

Vidyalkar School of Information Technology

Students Grievances Redressal Policy

Vidyalkar School of Information technology has created a mechanism for redressal of students' grievances related to academic and non-academic matters, such as assessment, victimization, attendance, charging of fees, conducting of examinations, etc. The Student's Grievance Cell desires to promote and maintain a favourable and fair educational environment. The following are the objectives of Students Grievance Cell:

- To support, those students who have been deprived of the services offered by the College, for which he/she is entitled.
- To make officials of the College responsive in dealing with the students.
- To ensure effective solution to the student's grievances with an impartial and fair approach.

The Cell enables a student to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the College. 'Student's Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Emphasis on procedural fairness has been given with a view to "the right to be heard and right to be treated without bias".

Functions

- Redressal of Students' Grievances to solve their academic and administrative problems.
- To co-ordinate between students and Departments to redress the grievances.
- To guide ways and means to the students to redress their problems.

Students' Grievance Procedure

The grievance procedure is a gear to sort out the issues between students and college. It is a means by which a student who believe that he / she has been treated unfairly with respect to his / her academic/administrative affairs or is convinced to be discriminated is redressed. It enables to express feelings/ approaches by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the college. It involves a process of investigation in which 'Student's Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Matters are disclosed to only those, who have a legitimate role in resolving the matter. Emphasis on procedural fairness has been given with a view to "the right to be heard and right to be treated without bias".

The students are ought to lodge their grievances in the prescribed form into the complaint box available in the college. Then the matter is intimated to the committee for necessary action. A final report based on the grievance received and resolved will be submitted to the

Principal and a further course of action will be decided and the same shall be intimated to the students.

1. Anti ragging Committee:
 - a. Dr. Rohini Kelkar
 - b. Asif Rampurawala
 - c. Vijay Gawde
 - d. Rajendra Patole
 - e. Geeta Sahu
2. Internal Complaint Committee (ICC)
 - a. Dr. Kimaya Shelar
 - b. Sagar Gaikwad
 - c. Akshatha Jain
 - d. Apurva Mahadik
 - e. Akshay Mohite
 - f. Ms. Archana Samarth
3. Mentoring
 - a. Ms. Archana Samarth
 - b. Aasha Chavan
 - c. Agnus Anthony
 - d. Seema Vishwakarma

Organization wide awareness and undertakings on policies with zero tolerance

(a) Prohibition of Ragging in Educational Institutions' Act 26, 1997 and Disciplinary Act: Salient Features: .

- Prohibition of Ragging within or outside the educational institution.
- Without permission, no entry is allowed within the college premises.
- It is compulsory for all students to carry identity cards and need to show on demand.

To create awareness

Students are intimated about the CCTV in operation in order to avoid any unpleasant happenings.

To create awareness that campus is free from Ragging placards are posted near classrooms for students reference.

1. Anti Ragging



2. ICC – Students' suggestions Board is place by ICC in order to gather students' feedback, suggestions and complaints which is regularly checked and monitored.



In First year Orientation Program and every semester induction program we emphasize on the role of Internal complaint committee for creating awareness.

T. Y. B. A. F

Internal Complaint Committee

- 1) To resolve the issues pertaining to female students or sexual harassment.
- 2) To equip the female students, faculty and staff members with knowledge of their legal rights.
- 3) To safeguard the rights of female students, faculty and staff members.
- 4) To provide a platform for listening to complaints and redressal of grievances.
- 5) To incorporate hygiene habits and ensure a healthy atmosphere in and around the college.

• **Members of the Internal Complaint Committee**

S.No	Position	Name
1	Presiding officer	Dr. Rohini Kelkar
2	Teaching Member	Vijay Gawde
3	Teaching Member	Akshatha Jain
4	Non-teaching member	Dipika Keluskar
5	Non-teaching member	Sanjivani Mohite

Vidyalankar School of Information Technology

Mechanisms for submission of online/offline students' grievances

The grievance procedure is a gear to sort out the issues between students and the college. It is a means by which a student who believes that he / she has been treated unfairly with respect to his/ her academic/administrative affairs or is convinced to be discriminated is redressed. It enablesto express feelings/ approaches by initiating and pursuing the grievance procedure in accordancewith the rules and regulations of the college. It involves a process of investigation in which 'Student's Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Matters are disclosed to only those, who have a legitimate role in resolving the matter. Emphasis on procedural fairness has been given with a view to "the right to be heard and right to be treated without bias".

The students are ought to lodge their grievances in the prescribed form in the complaint box available in the college. Then the matter is intimated to the committee for necessary action. A final report based on the grievance received and resolved will be submitted to the Principal and further course of action will be decided and the same shall be intimated to the students.

Grievance submission and redressal:

Grievance Form submitted to the concerned section in charge in writing as per format. Action taken report must be submitted within the stipulated time for the closure of the grievance. Information about action taken must be communicated to the individual within stipulated time.

Date : 14-05-2022

To,
The Principal,
VSIT.


Subject: Unfair Means cases brought before the Committee and Decisions taken thereof (First Year May 2022 Exam)

We have conducted enquiries with respect to the evidences / documents available with us and subsequent meeting with the students and/or parents for the suspected unfair means case-wise. We are unanimously recommending the following:

Sr. No	Name of candidate	Class & Sem	Roll no.	Subject	Type Of Unfair Means	Decision taken
1.	Himanshu Rajemahadik	FYBMS - II	21301A0041	Business Environment	Copying from chit	Null & Void in Business Environment Paper Only
2.	Priyank Manakata	FYBMS - II	21301F0017	Foundation Course	Copying from mobile	Null & Void in Foundation Course Paper Only
3.	Aniket Gupta	FYBSc.IT - II	21302B0053	Microprocessor Architecture	Talking to others	Benefit of Doubt, Paper to be checked
4.	Mohammed Ismail	FYBSc.IT - II	21302D0036	Microprocessor Architecture	Copying from chit	Null & Void in Microprocessor Architecture Paper Only
5.	Saniya Satarkar	FYBMS - II	21301A0029	Foundation Course	Carrying chit of BC in Pouch	Null & Void in Foundation Course Paper Only
6.	Rushikesh Khanvilkar	FYBSc.DS -II	21315A0062	Database Management	Talking to others	Benefit of Doubt, Paper to be checked
7.	Shekhar Sharma	FYBSc.DS -II	21315A0021	Database Management	Copying from chit	Null & Void in Database Management Paper Only
8.	Utsav Khambhaiti	FYBAF-II	21305C0043	Business Communication	MCO Options Written on Hand	Benefit of Doubt, Paper to be checked
9.	Mohammed Amaan	FYBSc.IT - II	21302B0043	Object Oriented Programming	Copying from chit	Null & Void in Object Oriented Programming Paper Only
10.	Priyanshu Kori	FYBAF-II	21305B0012	Financial Accounting II	Carrying mobile	Benefit of Doubt, Paper to be checked

11.	Samruddhi Kalamkar	FYBMS – II	21301B0010	Business Maths	Formula written on Scale	Benefit of Doubt, Paper to be checked
12.	Piyush Yadav	FYBMS – II	21302B0028	Industrial Law	Passed Answersheet	Benefit of Doubt, Paper to be checked
13.	Riya Singh	FYBMS – II	21301B0031	Industrial Law	Passed Answersheet	Benefit of Doubt, Paper to be checked
14.	Rutvik Nikalje	BScIT-II	21302C0024	Numerical Statistical Methods	Copying from chit	Null & Void in Numerical Statistical Methods paper Only

CHAIRPERSON



UNFAIR MEANS COMMITTEE.

Vidyalankar School of Information Technology
Wadala(E)

UNDERTAKING FROM CANDIDATE
(Unfair Means)

Full Name of the Candidate: RAZAL JIAZK

Sem. : II Course : IT Roll No. : 2161

Permanent / Local Address: Mohang, King Circle

To,

The Principal,
Vidyalankar School of Information Technology

I, the undersigned, student Razal appearing for IT
examination held in the month of 2022. Year 2023 do hereby state as
under:

I understand that I am involved in respect of an illegal use of Unfair Means in the
Examination Hall and therefore, being reported to the College authorities/ University.

That in spite of the registration of a case of Unfair Means against me I request the
authorities to allow me to Appear in the present paper and the papers to be set
subsequently and / or at the University Examination to be hereafter.

In case the request is granted, I do hereby agree that my **appearance** in the
examination will be **provisional** and subject to the decision of the authorities in the
matter of disposal of the case of alleged use of Unfair Means referred to above.

I hereby agree that in the event of myself being found guilty at the time of
investigation of the said case, my performance at the examination to which I have
been permitted to appear provisionally, consequent upon my special request is to be
treated as **null and void** .

In witness whereof I set my hand to this undertaking.

Signature of the candidate

Date & Time :

Before

Chief conductor of the Examination, Rubber Stamp of the college.

Vidyalankar School of Information Technology
Wadala(E)

STATEMENT OF CANDIDATE
(Unfair Means)

Name in Full : FAZA SHATAH
Address : Maulana King Circle Mumbai.
Examination : Praxis Month: 2022 Course: IT Sem: II
Paper No. & Subject : M.A.
Seat No. / Roll No. : 21302D0067

To,
The Principal
Vidyalankar School of Information Technology
Wadala (E)

Sir,
I appeared at the above examination held on April in the
Morning/ Evening session.

I give below my statement as follows: - I Bought the
Cheat. But not copied I am
So Sorry For that Apologies.

Place & Date : 27/6/2022

Time : 2:00 PM.

(Signature)
Signature of Candidate

Vidyalankar School of Information Technology
Wadala(E)

Report of Jr. Supervisor
(Unfair Means)

Block No.: X-115
Course: BSc IT Sem: 2
Subject: M.A. Practical
Date: 27-4-2022

To,
The Controller of Examinations
Vidyalankar School of Information Technology
Wadala(E)
Mumbai - 400 037

Sir,
I, the undersigned, Jr. Supervisor appointed on the above mentioned Block at the
Practical examination held on 27/4/22, am hereby making report against
Candidate No. 213020061 Shri / ~~Kum.~~ Fazal Shaikh at
the examination as follows: - Student was caught
copying from ~~abit~~ cheat kept below
his answer sheet.

Yours faithfully



(Jr. Supervisor)

Date: 27/4/22

Time: 12:25

Name & Address of the Junior Supervisor

Laxmikant A.M.
VSIT - Mumbai - 37.

2 Addition
ADVI P, 0011
LXIA, 4KH
MOV A, M
INX H
Add M
INC SKIP
INR B
SKIP INR H
M, A
H
M, B
7

Vidyalankar School of Information Technology
Wadala(E)

UNDERTAKING FROM CANDIDATE
(Unfair Means)

Full Name of the Candidate: Pratik V. Korgaenkar
Sem. : II Course : M.A. Roll No. : 2130210025
Permanent / Local Address: 304/A; Shyam sylvia
near abhoday bank;
Kurla (E) - Mumbai - 24

To,

The Principal,
Vidyalankar School of Information Technology

I, the undersigned, student Pratik appearing for M.A practical
examination held in the month of April Year 2022 do hereby state as
under:

I understand that I am involved in respect of an illegal use of Unfair Means in the
Examination Hall and therefore, being reported to the College authorities/ University.

That in spite of the registration of a case of Unfair Means against me I request the
authorities to allow me to Appear in the present paper and the papers to be set
subsequently and / or at the University Examination to be hereafter.

In case the request is granted, I do hereby agree that my **appearance** in the
examination will be **provisional** and subject to the decision of the authorities in the
matter of disposal of the case of alleged use of Unfair Means referred to above.

I hereby agree that in the event of myself being found guilty at the time of
investigation of the said case, my performance at the examination to which I have
been permitted to appear provisionally, consequent upon my special request is to be
treated as **null and void** .

In witness whereof I set my hand to this undertaking.

Pratik
.....
Signature of the candidate
Date & Time :

Before

.....
Conductor of the Examination Rubber Stamp of the college.

Vidyalankar School of Information Technology

Wadala(E)

STATEMENT OF CANDIDATE

(Unfair Means)

Name in Full : Pratik Vday Korgaonkar
Address : 304/A; Shram Sajalya; near abhoday bank; kurla (E)-2
Examination : Practical Month: April Course: IT Sem: II
Paper No. & Subject : M.A. practical
Seat No. / Roll No. : 213020025

To,
The Principal
Vidyalankar School of Information Technology
Wadala (E)

Sir,
I, appeared at the above examination held on 26/4/22 in the
Morning/ ~~Evening~~ session.

I give below my statement as follows: - I was not able to
attend M.A practicals because of my other studies.
I was caught copying in M.A practical on 26/4/22.
I know its a unfair mean & I appologize for my
mistake. I hope the authorities forgive me. I will not
try any unfair mean from now.

Place & Date : 26/4/22 X-115

Time : 9:50

Signature of Candidate

Vidyalankar School of Information Technology

Wadala(E)

Report of Jr. Supervisor (Unfair Means)

Block No.: X-115
Course: BSc IT Sem: 2
Subject: Microprocessors Archi
Date: 26/4/22

To,
The Controller of Examinations
Vidyalankar School of Information Technology
Wadala(E)
Mumbai - 400 037

Sir,
I, the undersigned, Jr. Supervisor appointed on the above mentioned Block at the
Practical examination held on 26/4/22, am hereby making report against
Candidate No. 2130210025 Shri / Kum. Pratic Korgaonkar at
the examination as follows : - Student was caught
copying from cheat kept in compass box.

Yours faithfully



(Jr. Supervisor)

Date : 26/4/22

Time : 9:50 am

Name & Address of the Junior Supervisor

Laxmikant A. Manohkar

VSTT Mumbai - 37.

Vidyalankar School of Information Technology
Wadala(E)

UNDERTAKING FROM CANDIDATE
(Unfair Means)

Full Name of the Candidate: Vibhanshu Mishra
Sem. : FY Course : BSCIT Roll No. : 213020004
Permanent / Local Address: CTF C/102, Devdashaan,
Old Nagardas Road, Andheri
East, Mumbai - 69.

To,
The Principal,
Vidyalankar School of Information Technology

I, the undersigned, student of Bscit appearing for 2nd sem
examination held in the month of March Year 2022 do hereby state as
under:

I understand that I am involved in respect of an illegal use of Unfair Means in the
Examination Hall and therefore, being reported to the College authorities/ University.

That in spite of the registration of a case of Unfair Means against me I request the
authorities to allow me to Appear in the present paper and the papers to be set
subsequently and / or at the University Examination to be hereafter.

In case the request is granted, I do hereby agree that my **appearance** in the
examination will be **provisional** and subject to the decision of the authorities in the
matter of disposal of the case of alleged use of Unfair Means referred to above.

I hereby agree that in the event of myself being found guilty at the time of
investigation of the said case, my performance at the examination to which I have
been permitted to appear provisionally, consequent upon my special request is to be
treated as **null and void**.

In witness whereof I set my hand to this undertaking.

Vibhanshu Mishra
Signature of the candidate
Date & Time : 25/3/22

Before

.....
Conductor of the Examination, Rubber Stamp of the college.

Vidyalankar School of Information Technology

Wadala(E)

STATEMENT OF CANDIDATE

(Unfair Means)

Name in Full : Vibhanshu Mishra
Address : C/102, Devdahan, Old Nagardas Road, Andheri
Examination : _____ Month: March Course: BSCIT Sem: 2
Paper No. & Subject : Green Computing
Seat No. / Roll No. : 213020011

To,
The Principal
Vidyalankar School of Information Technology
Wadala (E)

Sir,
I, appeared at the above examination held on ...25/3/22..... in the
Morning/ ~~Evening~~ session.

I give below my statement as follows: - I scribbled on the
Question paper and got passed in front of me.

Place & Date :25/3/22.....

Time :10.50 am.....

Vibhanshu Mishra
Signature of Candidate

Vidyalankar School of Information Technology
Wadala(E)

Report of Jr. Supervisor
(Unfair Means)

Block No.: 08 - Room X-014
Course: BSCIT Sem: 2
Subject: Green Chemistry
Date: 25/3/22

To,
The Controller of Examinations
Vidyalankar School of Information Technology
Wadala(E)
Mumbai - 400 037

Sir,

I, the undersigned, Jr. Supervisor appointed on the above mentioned Block at the

Mid Term examination held on 25/03/22, am hereby making report against
Candidate No. 2130200011 Shri / Kum. Nikhandu Mestri at

the examination as follows :- He had written answer on Question paper and passed it to his friend Sahel Singh Isher seated in front of him to copy.

Yours faithfully



(Jr. Supervisor)

Date: 25/03/22

Time: 11.20 am

Name & Address of the Junior Supervisor

Sabir M Shaikh

Green Avenue

M.H. School Road

Mira Road

Vidyalankar School of Information Technology
Wadala(E)

UNDERTAKING FROM CANDIDATE
(Unfair Means)

Full Name of the Candidate: Sahab Singh Isher.....
Sem. : II.....Course : B.Sc.(IT)... Roll No. : 213020001.....
Permanent / Local Address: 114/74, Mulund Colony.....
Mulund (West), Mumbai.....
40002.....

To,
The Principal,
Vidyalankar School of Information Technology

I, the undersigned, student of B.Sc.(IT)... appearing for II sem.....
examination held in the month of March... Year 2022..... do hereby state as
under:


I understand that I am involved in respect of an illegal use of Unfair Means in the
Examination Hall and therefore, being reported to the College authorities/ University.

That in spite of the registration of a case of Unfair Means against me I request the
authorities to allow me to Appear in the present paper and the papers to be set
subsequently and / or at the University Examination to be hereafter.

In case the request is granted, I do hereby agree that my **appearance** in the
examination will be **provisional** and subject to the decision of the authorities in the
matter of disposal of the case of alleged use of Unfair Means referred to above.

I hereby agree that in the event of myself being found guilty at the time of
investigation of the said case, my performance at the examination to which I have
been permitted to appear provisionally, consequent upon my special request is to be
treated as **null and void** .

In witness whereof I set my hand to this undertaking.


.....
Signature of the candidate
Date & Time : 25/03/2022

Before

.....
Chief conductor of the Examination, Rubber Stamp of the college.

Vidyalankar School of Information Technology

Wadala(E)

STATEMENT OF CANDIDATE

(Unfair Means)

Name in Full : Sahab Singh Isher
Address : 114/74, Mulund Colony, Mulund (West), Mumbai - 42
Examination : _____ Month: March Course: BSc. IT Sem: II
Paper No. & Subject : _____ Green Computing
Seat No. / Roll No. : 21302 D0010

To,
The Principal
Vidyalankar School of Information Technology
Wadala (E)

Sir,
I, appeared at the above examination held on 25/03/2022..... in the
Morning/ Evening session.

I give below my statement as follows: - My partner gave me
the question paper on which he scribbled.

Place & Date : 25/03/2022.....

Time : 10.50 am......

Sahab
Signature of Candidate

Vidyalankar School of Information Technology
Wadala(E)

Report of Jr. Supervisor
(Unfair Means)

Block No.: 08 Room X-014
Course: B.Sc. (IT) Sem: II
Subject: G.C
Date: 25/03/2022

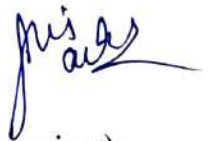
To,
The Controller of Examinations
Vidyalankar School of Information Technology
Wadala(E)
Mumbai - 400 037

Sir,
I, the undersigned, Jr. Supervisor appointed on the above mentioned Block at the

Mid Term examination held on 25/03/22, am hereby making report against
Candidate No. 21302 D0010 Shri / Kum. Sahab Singh Isher. at

the examination as follows :- He was copying the answer from the Question paper which was passed by his friend Vibhambhu seated behind him. His friend had written answer points on Question paper and passed to him

Yours faithfully



(Jr. Supervisor)

Date: 25/03/22

Time: 11.20 am

Name & Address of the Junior Supervisor

Sahib M Shaikh
Green Avenue
NH School Road
Mumbai Road.

Vidyalankar School of Information Technology
Wadala(E)

UNDERTAKING FROM CANDIDATE
(Unfair Means)

Full Name of the Candidate: Wayandhan d. w. u. redi.....

Sem. : II..... Course : B.Sc. II Roll No. : 2120280014

Permanent / Local Address: Antop hill .. sion .. east ..

G.T.B. Nagar, Sector, 7 ..

Vijay Nagar .. Mumbai : 400 037

To,

The Principal,
Vidyalankar School of Information Technology

I, the undersigned, student Wayandhan d. w. u. redi appearing for Mid term.....
examination held in the month of March... Year 2022..... do hereby state as
under:

I understand that I am involved in respect of an illegal use of Unfair Means in the
Examination Hall and therefore, being reported to the College authorities/ University.

That in spite of the registration of a case of Unfair Means against me I request the
authorities to allow me to Appear in the present paper and the papers to be set
subsequently and / or at the University Examination to be hereafter.

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examination will be **provisional** and subject to the decision of the authorities in the
matter of disposal of the case of alleged use of Unfair Means referred to above.

I hereby agree that in the event of myself being found guilty at the time of
investigation of the said case, my performance at the examination to which I have
been permitted to appear provisionally, consequent upon my special request is to be
treated as **null and void** .

In witness whereof I set my hand to this undertaking.

Wayandhan d. w. u. redi
Signature of the candidate

Date & Time :

Before

Vidyalankar School of Information Technology
Wadala(E)

STATEMENT OF CANDIDATE
(Unfair Means)

Name in Full : Wayan dhan davisredi

Address : Wion (E), Vijay Nagar, C. G. S. Colony, Mumbai (37)

Examination : _____ Month: March Course: B.Sc. II Sem: II

Paper No. & Subject : A GC.

Seat No. / Roll No. : 2130200114.

To,
The Principal
Vidyalankar School of Information Technology
Wadala (E)

Sir,
I, appeared at the above examination held on 25-03-22..... in the
Morning/ Evening session.

I give below my statement as follows: - I was using phone
to copy answers.

Place & Date : Mumbai
~~VSIIT~~ ~~25-03-22~~ 25-03-22.

Time : 10.00 o'clock.

Signature of Candidate

Vidyalankar School of Information Technology
Wadala(E)

**Report of Jr. Supervisor
(Unfair Means)**

Block No.: X008
Course: BSc IT Sem: II
Subject: Green Computing
Date: 25/3/2022

To,
The Controller of Examinations
Vidyalankar School of Information Technology
Wadala(E)
Mumbai - 400 037

Sir,
I, the undersigned, Jr. Supervisor appointed on the above mentioned Block at the
Mid term examination held on 24/3/2022, am hereby making report against
Candidate No. 21307B0014 Shri / Kum. Nayandhar D. at
the examination as follows: - I saw him copying from
his phone

Yours faithfully

Madhan
(Jr. Supervisor)

Date: 25/3/2022

Time: 10 am

Name & Address of the Junior Supervisor

Madhan. Amundhar
134, A wing, Coopersid,
Ghatkopar, 400 075

Internal Complaint Committee (ICC)

MEETING AGENDA

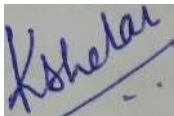
To,

1. Dr. Rohini Kelkar
2. Dr. Poonam Mirwani
3. Dr. Kimaya Shelar
4. Sagar Gaikwad
5. Akshatha Jain
6. Apurwa Mahadik
7. Akshay Mohite
8. Ms. Archana Samarth

Dear Sir/Madam,

It is my pleasure to inform you that the 1st Meeting of the Internal Complaint Committee of Vidyalankar School of Information Technology is scheduled to be held on 17/6/2021 at 12:00 pm through online mode in MS Team. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated:09/06/2021



Coordinator, ICC

AGENDA FOR FIRST MEETING OF ICC

The following agenda items shall be discussed in the 1st Meeting of ICC that has been scheduled to be held on 17/6/2021.

Agenda Item	Particulars
1	Committee reformation
2	To discuss about the objectives to be carried out by the committee.
3	To discuss about the various activities to be carried out by the Committee

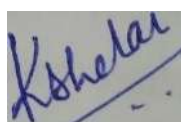
Meeting Schedule Time: 12:00 pm		Starting Time:		12:00 pm	
Meeting of	ICC	Meeting No.	01	Held on	17/6/2021

Members present:

1. Dr. Rohini Kelkar
2. Dr. Poonam Mirwani
3. Dr. Kimaya Shelar
4. Sagar Gaikwad
5. Akshatha Jain
6. Apurwa Mahadik
7. Akshay Mohite

The following agenda-items were discussed in the 1st Meeting of ICC that held on 17/6/2021 at 12:00 pm.

Sr. No.	Minutes of Meeting
1	With reference to UGC Notification No. E 91-1/2013(TFGS) dated 02-05-2016 and as per AICTE process handbook norms Principal of Vidyalankar School of Information technology has reconstituted the Internal Complaints Committee.
2	The new committee has been formed .Dr.Kimaya Shelar was appointed as a presiding officer in presence of principal Dr.Rohini Kelkar and IQAC coordinator Dr. Poonam Mirwani.
3	Chairperson welcomed all the participants of the Meeting.
4	Chairperson briefed about the rules and regulations of ICC
5	The Committee stressed the need to make students aware of the objective of the Committee by the Faculty Members.
6	The Committee stressed the need to increase awareness amongst the employees on how the rules have been amended to prevent instances of harassment of women employees
7	The Chairperson expressed her thanks to all participants and the members agreed that the Committee will meet every quarter on a regular basis.
8	The meeting ended with vote of thanks to the Chair.




Coordinator, ICC

Internal Complaint Committee (ICC)

MEETING AGENDA

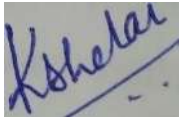
To,

1. Dr. Kimaya Shelar
2. Sagar Gaikwad
3. Akshatha Jain
4. Apurwa Mahadik
5. Akshay Mohite
6. Ms. Archana Samarth

Dear Sir/Madam,

It is my pleasure to inform you that the 2nd Meeting of the Internal Complaint Committee of Vidyalankar School of Information Technology is scheduled to be held on 12/8/2021 at 12:00 pm through online mode in MS. Teams. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated: 03/8/2021



Coordinator, ICC

AGENDA FOR SECOND MEETING OF ICC

The following agenda-items shall be discussed in the 2nd Meeting of ICC that has been scheduled to be held on 12/8/2021.

Agenda Item	Particulars
1	To discuss about the importance and functioning of ICC
2	To discuss the importance of mentoring sessions
3	To discuss about the activities related to gender sensitization.

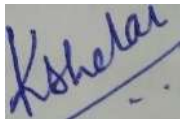
Meeting Schedule Time: 12:00 pm		Starting Time:		12:00 pm	
Meeting of	ICC	Meeting No.	02	Held on	12/8/2021

Members present:

1. Dr.Kimaya Shelar
2. Sagar Gaikwad
3. Akshatha Jain
4. Apurwa Mahadik
5. Ms. Archana Samarth

The following agenda items were discussed in the 2nd Meeting of ICC that was held on 12/8/2021 at 12:00 pm.

Sr. No.	Minutes of Meeting
1	Chairperson welcomed all the participants of the Meeting.
2	It was verified that information about the constitution of Mahila Takrar Nivaran Samiti/ICC was uploaded on the display for the information of students and women employees
3	Discussed about the importance and functioning of ICC
4	Through the online mode mentoring of the students are taken on a regular basis.
5	Through online sessions students were made aware of gender equality.
6	The Chairperson expressed her thanks to all participants and the members agreed that the Committee will meet every quarter on a regular basis.
7	The meeting ended with vote of thanks to the Chair.



Coordinator, ICC

Internal Complaint Committee (ICC)

MEETING AGENDA

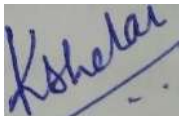
To,

1. Dr. Kimaya Shelar
2. Sagar Gaikwad
3. Akshatha Jain
4. Apurwa Mahadik
5. Akshay Mohite
6. Ms. Archana Samarth

Dear Sir/Madam,

It is my pleasure to inform you that the 3rd Meeting of the Internal Complaint Committee of Vidyalankar School of Information Technology is scheduled to be held on 11/12/2021 at 12:00 pm at principals' cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated: 2/12/2021



Coordinator, ICC

AGENDA FOR THIRD MEETING OF ICC

The following agenda items shall be discussed in the 3rd Meeting of ICC that has been scheduled to be held on 11/12/2021.

Agenda Item	Particulars
1	To discuss about the complaint handling procedure with the members of the committee.
2	To increase the awareness amongst the employees on how the rules have been amended to prevent instances of harassment of women employees.
3	To discuss about women's day celebration 2022.

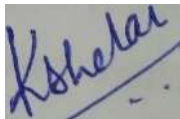
Meeting Schedule Time: 12:00 pm	Starting Time:	12:00 pm			
Meeting of	ICC	Meeting No.	03	Held on	11/12/2021

Members present:

1. Dr.Kimaya Shelar
2. Sagar Gaikwad
3. Apurwa Mahadik
4. Akshay Mohite
5. Ms. Archana Samarth

The following agenda items were discussed in the 3rd Meeting of ICC that was held on 11/12/2021 at 12:00 pm.

Sr. No.	Minutes of Meeting
1	Chairperson welcomed all the participants of the Meeting.
2	It was verified that information about the constitution of Mahila Takrar Nivaran Samiti/ICC was uploaded on the display for the information of students and women employees
3	Complaint handling procedure was discussed among the members of the committee
4	Committee members briefed the staff members about the rules have been amended to prevent instances of harassment of women employees.
5	To celebrate international women's day on 8 th March 2022 on the theme #Break the Bias.
6	The Chairperson expressed her thanks to all participants and the members agreed that the Committee will meet every quarter on a regular basis.
7	The meeting ended with vote of thanks to the Chair.



Coordinator, ICC

Internal Complaint Committee (ICC)

MEETING AGENDA

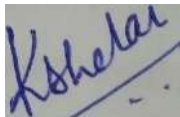
To,

1. Dr.Kimaya Shelar
2. Sagar Gaikwad
3. Akshatha Jain
4. Apurwa Mahadik
5. Akshay Mohite
6. Ms. Archana Samarth

Dear Sir/Madam,

It is my pleasure to inform you that the 4th Meeting of the Internal Complaint Committee of Vidyalankar School of Information Technology is scheduled to be held on 20/1/2022 at 12:00 pm at the principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated: 12/1/2022



Coordinator, ICC

AGENDA FOR FOURTH MEETING OF ICC

The following agenda items shall be discussed in the 4th Meeting of ICC that has been scheduled to be held on 20/1/2022.

Agenda Item	Particulars
1	To discuss about the activity to be conducted on health and hygiene of the students.
2	To make the students aware about the importance of women rights.
3	To provide the secure environment for the students and the staffs in the campus

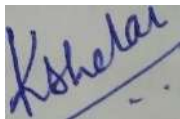
Meeting Schedule Time: 12:00 pm		Starting Time:		12:00 pm	
Meeting of	ICC	Meeting No.	04	Held on	20/1/2022

Members present:

1. Dr.Kimaya Shelar
2. Akshatha Jain
3. Akshay Mohite
4. Ms. Archana Samarth

The following agenda-items were discussed in the 4th Meeting of ICC that was held on 20/1/2022 at 12:00 pm.

Sr. No.	Minutes of Meeting
1	Chairperson welcomed all the participants of the Meeting.
2	It was verified that information about the constitution of Mahila Takrar Nivaran Samiti/ICC was uploaded on the display for the information of students and women employees
3	It was decided to conduct the activity related to Women's health and hygiene for the students and staff members.
4	It was decided to make students aware about the women rights.
5	It was noted that till date no such incident which lowers the dignity of girl students or women employees took place or was reported in the institute.
6	The Chairperson expressed her thanks to all participants and the members agreed that the Committee will meet every quarter on a regular basis.
7	The meeting ended with vote of thanks to the Chair.



Coordinator, ICC

Internal Complaint Committee (ICC)

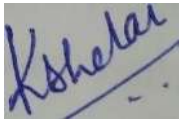
MEETING AGENDA

To,

1. Dr. Kimaya Shelar
2. Sagar Gaikwad
3. Akshatha Jain
4. Apurwa Mahadik

Dear Sir/Madam,

It is my pleasure to inform you that the 5th Meeting of the Internal Complaint Committee of Vidyalankar School of Information Technology is scheduled to be held on 26/2/2022 at 12:00 pm in X-002. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.



Dated:18/02/2022

Coordinator, ICC

AGENDA FOR FIFTH MEETING OF ICC

The following agenda-items shall be discussed in the 5th Meeting of ICC that has been scheduled to be held on 26/2/2022.

Agenda Item	Particulars
1	Committee reformation
2	To discuss about the objectives to be carried out by the committee.
3	To discuss about the various activities to be carried out by the Committee

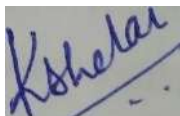
Meeting Schedule Time: 12:00 pm		Starting Time:		12:00 pm	
Meeting of	ICC	Meeting No.	05	Held on	26/2/2022

Members present:

1. Dr. Kimaya Shelar
1. Sagar Gaikwad
2. Akshatha Jain
4. Apurwa Mahadik

The following agenda items were discussed in the 5th Meeting of ICC that was held on 26/2/2022 at 12:00 pm.

Sr. No.	Minutes of Meeting
1	Chairperson welcomed all the participants of the Meeting.
2	Detailed report of the activity based on Women hygiene was submitted.
3	One week Workshop for Women on International Women Day celebration was planned.
4	The meeting ended with vote of thanks to the Chair.



Coordinator, ICC

Internal Complaint Committee (ICC)

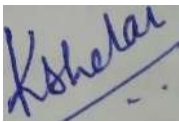
MEETING AGENDA

To,

1. Dr. Kimaya Shelar
2. Sagar Gaikwad
3. Akshatha Jain
4. Apurwa Mahadik

Dear Sir/Madam,

It is my pleasure to inform you that the 6th Meeting of the Internal Complaint Committee of Vidyalankar School of Information Technology is scheduled to be held on 26/3/2022 at 12:00 pm in X-002 . The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.



Dated:18/03/2022

Coordinator, ICC

AGENDA FOR SIXTH MEETING OF ICC

The following agenda-items shall be discussed in the 6th Meeting of ICC that has been scheduled to be held on 26/3/2022.

Agenda Item	Particulars
1	Committee reformation for the next academic year
2	To discuss about the activities conducted.
3	To discuss about the various activities to be carried out by the Committee in the next academic year.

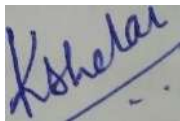
Meeting Schedule Time: 12:00 pm		Starting Time:		12:00 pm	
Meeting of	ICC	Meeting No.	06	Held on	26/3/2022

Members present:

1. Dr. Kimaya Shelar
1. Sagar Gaikwad
2. Akshatha Jain
4. Apurwa Mahadik

The following agenda-items were discussed in the 6th Meeting of ICC that held on 26/3/2022 at 12:00 pm.

Sr. No.	Minutes of Meeting
1	Chairperson welcomed all the participants of the Meeting.
2	Detailed report of the workshop conducted on occasion of International Women Day..
3	Discussed on the committee members to be added.
4	Discussed about the activities to be conducted in the next academic year.
5.	The meeting ended with vote of thanks to the Chair.



Coordinator, ICC

Internal Grievance Redressal Committee

Key Objectives	<ul style="list-style-type: none">▪ To provide a structured and effective complaints redressal mechanism.▪ To provide an opportunity to everyone in VSIT to be listened to so that any feeling of injustice is sorted out promptly
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KEY RESPONSIBILITIES

1. To form a grievance redressal cells to handle grievances.
2. To redress students', staff and faculty grievances separately
3. Redress girl students', lady staff and faculty grievances separately.
4. Formation of a separate cell for ladies.
5. Suitable timings for students', staff and faculty should be arranged.
6. Grievances should be redressed promptly.
7. Employees should be able to present their issues without prejudging or commenting
8. Positive, friendly ways to resolve the crisis should be used rather than punitive steps, which disturb the system.
9. Reassure them that the authorities will be acting impartially and will try to resolve the matter as amicably as possible
10. Effective, sensitive and confidential communication should be reassured between the involved in the grievance
11. Proper investigation of the facts and figures related the problem should be ensured.
12. Documentation of the procedures and of all necessary steps taken to resolve the problem/complaint should be followed.

Members of the Committee

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Akshatha Jain
5. Geeta Sahu

Internal Grievance Redressal Committee (IGRC)

MEETING AGENDA

To,

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Akshatha Jain
5. Geeta Sahu

Dear Sir/Madam,

It is my pleasure to inform you that the 1st Meeting of the Internal Grievance Redressal Committee of Vidyalankar School of Information Technology is scheduled on 18/6/2021 at 12:30 pm through online mode in MS Team. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated:08/06/2021





Coordinator, IGRC

AGENDA FOR FIRST MEETING OF IGRC

The following agenda-items shall be discussed in the 1st Meeting of IGRC that has been scheduled to be held on 18/6/2021.

Agenda Item	Particulars
1	Committee reformation
2	To discuss about the objectives to be carried out by the committee.
3	To discuss about the various activities to be carried out by the Committee

Meeting Schedule Time: 12:30 pm		Starting Time:		12:30 pm	
Meeting of	IGRC	Meeting No	01	Held on	18/6/2021

Members present:

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Akshatha Jain
5. Geeta Sahu

The following agenda-items were discussed in the 1st Meeting of IGRC that held on 18/6/2021 at 12:30 pm.

Sr. No.	Minutes of Meeting
1	The new committee has been formed.
2	Chairperson Dr.Rohini Kelkar welcomed all the participants of the Meeting.
3	Chairperson briefed about the rules and regulations of IGRC
4	The Committee stressed the need to make students aware of the objective of the Committee by the Faculty Members.
5	The Chairperson expressed her thanks to all participants and the members agreed that the Committee will meet every quarter on a regular basis.
6	The meeting ended with vote of thanks to the Chair.





Coordinator, IGRC

Internal Grievance Redressal Committee (IGRC)

MEETING AGENDA

To,

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Akshatha Jain
5. Geeta Sahu

Dear Sir/Madam,

It is my pleasure to inform you that the 2nd Meeting of the Internal Grievance Redressal Committee of Vidyalankar School of Information Technology is scheduled to be held on 10/8/2021 at 12:30 pm through online mode in MS. Teams. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated: 04/8/2021



Coordinator, IGRC

AGENDA FOR SECOND MEETING OF IGRC

The following agenda-items shall be discussed in the 2nd Meeting of IGRC that has been scheduled to be held on 10/8/2021.

Agenda Item	Particulars
1	To discuss about the importance and functioning of IGRC
2	Interaction with first year students to introduce the committee.
3	To provide information regarding counselling and support services on our campus.

Meeting Schedule Time: 12:30 pm		Starting Time:		12:30 pm	
Meeting of	IGRC	Meeting No.	02	Held on	10/8/2021

Members present:

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Akshatha Jain
5. Geeta Sahu

The following agenda-items were discussed in the 2nd Meeting of IGRC that held on 10/8/2021 at 12:00 pm.

Sr. No.	Minutes of Meeting
1.	It was verified that information about the constitution of IGRC was uploaded on the display for the information of students and women employees.
2.	Discussed about the importance and functioning of IGRC.
3.	Through the online mode discussion of the students are taken on a regular basis.
4.	Through online sessions students were made aware about the functioning of the committee.
5.	The Chairperson expressed her thanks to all participants.





Coordinator, IGRC

Internal Grievance Redressal Committee (IGRC)

MEETING AGENDA

To,

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Akshatha Jain
5. Geeta Sahu

Dear Sir/Madam,

It is my pleasure to inform you that the 3rd Meeting of the Internal Grievance Redressal Committee of Vidyalankar School of Information Technology is scheduled to be held on 14/1/2022 at 2:30 pm at principals' cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated: 6/1/2022





Coordinator, IGRC

AGENDA FOR THIRD MEETING OF IGRC

The following agenda-items shall be discussed in the 3rd Meeting of IGRC that has been scheduled to be held on 14/1/2022.

Agenda Item	Particulars
1	To develop procedures and decide action against any kind of harassments.
2	Safety and Security related concern to be given higher priority.
3	To look into if any complaints lodged by any student.

Meeting Schedule Time: 2:30 pm		Starting Time:		2:30 pm	
Meeting of	IGRC	Meeting No.	03	Held on	14/1/2022

Members present:

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Akshatha Jain
5. Geeta Sahu

The following agenda-items were discussed in the 3rd Meeting of IGRC that held on 14/1/2022 at 2:30 pm.

Sr. No.	Minutes of Meeting
1.	Chairperson welcomed all the participants of the Meeting.
2.	It was verified that information about the constitution of IGRC was uploaded on the display for the information of students and women employees.
3.	Complaint handling procedure was discussed among the members of the committee.
4.	Committee members briefed the staff members about the rules have been amended to prevent instances of harassment of women students and employees.
5.	The Chairperson expressed her thanks to all participants.





Coordinator, IGRC

Internal Grievance Redressal Committee (IGRC)

MEETING AGENDA

To,

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Akshatha Jain
5. Geeta Sahu

Dear Sir/Madam,

It is my pleasure to inform you that the 4th Meeting of the Internal Grievance Redressal Committee of Vidyalankar School of Information Technology is scheduled to be held on 12/3/2022 at 2:30 pm at principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated: 5/3/2022



Coordinator, IGRC

AGENDA FOR FORTH MEETING OF IGRC

The following agenda-items shall be discussed in the 4th Meeting of IGRC that has been scheduled to be held on 12/3/2022.

Agenda Item	Particulars
1	To discuss about the health and hygiene of the students.
2	To make the students aware about the importance of discipline rules and its misconduct.
3	To provide the secure environment for the students and the staffs in the campus.

Meeting Schedule Time: 2:30 pm		Starting Time:		2:30 pm	
Meeting of	IGRC	Meeting No.	04	Held on	12/3/2022

Members present:

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Akshatha Jain
5. Geeta Sahu

The following agenda-items were discussed in the 4th Meeting of IGRC that held on 12/3/2022 at 2:30 pm.

Sr. No.	Minutes of Meeting
1	Importance of health and hygiene is discussed amongst students.
2	Importance of discipline rules and its misconduct is discussed amongst students.
3	It was noted that till date no such complaints took place or was reported in the institute.
4	The Chairperson expressed her thanks to all participants.



Coordinator, IGRC

ANTI RAGGING /DISCIPLINE COMMITTEE

ANTI RAGGING /DISCIPLINE COMMITTEE	
Key Objectives	<ul style="list-style-type: none">▪ To foster a healthy interaction among all the students and enable them to bond with each other.
Key Inputs	<ul style="list-style-type: none">▪ Development and progress of the students to be monitored

KEY RESPONSIBILITIES

1. To ensure that students wear Identity Cards.
2. To always display posters regarding Anti-ragging
3. To monitor the student's anti ragging – Convener.
4. Discipline related issues in the college
5. To look after dress code issues in the college

Members of the Committee

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Dr.Sarika Chouhan
5. Dr.Lakshmi Kavitha
6. Chitra More

Anti-Ragging Committee

MEETING AGENDA

To,

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Dr. Sarika Chouhan
5. Dr. Lakshmi Kavitha
6. Chitra More

Dear Sir/Madam,

It is my pleasure to inform you that the 1st Meeting of the Anti-Ragging Committee of Vidyalankar School of Information Technology is scheduled on 15/6/2021 at 12:30 pm through online mode in MS Team. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated:07/06/2021





Principal

AGENDA FOR FIRST MEETING OF ANTI-RAGGING COMMITTEE

Agenda Item	Particulars
1	Committee reformation
2	To discuss about the objectives to be carried out by the committee.
3	To discuss about the action plan to be carried out for the current semester by the Committee

Meeting Schedule Time: 12:30 pm		Starting Time:		12:30 pm	
Meeting of	ARC	Meeting No	01	Held on	15/6/2021

Members present:

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Dr. Sarika Chouhan
5. Dr. Lakshmi Kavitha
6. Chitra More

The following agenda-items were discussed in the 1st Meeting of Anti-Ragging Committee that held on 15/6/2021 at 12:30 pm.

Sr. No.	Minutes of Meeting
1	The new committee has been formed.
2	Chairperson Dr.Rohini Kelkar welcomed all the participants of the Meeting.
3	Chairperson briefed about the rules and regulations of Anti-Ragging Committee
4	The Committee stressed the need to make students aware of the objective of the Committee by the Faculty Members.
5	The Chairperson expressed her thanks to all participants and the members agreed that the Committee will meet every quarter on a regular basis.
6	The meeting ended with vote of thanks to the Chair.



Principal

Anti-Ragging Committee

MEETING AGENDA

To,

6. Dr. Rohini Kelkar
7. Asif Rampurawala
8. Vijay Gawde
9. Dr.Sarika Chouhan
10. Dr.Lakshmi Kavitha
11. Chitra More

Dear Sir/Madam,

It is my pleasure to inform you that the 2nd Meeting of the Anti-Ragging Committee of Vidyalankar School of Information Technology is scheduled to be held on 21/8/2021 at 12:30 pm through online mode in MS. Teams. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated: 14/8/2021



Principal

AGENDA FOR SECOND MEETING OF ANTI-RAGGING COMMITTEE

The following agenda-items shall be discussed in the 2nd Meeting of Anti-Ragging Committee that has been scheduled to be held on 21/8/2021.

Agenda Item	Particulars
1	To discuss about the importance and functioning of Anti-Ragging Committee
2	Interaction with the students to introduce the committee.
3	To create awareness on ragging and its consequences.

Meeting Schedule Time: 12:30 pm	Starting Time:	12:30 pm			
Meeting of	ARC	Meeting No.	02	Held on	21/8/2021

Members present:

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Dr. Sarika Chouhan
5. Dr. Lakshmi Kavitha
6. Chitra More

The following agenda-items were discussed in the 2nd Meeting of Anti-Ragging Committee that held on 10/8/2021 at 12:30 pm.

Sr. No.	Minutes of Meeting
1.	It was verified that information about the constitution of Anti-Ragging Committee was uploaded on the display for the information of students .
2.	Discussed about the importance and functioning of Anti-Ragging Committee .
3.	Students were made aware about the consequences of ragging.
4.	Through online sessions students were made aware about the functioning of the committee.
5.	The Chairperson expressed her thanks to all participants.





Principal

Anti-Ragging Committee

MEETING AGENDA

To,

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Dr. Sarika Chouhan
5. Dr. Lakshmi Kavitha
6. Chitra More

Dear Sir/Madam,

It is my pleasure to inform you that the 3rd Meeting of the Anti-Ragging Committee of Vidyalankar School of Information Technology is scheduled to be held on 19/1/2022 at 2:00 pm at principals' cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated: 11/1/2022





Principal

AGENDA FOR THIRD MEETING OF ANTI-RAGGING COMMITTEE

The following agenda-items shall be discussed in the 3rd Meeting of Anti-Ragging Committee that has been scheduled to be held on 19/1/2022.

Agenda Item	Particulars
1	To guide the students whenever they face any issues.
2	To establish a cordial relationship between seniors and fresher's.

Meeting Schedule Time: 2:00 pm	Starting Time:	2:00 pm			
Meeting of	ARC	Meeting No.	03	Held on	14/1/2022

Members present:

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Dr.Sarika Chouhan
5. Dr.Lakshmi Kavitha
6. Chitra More

The following agenda-items were discussed in the 3rd Meeting of Anti-Ragging Committee that held on 14/1/2022 at 2:00 pm.

Sr. No.	Minutes of Meeting
1.	Chairperson welcomed all the participants of the Meeting.
2.	It was verified that information about the constitution of Anti-Ragging Committee was uploaded on the display for the information of students and women employees.
3.	It was noted that faculties are guiding the students whenever they face any issues.
4.	Committee members briefed the staff members about the rules have been amended for ragging.
5.	Through various activities such as Shanivar Manch, ENACTUS a cordial relationship between seniors and fresher's were established.
6.	The Chairperson expressed her thanks to all participants.





Principal

Anti-Ragging Committee

MEETING AGENDA

To,

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Dr. Sarika Chouhan
5. Dr. Lakshmi Kavitha
6. Chitra More

Dear Sir/Madam,

It is my pleasure to inform you that the 4th Meeting of the Anti-Ragging Committee of Vidyalankar School of Information Technology is scheduled to be held on 12/3/2022 at 2:00 pm at principal's cabin. The agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the meeting.

Dated: 5/3/2022





Principal

AGENDA FOR FORTH MEETING OF ANTI-RAGGING COMMITTEE

The following agenda-items shall be discussed in the 4th Meeting of Anti-Ragging Committee that has been scheduled to be held on 12/3/2022.

Agenda Item	Particulars
1	To ensure no ragging is taking place anywhere in the campus
2	To involve First year students in all the activities conducted in the college.
3	To provide the secure environment for the students in the campus.

Meeting Schedule Time: 2:00 pm		Starting Time:		2:00 pm	
Meeting of	ARC	Meeting No.	04	Held on	12/3/2022

Members present:

1. Dr. Rohini Kelkar
2. Asif Rampurawala
3. Vijay Gawde
4. Dr.Sarika Chouhan
5. Dr.Lakshmi Kavitha
6. Chitra More

The following agenda-items were discussed in the 4th Meeting of Anti-Ragging Committee that held on 12/3/2022 at 2:00 pm.

Sr. No.	Minutes of Meeting
1	Student Volunteers visited to all the first year classes and motivated students to participate in all cultural activities
2	It was noted that till date no ragging took place or was reported in the institute.
3	The Chairperson expressed her thanks to all participants.



Principal