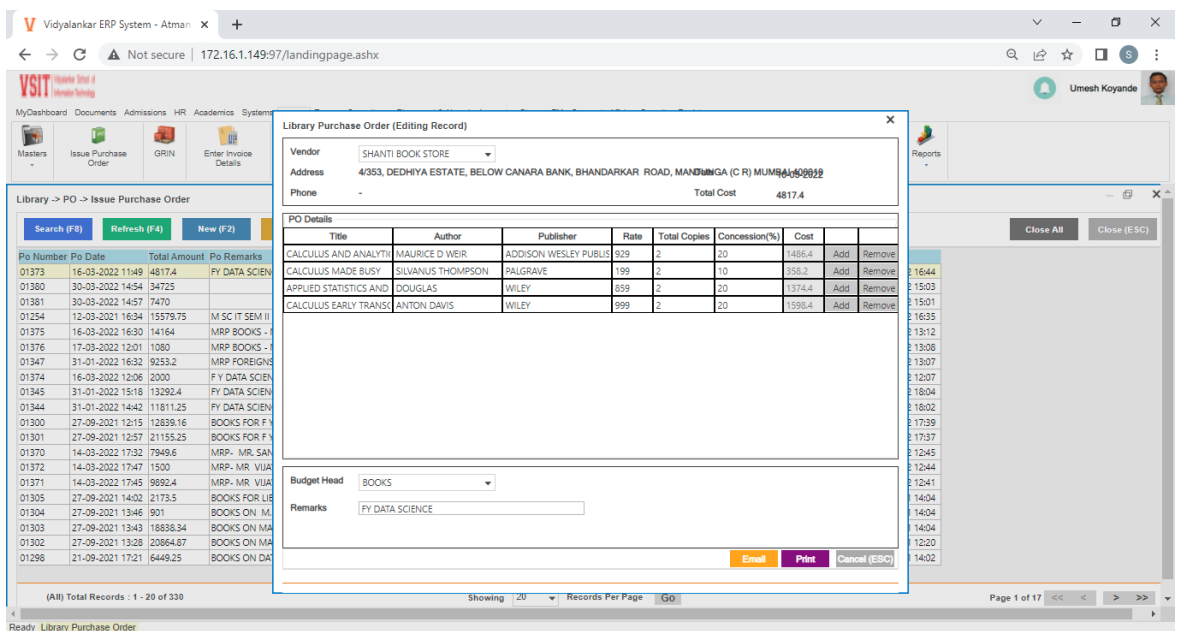
2.8 Library

- This Module deals with all library management activities.



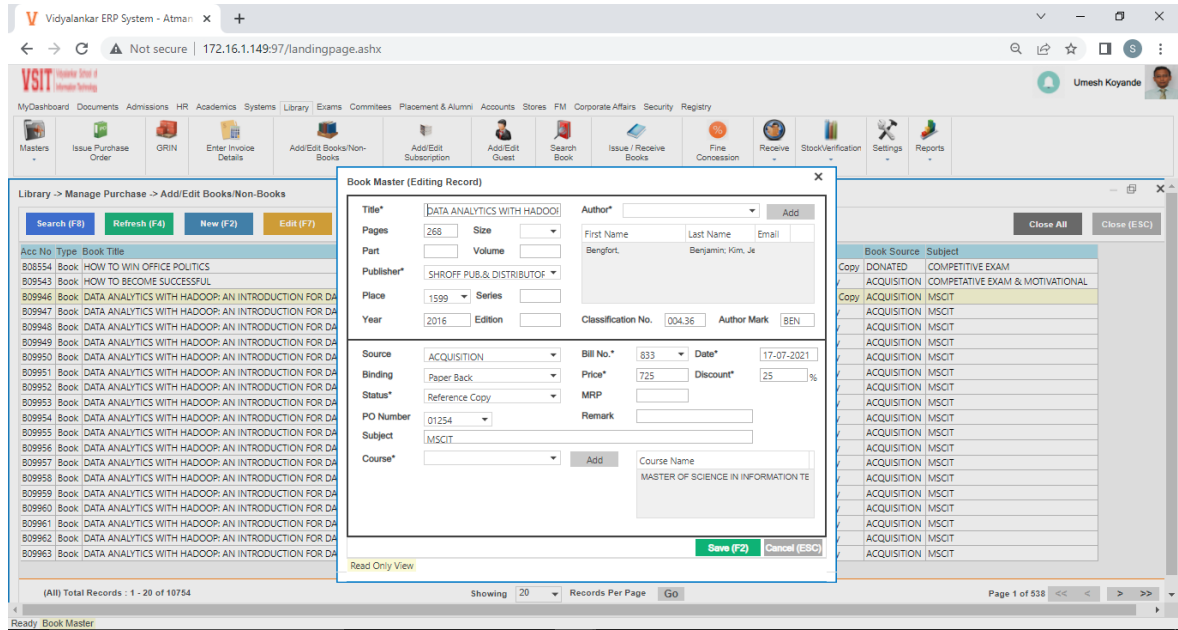
2.8.1 Issue Purchase Order

- This tab appears under Library Menu and allows librarian to issue new book purchase order.



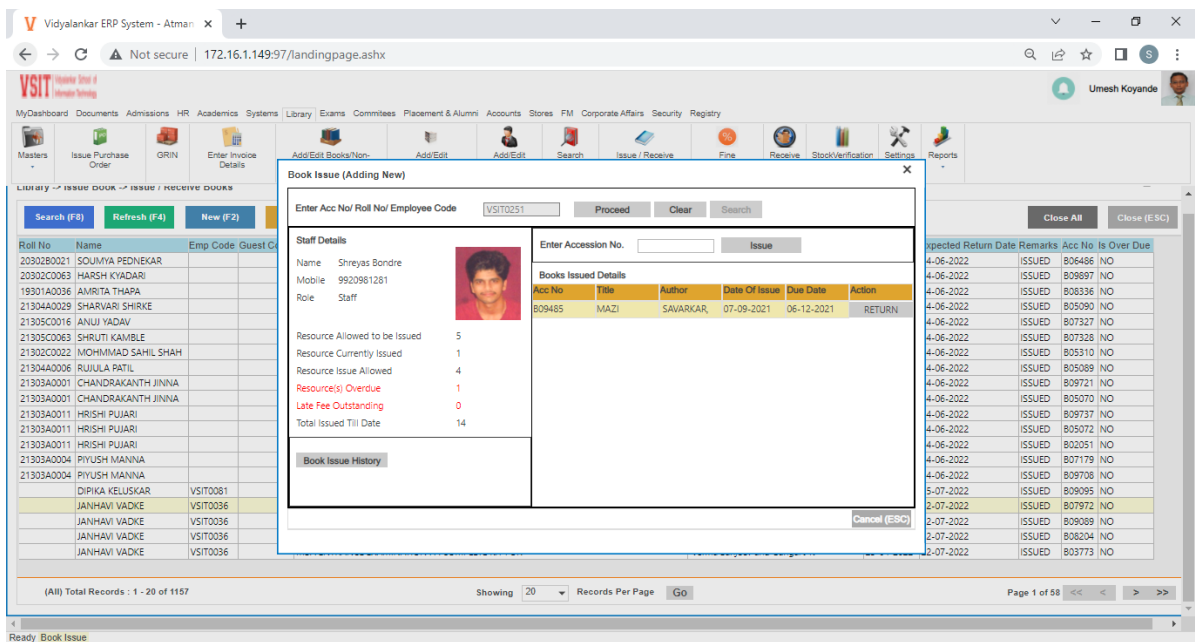
2.8.2 add/Edit Books

- This tab appears under Library Menu and allows librarian to add or edit any books details.



2.8.3 Issue/receive Book

- This tab appears under Library Menu and allows to issue or return a book.




2.8.4 Fine Concession

- This tab appears under Library Menu and used for fetching fine details for issued book.

Fine Concession (Adding New)

Roll Number : 2030280021 Load Search Student Clear

 Institute : Vidyalkar School of Information Technology Level : UNDER GRADUATE
 Name : SOUMYA PEDNEKAR Course : BACHELOR OF SCIENCE IN INFOR
 Mobile : 9167004373 Course Year : SECOND YEAR
 Email : soumya.pednekar@yahoo.com Semester : 4
 Quota : INST Category : OBC

Sr	ACC	Book Title	Issue Dt	Ret. Dt	Act. Ret. Dt	Fine Amount	New Fine	Remarks
		ADVANCED ENGINEERING MATHEMATICS				355	0	rahul.tadvalkar DUE TO COVID-19 FULL FINE WAIVED OFF
		Electric Circuits Analysis & Design				355	0	rahul.tadvalkar DUE TO COVID-19 FULL FINE WAIVED OFF

Read Only View This student does not have Pending Fine Cancel (ESC)

(All) Total Records : 1 - 20 of 1061 Showing 20 Records Per Page Go Page 1 of 54